



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, JANUARY 19, 2021**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Present tenure awards issued to City employees:
  - 5 Years** - Mary Angela Lamp; Jason M. Walter
  - 10 Years** - David G. Meyr
  - 15 Years** - Regina M. Buerck
  - 25 Years** - Neil A. Bert
  - 30 Years** - William J. Buerck
4. Public Hearing relative to Voluntary Annexation Petition from Missouri Highways and Transportation Commission. (copy)  
**Previously discussed with the Board, this will provide clarity along Route AC/Veterans Parkway regarding which portions are in the City and which are in the County. In short, everything from Highway 51 to the Missouri National Veterans Memorial will now be within the City limits.**

**CONSENT AGENDA ITEMS**

5. Approve minutes from meeting of January 5, 2021. (copy)
6. Approve Financial Reports for December 2020. (copy)

7. Approve Pay Request 2 from Zoellner Construction Company relative to Perry Park Center Locker Room Improvement Project - \$44,123.35. (copy)  
**This project includes 3 new offices, family change rooms, private showers and changing stalls, new bathroom stalls, and storage closets. In addition, a counter, mirror, outlets and wall-mounted hair dryers are included in the redesign of the women's locker room.**
8. Approve Pay Application 3 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$222,560.92. (copy)  
**This invoice is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR for work relating to the new Wastewater Treatment Plant.**
9. Approve Proposal 21984 from Sentinel Emergency Solutions relative to purchase of firefighting equipment. (copy)  
**Assistant Chief Jones detailed this purchase in the provided memo. All items were part of the budget and are now presented for Board approval.**
10. Approve Quote 23944 from Koons Gas Measurement relative to purchase of gas meter. (copy)  
**This was originally presented to the Board via email so the replacement meter could be ordered ASAP. This meter was original to the old building (prior to the fire). It is an older meter that is no longer being supported and we can no longer get parts for it. By policy, the City is responsible for replacing failed meters, so we requested permission to proceed with this purchase.**
11. Approve updated Capital Improvement Plan for the Perryville Regional Airport. (copy)  
**This plan is developed by our Airport Engineer, in conjunction with input and feedback by City Staff, MoDOT staff and, in some cases, representatives of the FAA. Similar to prior plans, it continues to prioritize improving the concrete ramps, taxiways, and runway.**
12. Approve staff priorities for Wastewater Treatment Plant Design Build Project. (copy)  
**Although interest rates are very attractive, construction costs are trending much higher due to many factors, including labor and supply chain disruptions. Due to this, city staff had to work with our engineering team to prioritize desired features. This list is now being shared with the Board for their consideration and approval. Staff made considerable efforts to first prioritize the options by what we considered necessity, coupled with completing those items now that have the potential to save considerable time and money later (e.g., over excavation now so the plant can be expandable later).**
13. Approve recommendation from Parks & Recreation Director Cadwell regarding background checks for parks and recreation volunteers. (copy)  
**All park staff must pass a background check prior to working at our parks. Staff propose requiring something similar for coaches to ensure child safety. Many park systems and schools have similar rules in place for their staff and volunteers. At one time, we understand it was also required of our own coaches but was somehow lost over the years.**

14. Approve Perry Park Center's COVID Phase 7 Plan. (copy)  
**With all schools now in session, staff recommends softening our age restrictions at the Perry Park Center. Currently, youth younger than 14 may only utilize the Perry Park Center under the supervision of a guardian. The proposed change returns us to the "normal" standard of 10 years old.**
15. Approve draft TAP grant application and authorize staff to submit final version to MoDot. (copy)  
**If selected, this project would continue the hiking/biking trail along the by-pass, connecting the Bank of Missouri Soccer Park to Old St. Mary's Road. To maximize scoring, staff recommend a 64/36 match (instead of the minimum 80/20). This is the same program and a similar approach as to what was used previously to connect the Bob Miget Memorial Park to the Bank of Missouri Soccer Park (essentially Rand Avenue to St. Joseph Street). This project extends the City's Green Way while at the same time allowing for safer pedestrian travel along a major MoDOT highway.**
16. Approve the selection of the Timmermann Group for services relative to the Tourism Promotion and Marketing Campaign. (copy)  
**As previously discussed with the Board, this project will utilize a marketing firm to help promote Perryville, our superior quality of life (as evidenced by the City survey), and the availability of high-speed internet (grand announcement planned for February 5) to potential residents who are working remotely. Once approved, staff will provide a contract for the Board to consider and carry the identified funds forward in the budget (since the project will extend into next fiscal year).**
17. Approve renewal of JB's Custom Furniture and Décor rental agreement for 2021. (copy)  
**Similar to the request approved last year, the Browns would like to sell plants for approximately three months during spring. The PD has reviewed this request previously and expressed no concerns as it will not limit their access to the impound building, nor do they utilize this particular area for parking.**
18. Approve Destruction of Records in accordance with the State of Missouri's Municipal Records Retention Schedule. (copy)  
**This process is completed in accordance with state guidelines upon the Board's consent.**
19. Approve request from PHS Project Graduation Committee to hold a boot drive at stop lights around the Square on Friday and Saturday, April 2-3, 2021. (copy)  
**The event will run on Friday and Saturday on all intersections of the Downtown Square. Upon approval, the PD is asked to switch the lights to flashing for increased safety during that time.**

