



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, FEBRUARY 16, 2021**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Public hearing for proposed Fiscal Year 2021-22 City of Perryville Budget.  
**The budget has been reviewed in detail by the Finance Committee and is ready for its public hearing.**

**CONSENT AGENDA ITEMS**

4. Approve minutes from meeting of February 2, 2021. (copy)
5. Approve Financial Reports for January, 2021. (copy)
6. Approve Pay Request 3 from Zoellner Construction Company relative to Perry Park Center Locker Room Improvement Project - \$177,319.20. (copy)  
**This project includes 3 new offices, family change rooms, private showers and changing stalls, new bathroom stalls, and storage closets. In addition, a counter, mirror, outlets and wall-mounted hair dryers are included in the redesign of the women’s locker room.**  
  
**A grand opening event has been scheduled with the Chamber for February 17, 2021 at 12:15pm.**
7. Approve Pay Application 5 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$227,217.45. (copy)  
**This invoice is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR for work relating to the new Wastewater Treatment Plant.**

8. Approve funding support for Needs Assessment/Community Survey to Cape Girardeau Area Industrial Recruitment Association - \$10,000.00. (copy)  
**Cape Girardeau, Jackson, and Perryville communities have partnered on a higher education needs assessment. This is a required step for the state of Missouri and will analyze our vocational technical needs. It is expected to be done in the next couple of months. Perryville and Perry county each paid equal portions at \$10,000. The total cost of this study was just under \$100,000.**
9. Approve Perry Park Center's COVID Phase 8 Plan. (copy)  
**This latest phase eliminates the reduced seating in the theatre and reinstates the practice of renting the meeting room for birthday parties and similar activities. Both changes included the caveat "if cases go up and schools are no longer in session, we will go back . . ."**
10. Approve request from Mary Jane Burgers & Brew and Main Street Signs to hold the Annual Polar Beer 5K Run on Saturday, March 27, 2021. (copy)  
**This event was approved last year but was later cancelled due to COVID-19 concerns. It is an interesting variation of the typical 5K run. It is based on similar events in the Soulard area of St. Louis. Participants will begin their run at Mary Jane's on the Downtown Square, stopping several times along the route for a small beer sample. Only race participants will be served alcohol along the route. This event and its proposed route have been shared with the Police Department and volunteers will be located at each intersection. In the past, we have seen as many as 300 or 400 runners participate in this event from around the region.**
11. Acknowledge request for painting crosswalks on Schindler Road. (copy)  
**This was sent to City staff and later shared with District #32 administration. Several years ago, we added sidewalks in this area but never painted the crosswalks. This request would now add the actual crosswalks since the other work is finished. This should have been done some time and ago and staff apologizes for letting it slip through the cracks. The PD will review the matter and provide the suggested location for the crosswalks.**
12. Approve request from Parks & Recreation Director Cadwell to close the Perry Park Center at 5:00 pm on March 27, 2021, for the Father-Daughter Dance. (copy)  
**The Father-Daughter Dance has become one of our largest annual events at the Perry Park Center. Staff again requests permission to close a bit early so they can decorate and prepare for the event that evening.**

**END OF CONSENT AGENDA**

13. Resolution 2021-04 – Adopting the 8<sup>th</sup> Edition of the City of Perryville Street Policy. (copy)  
**The changes are indicated on the attached policy and simply package the decisions previously made by the Board of Aldermen into an easily reviewable, single policy document.**
14. Bill No. 6121 for Ordinance No. 6339 – Show Me Green Sales Tax Holiday for 2021 – second reading and final passage. (copy)  
**In the past, the Board elected to have the City of Perryville participate in this event but also asked that we revisit it every year. Over 50 cities participated statewide in 2020 including several SE Missouri communities. Essentially, the City forgives its sales tax on "energy star" appliances during a seven-day period starting on April 19<sup>th</sup> and ending April 25<sup>th</sup>. This allows our citizens the opportunity to purchase**

these appliances without paying both City and State sales taxes. There is no obligation to participate but the Board has always chosen to do so in years past. More information can be found at: <http://dor.mo.gov/business/sales/taxholiday/green/>.

Right now, it is unclear as to the method or level of effort the State of Missouri will go through to notify the businesses of this tax change.

