



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, FEBRUARY 1, 2022**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Patrol Officer Timothy Herrel and Police Cadet Jeremy Tenney.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of January 18, 2022. (copy)
5. Approve bills for January 2022. (copy)
6. Set public hearing date for proposed Fiscal Year 2022-23 City of Perryville Budget - February 15, 2022, at 6:30 p.m. (copy)
The budget has been reviewed in detail by the Finance Committee and is ready for its public hearing.
7. Approve purchase order to Core & Main for purchase of hydrant adapters - \$46,705.00. (copy)
This is a budgeted item and will improve fire department efficiency by standardizing connections across the City. Staff was able to secure three different quotes for this equipment and it is presented here for the Board’s approval.

8. Approve purchase order to Missouri State Highway Patrol for purchase of 2018 Dodge Charger to replace totaled police car - \$18,950.00. (copy)
This will replace the wrecked Charger with an equivalent model. The Police Department has visited this car in Jefferson City and found it to be mechanically sound. The purchase is nearly covered by the insurance money received for the totaled vehicle and support equipment will be able to be reused by purchasing this vehicle which is a similar make and model.
9. Approve purchase order to Forward Slash Technology, LLC, for purchase and installation of security systems - \$61,733.49. (copy)
This process has been discussed several times with the Board and is presented here for approval. Forward Slash is the City's IT company and Axis is the equipment they sell and service. Due to the size of our purchase, we were able to secure a 15% reduction on the hardware costs. This will provide new cameras at City Hall and the Park Center. This system is also expandable and will allow for remote cameras on cellular data if/when needed. NOTE: This estimate represents an "all in" cost, including estimated labor costs and material for CAT 6 cabling and electrician labor for redoing wiring.
10. Approve bids for Mini-Park Mowing Project and award to Welker Brothers Landscaping, LLC, per recommendation of Parks & Recreation Director Cadwell - \$780/per mow/5 parks. (copy)
Staff continues to believe contractual mowing of neighborhood parks to be a cost-effective and practical approach to this work. Similar to before, we would also like to offer a second year, mutually agreed upon renewal option if the service is good. The contractor is new to city work but is known to park staff.
11. Approve plans and specifications for the Perryville Fire Station Utility Main Extensions and authorize staff to advertise for bids. (copy available at meeting)
Next year's budget includes the new Fire Station No. 2 along Perryville Blvd. The budget also proposes water and sewer line extensions to serve that property. Those plans are ready for bid and staff would like to do so now, knowing the work will be done next fiscal year.
12. Approve request from PHS Project Graduation Committee to hold a boot drive at stop lights around the Square on Friday and Saturday, April 8 and 9, 2022. (copy)
The event will run on Friday and Saturday on all intersections of the Downtown Square. Upon approval, the Police Department is asked to switch the lights to flashing for increased safety during that time.
13. Approve request from Mary Jane Burgers & Brew and Warren Visual to hold the Annual Polar Beer 5K Run on Saturday, March 26, 2022. (copy)
This event is an interesting variation of the typical 5K run. It is based on similar events in the Soulard area of St. Louis. Participants will begin their run at Mary Jane's on the Downtown Square, stopping several times along the route for a small beer sample. Only race participants will be served alcohol along the route. This event and its proposed route have been shared with the Police Department and volunteers will be located at each intersection. In the past, we have seen as many as 300 or 400 runners participate in this event from around the region.

14. Approve request from St. Vincent Education Foundation for use of trash truck. (copy)
Staff proposes a fee of \$50 per day for the use of the trash truck. The trash truck will be delivered on March 9th as requested and will be picked up upon their notification (estimated at March 13).

