



Brent Buerch

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 2, 2021**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of newly-hired police officer Eli Isgriggs.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of February 16, 2021.
5. Approve bills for February, 2021. (copy)
6. Approve unbudgeted transfer from (101) General Revenue to (204) Airport - \$30,000. (copy)
Thus far, our revenues at the airport have not kept pace with our expenses. This is due to several factors including, COVID affecting AvGas sales, incoming rent being offset by major repairs made by tenants and ongoing design work for airport improvements that will eventually be largely reimbursed by MoDOT.
7. Set public hearing date for request from Steve Keller to rezone 1713 Perryville Boulevard from R-1 (Residential) to C-2 (Commercial) – March 16, 2021 at 6:30 p.m. (copy)
Steve Keller would like approval to rezone his property located at 1713 S. Perryville Boulevard so that it matches all the adjacent property around it. It is currently zoned R-1 and he would like to rezone it to C-2.

8. Approve Festival Application for Temporary Outdoor Consumption Permit from the Perryville Chamber of Commerce for Mayfest 2021 (includes times set for evening music and street closings) – May 5-8, 2021. (copy)
The Chamber requests a festival permit which will allow downtown establishments to sell alcoholic beverages to patrons who may then choose to take them outside into the Mayfest venue. This also includes approval of street closures and permission to sell alcohol on the street. Note that live music will end at 11pm.
 9. Approve quote from Vaughn Co., Inc., for new pump for lagoon pump station - \$13,676.00. (copy)
The lagoon pump at the WWTP needs to be replaced. Public Works Director Layton has done a good job summarizing his efforts in the attached memo. Layton researched several purchasing options before recommending we purchase another Vaughn pump. Beyond price, changing to a different brand of pump would require new brackets, piping and possibly electrical connections. Since it is over \$10,000, the Board must approve this purchase before we proceed.
 10. Approve recommendation from Asst. Chief Jones regarding 'no parking' on the northeast corner of Edwards Street at its intersection with Bredall Street. (copy)
The Police Department recommends moving the current "no parking" signs further back on the street to protect line of sight at this intersection.
 11. Approve recommendation from Asst. Chief Jones regarding placement of 'no parking' signs on Rosati Court at its intersection with Waters Street as outlined in the Uniform Traffic Code. (copy)
The PD's recommendation to add "no parking" signs would simply make known the standards already found in the Uniform Traffic Code.
 12. Approve recommendation from Asst. Chief Jones regarding temporary parking limitations. (copy)
This came to light in recent years as downtown events are more common now than ever before. The question about parking restrictions keeps resurfacing and we need permanent direction for our community. Upon Board approval, City Attorney Ludwig will work with the PD to draft an ordinance for the Board to consider which will better detail the rights and responsibilities of reducing street parking prior to a downtown event.
 13. Approve recommendation from Public Works Director Layton regarding fleet maintenance software. (copy)
This project has required ongoing research from Public Works staff for some time as the Board of Aldermen made their preferences clear in earlier discussions. Director Layton and staff's recommendation comes at a lower cost than previously presented to the Board (done by removing equipment such as trailers) but still provides the maintenance solutions the City is looking for. We are also proud to report our efforts have helped form a partnership between these two IT providers that will now be marketed to other communities.
- END OF CONSENT AGENDA**
14. Discussion regarding Perry Park Center roof. (copy)
Director Cadwell's memo does a good job of updating the Board as to the current condition of the Park Center's roof. We have spent the past several year's working both internally and externally to make spot repairs on the roof. This past winter has

again exposed several weaknesses and new leaks. We are nearing the point of requiring a full replacement. Although this project is found in the City's CIP, it was not placed in next year's budget. To be honest, we hoped we had a little more time to make the improvements. Staff is putting together a plan now and will present that to the Board of Aldermen in the near future. Most likely, we will contract with an architect/engineer to develop specifications to replace different portions of the roof over the course of several years, beginning first with the portion that is currently leaking and seems to be beyond our ability to repair.

