



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, FEBRUARY 20, 2018**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Public hearing for proposed Fiscal Year 2018-19 City of Perryville Budget. (copy)
The budget has been reviewed in detail by the Finance Committee and is ready for its public hearing.
4. Verify Receipt of Petition for Voluntary Annexation from SMS Investment Group, LLC for property described as 3.32 acres on Highway 61 North as described in Document No. 2017R01957 of the Perry County Deed Records and set a public hearing for March 6, 2018, at 6:30 p.m. (copy)
Dominic and Stephanie Stark would like to develop a small parcel along Highway 61 North by adding 5 duplexes. They would like to attach to City utilities and have begun the annexation and rezoning process accordingly.
5. Set public hearing date for proposed rezoning request from SMS Investments Group, LLC to rezoning proposed annexed property from R-1 (single family residential) to R-5 (general residential district) – March 20, 2018, at 6:30 p.m. (copy)
See #4 above. The Planning & Zoning Commission will be reviewing the rezoning portion of this at their February 28th meeting.
6. Set public hearing date for proposed rezoning request from the City of Perryville to rezone a portion of Trishia Street and all of Richele Street from its current zoning of R-3 (family residential) to the more appropriate zoning of R-2 (single family residential) – March 20, 2018, at 6:30 p.m. (copy)
The Planning & Zoning Commission will be reviewing this request at their February 28th meeting. After review of this location, City staff recommends the area be zoned R-2. Currently, the properties have been developed into single family homes; however, the current zoning would allow duplexes and condominiums to be built in the area. The R-2 designation would only allow for single family homes to be built in the future.

CONSENT AGENDA ITEMS

7. Approve minutes from meeting of February 6, 2018. (copy)
8. Approve Financial Report for January, 2018. (copy)
9. Approve Invoice 1784 (Final) from All Inclusive Rec, LLC, relative to Playground at Ball Fields 2 and 3 - \$30,260.36. (copy)
The new equipment is installed at the playground. All that is left is the poured rubber surface which depends highly on the weather (must be 50 degrees for 72 hours). Park staff and our contractor will coordinate this work as the weather allows.
10. Approve Festival Application, street closing request, and request to use Downtown Plaza on June 9, 2018, by Robynne Duvall to hold the "Laid Back on I-55 Truck Show" event to raise funds for the Down Syndrome Association. (copy)
This is a new event for our Downtown District but is sponsored by a familiar partner in Ms. Duvall. Included in the letter is a somewhat unusual request to close a portion of McDonald's Drive and Alma (the portion around KFC). The majority of the event will take place at the Knights of Columbus parking lot, although they would like to use the Downtown Plaza for their talent show. This request has been shared with and approved by the Police Department.
11. Approve specifications for Water Main Replacement Materials and authorize City Clerk to advertise for bids. (copy)
Similar to Grand Avenue last year, the City crews need to replace several water mains in upcoming years beginning with Mecker and Ganahl in 2018. This is part of our Master Plan and will coincide with street projects in following years. Please Note: Staff is working on developing a plan that would allow city crews to continue to self-install and upgrade water lines throughout the City. This full plan will be presented to the Board in the upcoming months.
12. Approve specifications for a Utility Type Vehicle (UTV) for shared-use by the Police and Fire Departments and authorize City Clerk to advertise for bids. (copy)
This is a budgeted purchase and will provide a significant upgrade for our emergency management team over the current UTV (which was really better suited for landscaping than emergency response). The specs call for a unit with a short wheel base but still capable of expanding from three to six seats.
13. Approve request from Enterprise Bank to cross Walters Lane during their 5K run scheduled for April 21, 2018, to raise funds for the American Heart Association. (copy)
City staff continues to encourage organizers to utilize the new TG Trail for such events which greatly reduces the number of city streets crossed to only one. This location also reduces the impact on the Police Department during such events.
14. Approve request from 2018 PHS Project Graduation Committee to hold a fundraiser on April 6, 2018, from 4:30 p.m. to 7:00 p.m. at the stoplights on the Square. (copy)
This Boot Drive would take place downtown. They have hosted similar events in the past.

