



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 15, 2022**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Missouri Parks & Recreation Association presentation of the *2022 Organization Citation Award* to Lucas and Friends Backyard Adventure. ([link](#))
Realizing how truly special it was, Parks Director Cadwell submitted this project for consideration to the statewide association that oversees parks and recreation. To our great pleasure, it was selected by MPRA as a 2022 winner. Members of MPRA will be on hand to present this award to Lucas and his family.
4. Introduction of Patrol Officer Sarah Kiefer.
Sarah may be familiar to the Board as she was previously a full-time dispatcher who went part-time in order to obtain her POST certification and pursue her dream of becoming a Police Officer. We are proud to say she has graduated and is now a police officer here in Perryville.
5. Public hearing for special use permit request from Laurie LaGrone to sell flowers from her greenhouse at 1805 Old St. Mary’s Road. (copy)
Laurie LaGrone, has asked to sell flowers from the greenhouse located at the side of her house located at 1805 Old St. Mary’s Rd. She said neighbors asked if she would sell her flowers last year and she did not want to violate any rules. This item was previously presented to P&Z and recommended for denial. (staff has confirmed a quorum was present for this P&Z meeting and decision).

6. Public hearing regarding Petition for Voluntary Annexation from Randy and Brenda Lorenz for a .58 acre tract at 1880 North Kingshighway. (copy)
The Lorenz's live along North Kingshighway. They are one of the remaining county properties interspersed among City properties and would like to annex into the City for sewer services. Staff is highly supportive of this and, similar to other nearby properties, sewer connection fees will again be waived. Staff will continue to work through other details such as water and natural gas service as the process unfolds.

CONSENT AGENDA ITEMS

7. Approve minutes from meeting of March 1, 2022. (copy)
8. Approve Financial Reports for February 2022. (copy)
9. Approve Pay Estimate 2 from Lappe Cement Finishing, Inc., for the Northeast Outfall Sewer Replacement – Phase 2 Project - \$75,381.64. (copy)
This is the second phase of the new sewer trunk line which delivers sewage to the WWTP from the city limits.
10. Approve Pay Application 18 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$960,673.15. (copy)
This invoice is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR for work relating to the new Wastewater Treatment Plant.
11. Accept interior design recommendation for the Perry Park Center. (copy)
This year's budget included an interior redesign of the Perry Park Center. Ms. Cindy Buchheit was selected for this task and has presented her findings and recommendations. Cindy is well-known in the region and has completed design work for, among others, St. Mary of the Barrens Church (remodel), St. Mary Queen of all Saints Mausoleum (new construction), Association of the Miraculous Medal (Furniture, Art & Accessories), the Missouri National Veterans Memorial (new construction), Robinson Construction (3 phases of remodels), First State Community Bank (remodel of the existing building & new addition), Richardet Floor Covering (addition), and Perryville High School Library (design ideas). Once approved, staff will work on plans to make these improvements, most likely over the next several years.
12. Approve staff's plans for Veterans Memorial Field maintenance. (copy)
Staff has proposed an ongoing maintenance plan to the Veterans Memorial Field Committee and it is presented here for the Board's knowledge and awareness.
13. Approve recommendation from Assistant Chief Jones relative to traffic flow and parking study on South Spring Street. (copy)
Staff continues to receive complaints from a concerned resident regarding traffic flows in and around the public school. The Police Department and City Attorney have looked into the activity there and, although congested at times, find it appropriate for the area. This recommendation included some new signage for better clarity but, otherwise, recommended no action. That said, staff wanted the Board to be aware of the concern and our activity since.

14. Accept quotes received for uniforms and janitorial services and award to Aramark Uniform Services per the recommendation of Public Works Director Layton. (copy)
It is time to renew the uniform contract for public works. This is done through a quote process. The Aramark bid was received after the requested deadline, but upon contact, it was found in the salesman junk filter. The other vendor quotes were never shared with Aramark and, as such, staff recommends extending our contract with Aramark.
15. Acknowledge response to Missouri Public Service Commission relative to Municipal Gas System Distribution Integrity Management Program and Implementation Inspection (DIMP) – (copy)
This is an annual process completed by the natural gas department and reviewed by the City’s gas engineer. It has been shared with the PSC and is here for the Board’s information.
16. Approve Festival Application for Temporary Outdoor Consumption Permit and requests for street closures and outdoor music from the Downtown Revitalization Committee for the monthly Cruise In event series. (copy)
Public Communications/Special Events Specialist Kiley Eiland has submitted these activities on behalf of the Downtown Revitalization Committee. These events are similar to those requested and approved by the Board of Aldermen in years past.
17. Review Public Works Director Layton’s Memorandum regarding water fill station. (copy)
At the Board’s direction, staff has researched the options and collected quotes for a bulk water filler to be located in the Industrial Park. Those quotes and a summary of their research is presented here for the Board’s approval. Staff would like to get this ordered now so it can be installed towards the beginning of summer as opposed to the end of summer.
18. Approve Mayor’s appointment for:
Perry County IDA – 6 year term
Dominic Blythe - new appointment (replacement for unexpired term of Johnathan Wright)

END OF CONSENT AGENDA

19. Decision regarding special use permit request from Laurie LaGrone to sell flowers from her greenhouse at 1805 Old St. Mary’s Road. (copy)
See 5 above.
20. Bill No. 6273 for Ordinance No. 6490 – Approving 2022-23 Pay Plan – second reading and final passage. (copy)
This year’s pay plan review included an overall study and necessary structural adjustments to the City’s pay plan. This analysis was again provided by CBIZ, the same company that contracted previously with the State of Missouri, City of Cape Girardeau, Perry County and other entities. The overall impact amounts to approximately a 7.5% adjustment to the City of Perryville’s payroll for the upcoming year. This adjustment was previously considered by the Board and is now presented here for official approval.