END OF CONSENT AGENDA

15. Discussion regarding Market Analysis and Retail Recruitment Services RFP. (copy)
The Board previously suggested a willingness to proceed with this retail study but, in reviewing the budget, the Finance Committee expressed a preference for waiting until perhaps next year (or even later). Staff would like to see the project proceed sooner than later and sees the value in having this information ready for the new EDA Director. That said, it is being brought back to the Board for further direction since the Finance Committee preferred a different direction than the full Board previously gave staff. Included in supporting documents are comments from several cities that have done such a project and a copy of the RFP staff drafted (which provides a summary of the goals and deliverables of the project).
16. Resolution 2022-01 – Supporting efforts to name the new bridge connecting Perry County and Randolph County the “Don Welge Memorial Bridge.”
On January 20th, City staff coordinated a meeting with representatives of both Missouri and Illinois to discuss the naming of the new Chester Bridge. Like the Perryville Board of Aldermen, the entire group agreed “Don Welge Memorial Bridge” would be highly appropriate. It was suggested the involved cities and counties pass a resolution indicating our support for this moniker. Once those resolutions are collected, the group will proceed with the naming application.
17. Bill No. 6263 for No. Ordinance 6480 – Entering into an Engagement Letter with Day Pitney, LLP, and Privileged and Confidential Common Interest and Joint Litigation Agreement relative to Natural Gas Pipeline Intervenor Group Legal Representation - second reading and final passage. (copy)
Day Pitney is the IMGA-recommended attorney to represent the City of Perryville (along with other customers) in the Federal Energy Regulatory Commission’s (FERC) rate case involving the Natural Gas Pipeline Company of America, LLC (NGPL), which is where the City receives its natural gas. The City has previously utilized such firms, in concert with other cities, to ensure the best prices for our customers. The second document is a confidentiality agreement with the Illinois Municipal Electric Agency, one of the partners involved.
18. Bill No. 6264 for Ordinance No. 6481 – Amending Title 17, Chapter 17.60.050(B), of the Code of Ordinances relative to Schedule of Minimum Parking Spaces Required - second reading and final passage. (copy)
Staff previously visited with the Planning & Zoning Commission and the Board of Aldermen regarding parking requirements. At this time, staff proposes eliminating requirements for commercial businesses and simply allowing the businesses to determine their own parking requirements. This will free up more property for redevelopment in the City and also allows the private businesses to consider things like online shopping, store delivery and pickup, and changing shopper preferences in how they design and build their retail spaces. Although this is a growing trend nationally, we would likely be the first city in Missouri to take this step to improve its business climate. At this time, staff proposes leaving the restrictions in place for residential development, particularly as it relates to multi-family complexes.

19. Bill No. 6265 for Ordinance – Entering into an agreement with Welker Brothers Landscaping, LLC, relative to Mowing Neighborhood Mini-Parks – first reading. (copy enclosed – may be read by title only)
See Item 10 above.
20. Bill No. 6266 for Ordinance – Entering into an agreement with Horner & Shifrin, Inc., relative to engineering services regarding Water Model Update and Evaluation – Phase 1 - first reading. (copy enclosed - may be read by title only)
Several years ago, the City worked with engineers at CMT and Hurst-Rosche, Inc. to develop a model of the water system. Staff turnover at Hurst-Rosche has eliminated our ability to keep the model updated. Public Works staff has reached out to several firms and recommends Horner & Shifrin to fulfill this task, detailed here as Phase 1.
NOTE: This is a draft of the contract. Specific clauses are still being negotiated.
21. Bill No. 6267 for Ordinance – Accepting easement deed from Perry County Community Task Force - first reading. (copy enclosed - may be read by title only)
This easement provides for the repair and maintenance of the storm water pipe and connecting sinkhole behind the Community Task Force building.
22. Bill No. 6268 for Ordinance – Entering into agreements with artists relative to sculpture exhibition - first reading. (copy enclosed - may be read by title only)
These artists were selected by the Office of Heritage Tourism via a committee process and this contract allows for their display on City property.
23. Bill No. 6269 for Ordinance – Amending Section 8.16.130(B) and adding Section 8.116.140 (D) to the Code of Ordinances relative to residential disposal of large solid waste - first reading. (copy enclosed - may be read by title only)
This change was previously reviewed by the Board of Aldermen and is presented here in ordinance form to make that decision official. In short, it requires ancillary refuse material (brush, bags, limbs, etc.) to be set out the same day trash carts are. This will allow staff an opportunity to schedule its pickup instead of simply driving through town looking for piles on a later day. Additionally, we clarified pile size for Spring/Fall cleanup of 60 cubic feet, giving the example of 3'x4'x5'; changed the week of Fall Cleanup to avoid the Columbus Day holiday which the County observes; and added more details to the scheduled bulk trash pickup size (360 cubic feet of trash).
24. Bill No. 6270 for Ordinance – Entering into an agreement with Garrett and Lillian Prevallet relative to real estate purchase and sale of property located at 119 North Jackson Street - first reading. (copy enclosed - may be read by title only)
This contract relates to the sale of the impound building. The closing is set for May 1 and Police Department staff is working on a plan for moving or disposing of the equipment and material currently stored within that building.
25. Bill No. 6271 for Ordinance – Accepting Quit Claim Deed from Missouri Highways and Transportation Commission relative to purchase of property at Rand Avenue and Perryville Boulevard intersection - first reading. (copy enclosed - may be read by title only)
This has long been in the works and will purchase the small corner of ROW needed for the new Fire Station along the bypass (parking lot space). At a previous meeting, the Board approved the purchase price of \$2,201.47.

26. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
27. Report by City Administrator:
 - 2022 Perry Park Center Event Schedule (copy)
 - Updated CDC recommendations regarding COVID-19 (copy)
 - PPC Projector Update – early March
28. Report by City Engineer.
29. Report by City Attorney.
30. Board concerns and comments and any other non-action items.
31. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matter in accordance with Section 610.021(9) RSMo.
32. Adjourn.