



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, FEBRUARY 19, 2019**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Joseph Goldsmith, newly-hired Patrolman.  
**Officer Goldsmith is the newest member of the Perryville Police Department and joins a Department where his mother works as a part-time dispatcher.**
4. Public hearing for special use permit request from Great Eight, LLC to install a shipping container at 1011 South Perryville Boulevard (Buchheit’s). (copy)  
**Great Eight, LLC would like to install a shipping container on their property located at 1011 South Perryville Blvd (Buchheit’s). The shipping container is already on the property and was installed after the ordinance requiring a special use permit. Buchheit’s was notified in December and submitted their paperwork in a timely manner.**
5. Public hearing re Fiscal Year 2019-20 City of Perryville Budget. (copy)  
**The budget has been reviewed in detail by the Finance Committee and is ready for its public hearing.**

**CONSENT AGENDA ITEMS**

6. Approve minutes from meeting of February 5, 2019. (copy)
7. Approve Financial Reports for January 2019. (copy)

8. Approve request from Carisa Stark to close North Jackson Street, from West Ste. Marie to Bank of Missouri Drive-Thru, from 4 pm to 11 pm on February 23, 2019, for their Mardi Gras Perry Crawl. (copy)  
**Ms. Stark has planned another special event downtown and would like to utilize the City street in front of her business for special activities and entertainment that is scheduled throughout the day. NOTE: the band will set up inside of the building.**
9. Approve Quote from Municipal Equipment Company for SmartCover Sewer Monitoring System - \$34,670.00. (copy)  
**This is a budgeted project to better locate the City's I&I issues. The system is portable and will be moved among the City's many basins in an effort to pinpoint which lines are failing. This equipment is proprietary and still under patent so competing bids are not possible. Many cities, including Cape Girardeau, have used this system to great success. This PO is to purchase 5 such monitors and includes two years of data service. NOTE: Public Works Director Mark Brown provided an additional memo clarifying the confusion from the last meeting. In short, the bid is valid as listed. Training and installation are included, after three years additional "subscription" fees will apply for the radio communications similar to other telemetry equipment.**
10. Approve purchase of 6" pipe from Groebner Associates, Inc. for natural gas extensions - \$24,677.50. (copy)  
**This was previously shared with the Board via email as staff needed to place the order for pipe given its significant lead time. This will make everything official and provide record of the purchase.**
11. Approve quotes received for replacement of the Park Museum roof and award to Franklin Contracting, LLC per recommendation of Parks & Recreation Director Cadwell - \$11,188.39. (copy)  
**Staff has worked hard to obtain bids on this project but have been met with limited success. Many potential bidders are busy and have been unresponsive. That said, two did respond and staff would like to proceed with the lowest bidder. Similar to other park roofs, the asphalt shingles will be removed and replaced with green metal. Generally, without Board approval, projects over \$10,000 would require staff to develop specifications and advertise for bids. In this case, the expense of developing architectural plans for what is a residential roof seems overkill and an unnecessary expense so staff simply contacted multiple bidders. In addition, the roof is actively leaking so an expedited process is required to preserve the building and its contents.**
12. Approve bids received for Airport Mowing project and award to Todd Schilli Farms, LLC per the recommendation of Public Works Director Brown - (copy)  
**After many years of dedicated, part-time service, Mr. Eddie Ponder has retired. Staff would like to contract airport mowing out this year believing it may provide better value. We will keep our equipment in the short-term to make sure this approach is the best for the City. Each mowing will be directed by staff and done only when necessary.**
13. Approve bids received for the South Jackson Street Sanitary Sewer Line Replacement Project and award to Earth First Contractors, LLC, per recommendation of City Engineer Baer - \$39,389.00. (copy)  
**This line has been somewhat of an enigma for city staff over the last several weeks. The line was never shown on City maps and records have been hard to find but staff is convinced it is a city main given its large diameter, line capacity, and the fact that**

it was designed to serve multiple properties. The City Engineer, with the support of City staff, has worked hard to locate all the connections and has developed a plan to install a new main in this area and reconnect the affected properties to the sewer system.

14. Approve request from the American Cancer Society to waive Perry Park Center rental fees for the Relay for Life Event to be held on April 19, 2019, from 2:00pm to 10:00pm. (copy)  
**After trying the downtown location in recent years, the leadership for this event would like to return to the Perry Park Center. Staff would like to waive associated rental fees for this community event.**
15. Acknowledge decision by the Little League Board to return operations of youth Baseball/Softball leagues to the City of Perryville. (copy)  
**The Little League Board has voted to disband and return operations of the league over to park staff. This decision has been reviewed and accepted by the Park Advisory Board and staff has been planning for the transition. Park staff has been intimately involved in Little League over the years so the transition is expected to occur very smoothly. The benefit to our citizens will be a later season (after school and soccer is over); ability to use pitching machines (which was prohibited by Little League rules); and a slightly reduced cost for youth and families. Teams will no longer be able to participate in the official Little League World Series tournament, but staff is looking for other regional options that may provide postseason opportunities.**

