



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, FEBRUARY 18, 2020**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of newly hired patrolman, Jacob Chotrow.
4. Public hearing for a special use permit request from Tim Brewer to install a crematory retort inside his existing Brewer Monument business at 111 South West Street. (copy)
Tim Brewer is seeking the approval of a Special Use Permit for his property at 111 S. West Street. He would like to install a crematory retort inside his existing Brewer Monument Co. business. Tim would like to provide Perryville families the option to purchase cremation services locally. Today a family has to travel approximately 45 minutes or more to have this option. Families are choosing this option at an increasing rate and it is a cheaper alternative to the family at the time of death. This would keep business local as well. The property is currently zoned C2. Enclosed is a copy of the map showing the location. NOTE: There was a significant response to the public hearing and the residential neighbors nearby were opposed to this project. After consideration, the P&Z Board recommended the special use permit be denied.
5. Public hearing for proposed Fiscal Year 2020-21 City of Perryville Budget. (copy)
The budget has been reviewed in detail by the Finance Committee and is ready for its public hearing.

CONSENT AGENDA ITEMS

6. Approve minutes from meeting of February 4, 2020. (copy)
7. Approve Financial Reports for January, 2020. (copy)
8. Set public hearing date for consideration of a petition for the creation of the Perry Plaza Community Improvement District – March 17, 2020 @ 6:30 p.m.
City leaders have worked with the owner of the Perry Plaza to develop a plan to improve the appearance and function of this property by way of a Community Improvement District (CID). This public hearing would begin this process.
9. Accept bids received for the Vincent Drive Water Main Extension Project and award to Clifton Excavating, LLC per the recommendation of City Engineer Baer - \$74,811.00. (copy)
This project is part of our annual investment into the water distribution system. In this case, it will “loop” the water system across Highway 51 (from Wal-Mart side to the Keller Motor’s side). This line is necessary for good operations and optimal system design.

END OF CONSENT AGENDA

10. Discussion regarding amending Section 5.04.119 of the Code of Ordinances relative to occupational licenses. (copy)
Currently, staff has little recourse when a business elects not to pay their business license beyond beginning a court process. We researched other cities and found the approach of suspending city utilities to help encourage compliance. This would provide another, perhaps more expedient, way of addressing this concern that, while rare, does occur occasionally.
11. Bill No. 6017 for Ordinance No. 6235– Accepting easement deeds relative to North Street Sewer Project – second reading and final passage. (copy)
This project is to replace a failing city main that was previously discussed with the Board.
12. Bill No. 6018 for Ordinance No. 6236 – Entering into an agreement with Earth First Contractors, LLC relative to the North Street Sewer Replacement Project – second reading and final passage. (copy)
See #11 above.
13. Bill No. 6019 for Ordinance No. 6237 – Entering into an agreement with Missouri Highways and Transportation Commission relative to installation of “POW/MIA” signs – second reading and final passage. (copy)
As directed by the Board, staff has approached MoDOT to post our POW/MIA signs (similar to what was previously done with the Purple Heart signs). This contract will allow us to install the signs.
14. Bill No. 6020 for Ordinance No. 6238 – Entering into an agreement with Crawford, Murphy & Tilly, Inc., relative to Perryville Regional Airport Preliminary Runway Reconstruction Study Scope – second reading and final passage. (copy)
This project is required by MoDOT and the FAA as the first step in determining the extent of a potential runway replacement project. It will research the airport needs and uses and determine the appropriate length, width and design specifications.

