



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 1, 2022**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of February 16, 2022. (copy)
4. Approve bills for February 2022. (copy)
5. Approve Pay Application 17 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$965,007.82. (copy)
This invoice is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR for work relating to the new Wastewater Treatment Plant.
6. Approve Pay Estimate 5 from Lappe Cement Finishing, Inc., relative to 2021 Street Improvements Project - \$46,357.63. (copy)
This bill relates to the North Parkview street reconstruction and water line project.
7. Acknowledge selection of contractors for earth work and site utilities for the Technical Education Facility Project from Robinson Industrial and Heavy Contracting (Construction Manager At-Risk) - \$500,337.00. (copy)
The rest of the packages are out for bids now and will soon be presented to the Board as part of our process to establish the project’s Greatest Maximum Price (GMP). In the meantime, we would like to get started on the site work so we can keep the project moving along. Although the choice of contractor belongs to RiHC, we

wanted to make the Board aware of the pricing and the decision to proceed. Clifton was the lowest bidder and recommended contractor.

8. Set public hearing for special use permit request from Laurie LaGrone to sell flowers from her greenhouse at 1805 Old St. Mary's Road – March 15, 2022, at 6:30 p.m. (copy)
Laurie LaGrone, has asked to sell flowers from the greenhouse located at side of her house located at 1805 Old St. Mary's Rd. She said neighbors asked if she would sell her flowers last year and she did not want to violate any rules. This item was presented to P&Z but will likely need to be brought back to them a 2nd time as they lacked a quorum to make a full recommendation.
9. Verify receipt of Petition for Voluntary Annexation from Randy and Brenda Lorenz for a .58 acre tract at 1880 North Kingshighway and set public hearing for 6:30 p.m. on March 15, 2022. (copy)
The Lorenz's live along North Kingshighway. They are one of the remaining county properties interspersed among City properties and would like to annex into the City for sewer services. Staff IS highly supportive of this and, similar to other nearby properties, sewer connection fees will again be waived. Staff will continue to work through other details such as water and natural gas service as the process unfolds.
10. Approve Festival Application for Temporary Outdoor Consumption Permit from the Perryville Chamber of Commerce for Mayfest 2021 (includes times set for evening music and street closings) – May 4-7, 2022. (copy)
The Chamber requests a festival permit which will allow downtown establishments to sell alcoholic beverages to patrons who may then choose to take them outside into the Mayfest venue. This also includes approval of street closures and permission to sell alcohol on the street. Note that live music will end at 11pm.
11. Approve recommendation from Asst. Chief Jones regarding Street Lighting Study on Jenkins Street. (copy)
The Board previously raised this concern at a previous meeting. Major Jones reviewed the situation and found an additional streetlight would be appropriate.
12. Approve recommendation from Asst. Chief Jones regarding Parking Study on Moulton Street. (copy)
This concern was also first raised by the Board and has since been reviewed by the Police Department. Major Jones's recommendations detail his plan to improve traffic flow at the intersection of Moulton Street and St. Joseph.
13. Approve specifications for Perry Park Center HVAC Maintenance and authorize staff to advertise for bids. (copy)
The existing contract was let in 2019. The successful vendor will provide ongoing maintenance and support with the HVAC systems at the Perry Park Center.
14. Approve bids received for Fire Station-Utility Main Extensions Project and award to Earth First Contractors, LLC, per recommendation of City Engineer Baer - \$102,211.20. (copy)
Next year's budget includes the new Fire Station No. 2 along Perryville Blvd. This project requires both water and sewer main extensions to serve that property. Staff were very excited to see five bidders on this project.

15. Approve final plans and specifications for the Reconstruction of the Southeast Taxiway and East Apron Taxilane at the Perryville Regional Airport and authorize staff to advertise for bids. (copy)
The 90% plans were previously approved by the Board for this taxiway/apron rehabilitation project at the Perryville Regional Airport. The 100% plans are being presented here as final details are now known.
16. Approve staff's recommendation to select Utility Safety & Design, Inc., as the city's natural gas engineering consultant. (copy)
City staff interviewed multiple firms and highly recommend a contract and enhanced relationship with the City's current contracted welder, USDI. This firm specializes in natural gas engineering, operations and maintenance. They are more than qualified and we believe capable of doing a great job going forward for the City of Perryville.
17. Acknowledge Flood Study Review memorandum submitted to SEMA on behalf of the City of Perryville by Allgeier, Martin and Associates, Inc., consulting engineers. (copy)
Our engineer has submitted his initial concern with the proposed flood plane study and will continue to work this project to fruition on our behalf. A copy of the letter is attached here for the Board's information.