15. Bill No. 6122 for Ordinance No. 6340 – Approving a request for Voluntary Annexation from Missouri Highways and Transportation Commission – second reading and final passage. (copy)  
**Previously discussed with the Board, this will provide clarity along Route AC/Veterans Parkway regarding which portions are in the City and which are in the County. In short, everything from Highway 51 to the Missouri National Veterans Memorial will now be within the City limits.**
16. Bill No. 6123 for Ordinance No. 6341 – Entering into a T-Hangar Rental Agreement with Terry Martin – second reading and final passage. (copy)  
**With this contract, all hangars are again filled.**
17. Bill No. 6124 for Ordinance No. 6342– Entering into an agreement with Kester All Season Service, LLC relative to Mowing Neighborhood Mini-Parks – second reading and final passage. (copy)  
**Staff continues to believe contractual mowing of neighborhood parks to be a cost-effective and practical approach to this work. Similar to before, we would also like to offer a second year, mutually agreed upon renewal option if the service is good. Mr. Kester previously held this mowing bid and did a good job for the City.**
18. Bill No. 6125 for Ordinance No. 6343 – Entering into a 5-year lease agreement with Federal Protection, Inc. relative to City Hall security – second reading and final passage. (copy)  
**Staff proposes using a full-service lease option to provide ongoing security and monitoring for City Hall. In addition to traditional security features, this will convert City Hall entrances to “magnetic locks” with key fobs for access and provide system redundancy in the form of cellular service.**
19. Bill No. 6126 for Ordinance No. 6344 – Accepting easement deeds from Perryville Country Club and Edward and Jamie Flores – second reading and final passage. (copy)  
**This will allow City access to improve and maintain a large sinkhole that opened up on the perimeter of the golf course.**
20. Bill No. 6127 for Ordinance No. 6345 – Entering into an agreement with Timmermann Group relative to Tourism Marketing Campaign – second reading and final passage. (copy)  
**As previously discussed with the Board, this project will utilize a marketing firm to help promote Perryville, our superior quality of life (as evidenced by the City survey), and the availability of high-speed internet to potential residents who are working remotely.**
21. Bill No. 6128 for Ordinance – Approving 2021-22 Pay Plan – first reading. (copy enclosed – may be read by title only)  
**The City's consultant, CBIZ, recommended a 1.7% adjustment to the City of Perryville's pay plan for the upcoming year. This adjustment was previously approved by the Board, as were some minor positional adjustments found within the pay plan. It is now presented here for official approval.**

22. Bill No. 6129 for Ordinance – Entering into an agreement with BHMG Engineers, Inc., relative to Natural Gas Distribution System Master Plan – first reading. (copy enclosed – may be read by title only)  
**This master plan was included in the budget and will help determine the future needs of the natural gas system.**
23. Bill No. 6130 for Ordinance – Entering into agreements with artists relative to sculpture exhibition – first reading. (copy enclosed – may be read by title only)  
**These artists were selected by the Office of Heritage Tourism via a committee process and this contract allows for their display on City property.**
24. Bill No. 6131 for Ordinance – Entering into Second Amendment to Perry County Cultural Heritage Tourism Cooperative Agreement – first reading. (copy enclosed – may be read by title only)  
**This amendment reflects our conversion to a county-appointed tourism commission, as is statutorily required following the hotel sales tax. Please note: City Administrator Buerck was appointed by the Perry County Commission to be a member of this tourism commission.**
25. Bill No. 6132 for Ordinance – Entering into revised contract with Baer Engineering, LLC – first reading. (copy enclosed – may be read by title only)  
**This will renew our annual contract with Baer Engineering, LLC as our City Engineer. It includes a 5.7% increase in fees but, otherwise the contract is unchanged. Last year, Baer Engineering did not receive an increase. This was due to the timing of their proposed increase being in the midst of the COVID response. After discussion with city administration, it was determined better to delay that increase until we got through that experience. As such, this contract includes both last year and this year's adjustment along with their traditional 1% step increase for each year. As a point of comparison, staff has shared the contract rates for another engineering firm that previously provided services to the City of Perryville (conducting an intake study at the water plant in 2020).**
26. Bill No. 6133 for Ordinance – Entering into an agreement with Southwestern Illinois College relative to aviation management program internship – first reading. (copy enclosed – may be read by title only)  
**The City was recently approached by a student interested in doing an unpaid internship at the Perryville Regional Airport. Staff interviewed her and is excited to provide an opportunity such as this. In order to proceed, the City must contract with the College. This contract provides that mechanism.**
27. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
28. Report by City Administrator:
  - Fly In – Saturday, May 15
  - MML Conferences (copy)
  - Ribbon Cutting re PPC Locker Room – Feb 17
29. Report by City Engineer.
30. Report by City Attorney.

31. Board concerns and comments and any other non-action items.
32. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo.
33. Adjourn.