END OF CONSENT AGENDA

15. Discussion relative to tiny homes and shipping container buildings. (copy)
<http://www.thecash-book.com/Story.aspx?StoryID=2969>
<http://www.countryliving.com/home-design/g1887/tiny-house/?slide=18>
<http://realtormag.realtor.org/daily-news/2015/01/23/hot-trend-watch-tiny-homes>
These are nationwide trends that have started finding their way into SE Missouri and neighboring communities. Staff would like to ask the Board for direction on how they would like us to proceed so we can be prepared as well.
16. Resolution No. 2018-03 – Adopting Policy relative to Broadcasting Board of Aldermen Meetings. (copy)
Newspaper staff has indicated a desire to possibly utilize Face Book Live to broadcast Board of Aldermen meetings. In preparation, staff has put together a policy to help organize such activities.
17. Resolution No. 2018-04 – Accepting Voluntary Annexation Petition from SMS Investment Group, LLC. (copy)
See #4 above.
18. Bill No. 5782 for Ordinance No. 6003 – Amending Title 10 of the Code of Ordinances relative to the Stop Sign Schedule – second reading and final passage. (copy)
Following the growth of Robinson Construction, relocation of TG employees to the old Solar Press Building and the of the new Ranken facility, staff has been asked to again explore options for the intersection of Industrial Drive and Walters Lane. The Police Department recommends stop signs at both intersections which will allow for better traffic flow during busy times.
19. Bill No. 5783 for Ordinance No. 6004 – Entering into an agreement with CXT, Inc., relative to Restroom at Robert Miget Memorial Park – second reading and final passage. (copy)
At the Board's suggestion, staff researched this matter further and still believes CXT to be the best choice for the City of Perryville. As proposed, the bathroom will include three family restrooms/changing rooms and one mechanical room to serve as the pump house for the splash pad. The bathroom's design will match the others purchased by the City in past years at other locations in our parks.
20. Bill No. 5784 for Ordinance No. 6005 – Accepting easement deeds for the Old St. Mary's Road Private Sewer Replacement Project – second reading and final passage. (copy)
This is a private sewer line that presented environmental concerns several months ago. Since we were working on a different solution for the Northdale Park basin, staff thought it best to wait and address both problems at the same time.
21. Bill No. 5785 for Ordinance No. 6006 – Granting quit claim deeds to Steven and Kathy Reitzel and Lester and Carol Wingerter for conveyance of a portion of the park area on Feltz Street – second reading and final passage. (copy)
Several months ago, the Board agreed to deed over an unused right-of-way providing a connection point from Feltz Street into the park. The property owners had maintained the property for years and had requested ownership of the same. They have completed the survey work needed and are ready to now proceed with the property transfer.
22. Bill No. 5786 for Ordinance No. 6007 – Entering into a contract for Street Lighting and Electric Service with Citizens Electric Corporation – second reading and final passage. (copy)
This updates and modernizes the City's long-standing agreement regarding street lighting with Citizens Electric. The contract has been reviewed and approved by the City Attorney.

23. Bill No. 5787 for Ordinance No. 6008 – Entering into an agreement with Visu-Sewer of Missouri, LLC for the 2018 Trenchless Sewer Main Rehabilitation Project – second reading and final passage. (copy)
With the implementation of the rate schedule, the City intended to prioritize I&I issues by doing more lines. City Engineer Tim Baer, in conjunction with City Staff, has worked to compile the list of needed projects and we are ready to now bid the work. It should be noted; the City has "piggy-backed" off of other municipal contracts in the past where Visu-Sewer was our contractor. Their low bid on our own contract lends support to our belief of their being the lowest priced contractor on the others.
24. Bill No. 5788 for Ordinance – Show Me Green Sales Tax Holiday for 2018 – first reading. (copy enclosed – may be read by title only)
In the past, the Board elected to have the City of Perryville participate in this event but also asked that we revisit it every year. Over 50 cities participated statewide in 2017 including several SE Missouri communities. Essentially, the City forgives its sales tax on “energy star” appliances during a seven-day period starting on April 19th and ending April 25th. This allows our citizens the opportunity to purchase these appliances without paying both City and State sales taxes. There is no obligation to participate but the Board has always chosen to do so in years past. More information can be found at: <http://dor.mo.gov/business/sales/taxholiday/green/>.
25. Bill No. 5789 for Ordinance – Entering into an agreement with Hurst-Rosche, Inc., relative to Water System Master Plan and Water Main Replacement Evaluation – first reading. (copy enclosed – may be read by title only)
HR is our primary engineer on the water distribution system. As part of this project, they will establish priority order for our replacement of the water lines in the system. Second to that, they will provide DNR a 5-year project list for preapproval, greatly streamlining our process going forward.
26. Bill No. 5790 for Ordinance – Entering into an agreement with DBT Transportation Services relative to AWOS Aviation Support and Maintenance Services – first reading. (copy enclosed – may be read by title only)
The AWOS system at the airport requires regular monitoring and inspection. Thus far, staff has not been pleased with the current contractor. Staff researched other options and recommends a contract with DBT. DBT provides service for several other airports in the area, along with the State of Illinois.
27. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
28. Report by City Administrator:
 - Smoke Testing (copy)
 - 2018 Community Events (copy)
29. Report by City Engineer.
30. Report by City Attorney.
31. Board concerns and comments and any other non-action items.
32. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo.
33. Adjourn.