END OF CONSENT AGENDA

18. Resolution No. 2022-03 – Accepting Voluntary Annexation from Randy and Brenda Lorenz for a .58 acre tract at 1880 North Kingshighway. (copy)
See #9 above.
19. Bill No. 6272 for Ordinance No. 6489 – Entering into an agreement with Western Diesel Services, Inc., d/b/a CK Power relative to generator maintenance – second reading and final passage. (copy)
CK Powers has been the City's contracted provided since 2019. Staff solicited bids and CK continues to present the lowest price. As such, staff recommends continuing this relationship for an additional 3-year term.
20. Bill No. 6273 for Ordinance – Approving 2022-23 Pay Plan – first reading. (copy enclosed – may be read by title only)
This year's pay plan review included an overall study and necessary structural adjustments to the City's pay plan. This analysis was again provided by CBIZ, the same company that contracted previously with the State of Missouri, City of Cape Girardeau, Perry County and other entities. The overall impact amounts to approximately a 7.5% adjustment to the City of Perryville's payroll for the upcoming year. This adjustment was previously considered by the Board and is now presented here for official approval.
21. Bill No. 6274 for Ordinance – Amending City Budget – Fiscal Year 2021-22 – first reading. (copy enclosed – may be read by title only)
This will make official the budget transfers that were required throughout the year. All projects had prior approval of the Board but this is the collective result of those individual transfers.
22. Bill No. 6275 for Ordinance – Adopting City Budget – Fiscal Year 2022-23 – first reading. (copy enclosed – may be read by title only)

We are proud to report the budget process has been completed and the full budget is presented for Board approval.

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23. Bill No. 6276 for Ordinance – Entering into a Memorandum of Understanding relative to Downtown Streetlights with the County of Perry, Missouri - first reading. (copy enclosed - may be read by title only)
This MOU memorializes the City’s agreement on the downtown streetlights with Perry County Commission who will install the interior lights as part of their upcoming courtyard renovation. When that occurs, the County has agreed to install “speaker” poles as well as part of their project.
24. Bill No. 6277 for Ordinance – Granting warranty deed to County of Perry - first reading. (copy enclosed - may be read by title only)
This will transfer ownership of the small lot the City owns along West North Street which is adjacent to the Joint Justice Center’s proposed location.
25. Bill No. 6278 for Ordinance – Entering into an agreement with Earth First Contractors, LLC, relative to Fire Station-Utility Main Extensions Project - first reading. (copy enclosed - may be read by title only)
See Item 14 above.
26. Bill No. 6279 for Ordinance – Entering into an agreement with Utility Safety & Design, Inc., relative to natural gas engineering services - first reading. (copy enclosed - may be read by title only)
See Item 16 above.
27. Bill No. 6280 for Ordinance – Accepting easement from Perryville Development Corporation first reading. (copy enclosed - may be read by title only)
These easements are required for storm water and sanitary sewer adjacent to the Perryville Technical Education Campus (P-TECh).
28. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
29. Report by City Administrator:
 - Spring Leaf Removal – Mar 21-25
 - Spring Cleaning – Apr 18-22 (copy)
 - Film Friendly Perryville Press Release (copy) ([link](#))
 - Potential needs for an additional sculpture pad. (copy)
30. Report by City Engineer.
31. Report by City Attorney.
32. Board concerns and comments and any other non-action items.
33. Closed Session to discuss contractual matter in accordance with Section 610.021(9) RSMo; and personnel matter in accordance with Section 610.021(3) RSMo.
34. Adjourn.

Additional Attachments

- Parks & Rec Report
- Baer Engineering Invoice