15. Bill No. 6128 for Ordinance No. 6346 – Approving 2021-22 Pay Plan – second reading and final passage. (copy)
The City's consultant, CBIZ, recommended a 1.7% adjustment to the City of Perryville's pay plan for the upcoming year. This adjustment was previously approved by the Board, as were some minor positional adjustments found within the pay plan. It is now presented here for official approval.
16. Bill No. 6129 for Ordinance No. 6347 – Entering into an agreement with BHMG Engineers, Inc., relative to Natural Gas Distribution System Master Plan – second reading and final passage. (copy)
This master plan was included in the budget and will help determine the future needs of the natural gas system. Recent experiences with winter gas purchasing have added slightly to the scope of the project (compared to the first reading) so it has been redefined as a “Not to Exceed” agreement and includes the following highlights:
 1. Overall master plan for the City of Perryville's gas system, looking forward at least 10 years and considering changing sentiments for natural gas;
 2. Evaluate adding a 2nd take point;
 3. Consider our purchasing “storage” capacity;
 4. Explore the possibility of adding the ability to blend propane with our natural gas if necessary;
 5. Look at MDQ (Maximum Daily Quantity) to make sure it is at the right level, giving consideration for both industrial load and residential growth; and
 6. Evaluate the City's purchasing strategy to make sure we are still doing the best for our customers.
17. Bill No. 6130 for Ordinance No. 6348 – Entering into agreements with artists relative to sculpture exhibition – second reading and final passage. (copy)
These artists were selected by the Office of Heritage Tourism via a committee process and this contract allows for their display on City property.
18. Bill No. 6131 for Ordinance No. 6349 – Entering into Second Amendment to Perry County Cultural Heritage Tourism Cooperative Agreement – second reading and final passage. (copy)
This amendment reflects our conversion to a county-appointed Tourism Commission, as is statutorily required following the hotel sales tax. Please note: City Administrator Buerck was appointed by the Perry County Commission to be a member of this Tourism Commission and elected as Chair of the Commission at its first meeting.
19. Bill No. 6132 for Ordinance No. 6350 – Entering into revised contract with Baer Engineering, LLC – second reading and final passage. (copy)
This will renew our annual contract with Baer Engineering, LLC as our City Engineer. It includes a 5.7% increase in fees but, otherwise the contract is unchanged. Last

year, Baer Engineering did not receive an increase. This was due to the timing of their proposed increase being in the midst of the COVID response. After discussion with

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city administration, it was determined better to delay that increase until we got through that experience. As such, this contract includes both last year and this year's adjustment along with their traditional 1% step increase for each year. As a point of comparison, staff has shared the contract rates for another engineering firm that previously provided services to the City of Perryville (conducting an intake study at the water plant in 2020).

20. Bill No. 6133 for Ordinance No. 6351 – Entering into an agreement with Southwestern Illinois College relative to aviation management program internship – second reading and final passage. (copy)
The City was recently approached by a student interested in doing an unpaid internship at the Perryville Regional Airport. Staff interviewed her and is excited to provide an opportunity such as this. In order to proceed, the City must contract with the College. This contract provides that mechanism. NOTE: The college is still reviewing our revised contract and will not get it back to us in time for us to finalize this ordinance on March 2nd. We will be asking for a motion to table this ordinance until their review is complete.
21. Bill No. 6134 for Ordinance - Amending City Budget – Fiscal Year 2020-21 – first reading. (copy enclosed – may be read by title only)
This will make official the budget transfers that were required throughout the year. All projects had prior approval of the Board but this is the collective result of those individual transfers.
22. Bill No. 6135 for Ordinance – Adopting City Budget – Fiscal Year 2021-22 – first reading. (copy enclosed – may be read by title only)
We are proud to report the budget process has been completed and the full budget is presented for Board approval.
23. Bill No. 6136 for Ordinance – Amending Title 10, Chapter 10.12 of the Code of Ordinances relative to “Crosswalk Schedule” (Schindler Road) – first reading. (copy enclosed – may be read by title only)
Several years ago, we added sidewalks in this area but never painted the crosswalks. This request would now add the actual crosswalks since the other work is finished. This should have been done some time ago and staff apologizes for letting it slip through the cracks.
24. Bill No. 6137 for Ordinance – Amending Title 10, Chapter 10.20 of the Code of Ordinances relative to “Prohibited Parking Schedule” (Edwards Street) – first reading. (copy enclosed – may be read by title only).
See 10 above.
25. Bill No. 6138 for Ordinance – Entering into an agreement with First State Community Bank relative to tax-exempt equipment lease purchase agreement for police cars – first reading. (copy enclosed – may be read by title only)
This is a budgeted purchase for next fiscal year (FY2021-22). In this case, Bening Ford was able to beat the State of Missouri bid price by just under \$125/vehicle. As in the past, this PD vehicle purchase will be financed over the next three years, at which time we will upgrade another portion of our fleet. Preparing the purchase now ensures delivery and billing when the fiscal year rolls over.

26. Bill No. 6139 for Ordinance – Entering into an agreement with Long Range Network, LLC relative to lease of space on water tower for installation of internet equipment – first reading. (copy enclosed – may be read by title only)
Mr. Keith Robinson's new project will help provide highspeed internet to underserved areas of Perry County. To get started, he would like to add a transmitter to several City water towers. This matter has been previously discussed with the Board and the contract has been reviewed by the City's attorney. It is presented here for Board approval.
27. Bill No. 6140 for Ordinance – Entering into an agreement with Leica Geosystems, Inc. relative to hosting global navigation satellite system at City Hall – first reading. (copy enclosed – may be read by title only)
Similar to the item above, this company would like to enhance the technical infrastructure of our community, this time by adding a small antenna to City Hall. This antenna would support precision farming and surveying in the County. We have checked references with other communities and received positive responses. Staff recommends the Board proceed with this agreement as well.
28. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
29. Report by City Administrator:
 - Spring Leaf Removal – Mar 22-26
 - Spring Cleaning – Apr 12-16 (copy)
 - FAA Inspection (copy)
30. Report by City Engineer.
31. Report by City Attorney.
32. Board concerns and comments and any other non-action items.
33. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo.
34. Adjourn.