15. Bill No. 6021 for Ordinance No. 6239 – Amending Title 9, Chapter 9.20, Section 9.20.010 of the Code of Ordinances relative to curfew for minors – second reading and final passage. (copy)
A concerned citizen pointed out an error in the ordinance which described the weekend (for curfew purposes) as Saturday and Sunday instead of Friday and Saturday. This will correct that error.
16. Bill No. 6022 for Ordinance No. 6240 – Entering into an AWOS Maintenance Service Renewal agreement with DBT Transportation Services – second reading and final passage. (copy)
The AWOS system at the airport requires regular monitoring and inspection. This has been a good relationship and staff recommends continuing with DBT. This is for a 3-year contract with an annual increase of \$100.
17. Bill No. 6023 for Ordinance No. 6241 – Show Me Green Sales Tax Holiday for 2020 – second reading and final passage. (copy)
In the past, the Board elected to have the City of Perryville participate in this event but also asked that we revisit it every year. Over 50 cities participated statewide in 2018 including several SE Missouri communities. Essentially, the City forgives its sales tax on “energy star” appliances during a seven-day period starting on April 19th and ending April 25th. This allows our citizens the opportunity to purchase these appliances without paying both City and State sales taxes. There is no obligation to participate but the Board has always chosen to do so in years past. More information can be found at: <http://dor.mo.gov/business/sales/taxholiday/green/>.
18. Bill No. 6024 for Ordinance – Amending Title 2, Chapter 2.88 of the Code of Ordinances relative to Personnel rules and Regulations – first reading. (copy enclosed – may be read by title only)
Staff has been working on this project over the course of several years with the Board periodically adopting policies and smaller sections and pieces (e.g. PTO). This will incorporate all those polices and changes and ultimately be a wholesale modernization and replacement of the old ordinances with the newer, streamlined version (with everything being in the same place). Upon Board approval, staff will schedule employee meetings to answer questions that may arise.
19. Bill No. 6025 for Ordinance – Approving 2020-21 Pay Plan – first reading. (copy enclosed – may be read by title only)
The City's consultant, CBIZ, recommends a 2% adjustment to the City of Perryville's pay plan for the upcoming year. It should be noted, staff recently learned that CBIZ was selected to perform a similar evaluation for the entire State of Missouri, demonstrating the legitimacy of this firm.
20. Bill No. 6026 for Ordinance – Entering into an agreement with Clifton Excavating, LLC, relative to Vincent Drive Water Main Extension Project – first reading. (copy enclosed – may be read by title only)
See #9 above.
21. Bill No. 6027 for Ordinance – Accepting sinkhole easement deed from Wayne and Marjorie Martin – first reading. (copy enclosed – may be read by title only)
This easement is necessary for the city to perform proper repairs to a catch box on Northdale Drive that had completely silted in.

22. Bill No. 6028 for Ordinance – Entering into an agreement with Forward Slash Technology relative to Voice Communications Solution – first reading. (copy enclosed – may be read by title only)
This item is somewhat coupled with the Spectrum contract that follows. Staff continues to work with Forward Slash to secure the City’s technological infrastructure. This contract will add the web filtering software that was previously discussed with the Board and purchase new phone hardware. The current NEC phone system dates back to the old city hall and is outdated to the point we would struggle to get parts and pieces to make repairs. The new hardware will provide VoIP service using the fiber below. The new phones are part of next year’s budget and this contract will allow us to proceed with the order.
23. Bill No. 6029 for Ordinance – Entering into an agreement with Charter Communications Operating, LLC, relative to Spectrum Enterprise Service Agreement – first reading. (copy enclosed – may be read by title only)
The first page of the attachment summarizes our expected savings, estimated by Forward Slash at just over \$500/month for city-wide internet/phone services. This has been made possible by the previous investments and upgrades we have been working on for the past several years. The end game will allow nearly all city offices to interconnect using shared resources and be protected by our centralized security hardware/software.
24. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
25. Report by City Administrator:
 - Board Appreciation Dinner set for Friday, March 7
 - WWTP Design/Build Process (copy)
 - ISO Letter (copy)
 - Fly In – Saturday, May 16 (copy)
 - Trout Season at Legion Lake
26. Report by City Engineer.
27. Report by City Attorney.
28. Board concerns and comments and any other non-action items.
29. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and real estate matters in accordance with Section 610.021(2) RSMo.
30. Adjourn.