**END OF CONSENT AGENDA**

20. Approve request from St. Vincent DePaul Church's Youth Minister to close St. Joseph Street and streets around the Square for a March for Life on Friday, January 29, 2021, beginning at 10:00 a.m. (copy)  
**As is tradition, St. Vincent students attend the March for Life every year in Washington D.C. Unfortunately for them, this event was cancelled this year due to ongoing COVID concerns. Instead, the school plans to organize a march of their own here in Perryville. If approved, they hope to march from St. Vincent to the**

Square and back. They estimate this entire walk will take less than 1 hour. Chief Hunt is supportive of this request and has agreed the PD will assist in traffic control. City Attorney Ludwig has weighed in on the prospects of closing the street and, given the number of school-aged children involved, recognizes this to be a safety issue and believes the action of closing the street is justifiable legally.

21. Discussion regarding street and sidewalk construction relative to ADA requirements. (copy)  
**This issue of including sidewalks with the street design has come up periodically over the last several meetings (along with general costs of engineering). Staff has worked to research this matter and has offered our opinions regarding the same. It is now incumbent on the Board of Aldermen to make the final determination as to how we proceed. Given the amount of information within the supporting documents provided here, we previously shared this same information with the Board of Aldermen via email. In summary, it is the opinion of staff, the City of Perryville should continue our practice of installing ADA compliant sidewalks during street construction/reconstruction.**
22. Resolution 2021-02 – Voluntary Board Member Appreciation. (copy)  
**Previously discussed with the Board, this resolution will provide complimentary individual memberships to the Perry Park Center for voluntary citizen board members (similar to what has been done in Cape Girardeau).**
23. Resolution 2021-03 – Stating Intent to commit funding relative to proposed MoDot grant application re Perryville Boulevard Sidewalk Project. (copy)  
**See Item 15 above.**
24. Bill No. 6116 for Ordinance No. 6334 – Entering into a development agreement with November Rain, LLC relative to a façade improvement grant – second reading and final passage. (copy)  
**The DTR design committee recommends approval for a tuck-pointing project for the November Rain building. This building is located on a prominent, high-traffic corner and refurbishing the building will contribute to the overall appearance of our Downtown area.**
25. Bill No. 6117 for Ordinance No. 6335 – Entering into a development agreement with Kirk and Cari Buehler d/b/a Incredible Edibles relative to a façade improvement grant – second reading and final passage. (copy)  
**The DTR design committee recommends approval of a façade improvement grant for a complete exterior remodel for the building housing Incredible Edibles. This building is located on a prominent, high-traffic corner and refurbishing the building will contribute to the overall appearance of our Downtown area.**
26. Bill No. 6118 for Ordinance – Accepting an easement deed from Steele Properties, LLC – first reading. (copy enclosed – may be read by title only)  
**The City lacked right-of-way along Robb Street project but many property owners wanted sidewalks installed and were willing to donate the right-of-way.**
27. Bill No. 6119 for Ordinance – Entering into a T-Hangar Rental Agreement with Gary Rodely – first reading. (copy enclosed – may be read by title only)  
**With Mr. Rodely’s contract, two vacant hangar spaces remain available.**

28. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
29. Report by City Administrator:
  - Spectrum “Gig City” Announcement – Feb 5, 2021 (copy)
  - Update on Pool Leak (copy)
  - Pool Closure for Floor Repairs – Feb 1-8, 2021
  - Board Appreciation Dinner – Feb 12, 2021
  - COVID Vaccine (copy)
30. Report by City Engineer.
31. Report by City Attorney.
32. Board concerns and comments and any other non-action items.
33. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; contractual matters in accordance with Section 610.021(9) RSMo; and security matters in accordance with Section 610.021(19) RSMo.
34. Adjourn.

Additional Attachments:

- Airport Runway Rehabilitation Memo
- Charter Communications Update
- Chester Bridge Repairs
- City Hall Mask Memo
- Parks & Rec Report