#### **END OF CONSENT AGENDA**

16. Decision regarding special use permit request from Great Eight, LLC to install a shipping container at 1011 South Perryville Boulevard (Buchheit's).  
**See Item 4 above.**
17. Discussion regarding modification to special use permit ordinance relative to structures. (copy)  
**The Board has pointed out the City's prior use of special use permits to authorize permanent structures, which runs counter to the general understanding of a special use permit terminating when ownership changes. City Attorney Ludwig has worked to address this and clarify the ordinance by stating, "In the event the applicant sells this property, the special use permit for this structure will remain with the land. However, if a new owner desires to use the structure for anything other than what the original special use permit allows, the new owner must apply for a modified special use permit."**
18. Bill No. 5901 for Ordinance No. 6121– Amending Title 17, Chapter 17.56, Section 17.56.010 of the Code of Ordinances relative to digital billboards – second reading and final passage. (copy)  
**The temporary moratorium has allowed staff to work on a revised ordinance to govern digital billboards. These changes have been approved by P&Z and are submitted here for the Board's approval. In short, this will require a 500' buffer for billboards (as opposed to the current 200') and limit the number of signs allowed in any defined "corridor" within the City to one. NOTE: Staff has included a map in the attachments showing the potential locations for the Board's clarification.**
19. Bill No. 5902 for Ordinance No. 6122 – Entering into an agreement with Clifton Excavating, LLC relative to National Guard Drive Water Main Extension Project – second reading and final passage. (copy)  
**The water budget includes money each year specific to necessary water line extensions. City Engineer Baer and Public Works Director Brown have identified a**

**water main extension along National Guard Drive as the highest-need project for this**

cycle. This project will provide a “loop” for the existing lines, providing better service to the District #32 campus and surrounding residential neighborhoods.

20. Bill No. 5903 for Ordinance No. 6123 - Entering into an agreement Kueker’s Lawn Service, LLC d/b/a Kueker’s Nursery and Garden Center relative to Mowing Neighborhood Mini-Parks Project – second reading and final passage. (copy)  
**Staff continues to believe contractual mowing of neighborhood parks to be a cost-effective and practical approach to this work. This contract varies slightly from those previously advertised. This structure will select a single contractor for five city parks as the sinkhole and cleanup work in Northdale in 2018 has left it now suitable for a mowing contractor. Similar to 2017, we would like to also offer a second year, mutually agreed upon renewal option if the service is good. NOTE: the lowest bid was rescinded after the submitter found an error in his calculations; Kueker was the 2<sup>nd</sup> lowest bidder.**
21. Bill No. 5904 for Ordinance No. 6124 - Entering into an agreement with Missouri Highways and Transportation Commission relative to installation of Purple Heart City signs – second reading and final passage. (copy)  
**The Board previously approved the designation of a Purple Heart City as requested by Mr. Mike Lundy. Although the City hung the signs, we did not have proper permission from MoDOT. This agreement will rectify that and may require some signs be relocated in accordance with State highway rules.**
22. Bill No. 5905 for Ordinance No. 6125 – Approving 2019-20 Pay Plan – second reading and final passage. (copy)  
**Similar to last year, the City's consultant, CBIZ, recommends a 2.2% adjustment to the City of Perryville's pay plan for the upcoming year.**
23. Bill No. 5906 for Ordinance No. 6126 – 2019 Show Me Green Sales Tax Holiday (April 19-April 25) – second reading and final passage. (copy)  
**In the past, the Board elected to have the City of Perryville participate in this event but also asked that we revisit it every year. Over 50 cities participated statewide in 2018 including several SE Missouri communities. Essentially, the City forgives its sales tax on “energy star” appliances during a seven-day period starting on April 19<sup>th</sup> and ending April 25<sup>th</sup>. This allows our citizens the opportunity to purchase these appliances without paying both City and State sales taxes. There is no obligation to participate but the Board has always chosen to do so in years past. More information can be found at: <http://dor.mo.gov/business/sales/taxholiday/green/>.**
24. Bill No. 5907 for Expedite Ordinance No. 6127 – Approving special use permit request from Great Eight, LLC to install a shipping container at 1011 South Perryville Boulevard (Buchheit’s) – first and second reading and final passage. (copy enclosed – may be read by title only)  
**See Item 4 above.**
25. Bill No. 5908 for Ordinance – Entering into an agreement with Schilli Farms, LLC relative to mowing airport property – first reading. (copy enclosed – may be read by title only)  
**See Item 12 above.**
26. Bill No. 5909 for Ordinance - Entering into an agreement with Earth First Contractors, LLC relative to South Jackson Street Sanitary Sewer Line Replacement project – first reading. (copy enclosed – may be read by title only)  
**See Item 13 above.**

27. Bill No. 5910 for Ordinance – Entering into an agreement with Heartland Coca-Cola Bottling Company, LLC relative to concessions – first reading. (copy enclosed – may be read by title only)  
**Originally, staff selected Pepsi for this service but has had difficulty working through the contract specifics. At this time, staff instead recommends continuing our relationship with Coke. Either option was agreeable as Coke had a slightly better price on soda while Pepsi had a price advantage on water. At this point, Coke’s customer service has given them an advantage in our selection.**
28. Bill No. 5911 for Ordinance – Amending Title 13, Chapter 13.20, Section 13.20.020 of the Code of Ordinances relative to Sewer—Total Mass Allowable – first reading. (copy enclosed – may be read by title only)  
**This modification relates to our pretreatment ordinance and incorporates, among other things, the changes resulting from the City’s Water Effect Ratio study. The changes have been drafted by City Engineer Kim Cole and approved by the Missouri Department of Natural Resources.**
29. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
30. Report by City Administrator:
  - Love Our Veterans Dinner Auction – March 30 (copy)
  - Disaster Training – Featuring Mayor Ken Baer – April 10 (copy)
  - Chamber Christmas on the Square (copy)
  - Ranken Manufacturing Day – February 27 (copy)
  - Dave Clements Retirement Party – March 19 (copy)
  - Elected Officials Training – June 6 and 7 (copy)
31. Report by City Engineer.
32. Report by City Attorney.
33. Board concerns and comments and any other non-action items.
34. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; real estate matters in accordance with Section 610.021(2) RSMo; and personnel matters in accordance with Section 610.021(3) RSMo
35. Adjourn.