21. Bill No. 6274 for Ordinance No. 6491 - Amending City Budget – Fiscal Year 2021-22 – second reading and final passage. (copy)
This will make official the budget transfers that were required throughout the year. All projects had prior approval of the Board but this is the collective result of those individual transfers.
22. Bill No. 6275 for Ordinance No. 6492 – Adopting City Budget – Fiscal Year 2022-23 – second reading and final passage. (copy)
We are proud to report the budget process has been completed and the full budget is presented for Board approval.
23. Bill No. 6276 for Ordinance No. 6493 – Entering into a Memorandum of Understanding relative to Downtown Streetlights with the County of Perry, Missouri - second reading and final passage. (copy)
This MOU memorializes the City’s agreement on the downtown streetlights with Perry County Commission who will install the interior lights as part of their upcoming courtyard renovation. When that occurs, the County has agreed to install “speaker” poles as well as part of their project.
24. Bill No. 6277 for Ordinance No. 6494 – Granting warranty deed to County of Perry - second reading and final passage. (copy)
This will transfer ownership of the small lot the City owns along West North Street which is adjacent to the Joint Justice Center’s proposed location.
25. Bill No. 6278 for Ordinance No. 6495 – Entering into an agreement with Earth First Contractors, LLC, relative to Fire Station-Utility Main Extensions Project - second reading and final passage. (copy)
Next year’s budget includes the new Fire Station No. 2 along Perryville Blvd. This project requires both water and sewer main extensions to serve that property. Staff was very excited to see five bidders on this project.
26. Bill No. 6279 for Ordinance No. 6496 – Entering into an agreement with Utility Safety & Design, Inc., relative to natural gas engineering services - second reading and final passage. (copy)
City staff interviewed multiple firms and highly recommend a contract and enhanced relationship with the City’s current contracted welder, USDI. This firm specializes in natural gas engineering, operations, and maintenance. They are more than qualified and we believe capable of doing a great job going forward for the City of Perryville.
27. Bill No. 6280 for Ordinance No. 6497 – Accepting easement from Perryville Development Corporation - second reading and final passage. (copy)
These easements are required for storm water and sanitary sewer adjacent to the Perryville Technical Education Campus (P-TECh).
28. Bill No. 6281 for Ordinance - Entering into Supplement No. 1 to the Aviation Project Consultant Agreement with Crawford, Murphy & Tilly, Inc., relative to Project 20-063A-2 regarding Reconstruction of the Perryville Regional Airport Southeast Taxiway and East Apron Taxilane at the Perryville Regional Airport – first reading. (copy enclosed - may be read by title only)
Plans are now ready for this taxiway/apron rehabilitation project at the Perryville Regional Airport. This project is necessary to repair aged and damaged concrete around the airport and is 100% funded by MoDOT. Staff believes it could lead the

way for a future project to reconstruct the entire runway (some of which dates back to World War II).

29. Bill No. 6282 for Ordinance – Entering into an agreement with KimHEC relative to pretreatment program and NPDES permit assistance - first reading. (copy enclosed - may be read by title only)
KimHEC is a long-standing and trusted partner assisting the City with our industrial pretreatment program. This will renew her contract with the City of Perryville for another year.
30. Bill No. 6283 for Ordinance – Entering into an agreement with Aramark Uniform Services relative to uniforms and janitorial supplies for the City of Perryville - first reading. (copy enclosed - may be read by title only)
See Item 14 above.
31. Bill No. 6284 for Ordinance – Entering into an agreement with Riverside Regional Library relative to renewal of lease for designated library space at the Perry Park Center - first reading. (copy enclosed - may be read by title only)
As previously discussed with the Board, the library's current lease recently expired. It is presented here for renewal and includes an inflationary adjustment of approximately 15.5%.
32. Bill No. 6285 for Ordinance – Accepting easement deed from Rozier Mercantile Company - first reading. (copy enclosed - may be read by title only)
This easement provides for the utility extensions needed for the new fire house along Perryville Boulevard.
33. Bill No. 6286 for Ordinance – Accepting annexation from Randy E. and Brenda K. Lorenz - first reading. (copy enclosed - may be read by title only)
See 6 above.
34. Bill No. 6287 for Ordinance – Entering into an agreement with Ranken Technical College relative to the Ranken Technical College in Perryville - first reading. (copy enclosed - may be read by title only)
This contract details the City's relationship with Ranken relative to the P-TECh campus.
35. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
36. Report by City Administrator:
 - Impound Building Groundbreaking – March 22 at 10:00 am
 - Lenten Season Relic Display at National Shrine (copy)
 - Chester Bridge Repairs Article ([link](#))
 - Show-Me Green Sales Tax Holiday (copy)
 - Sidewalk re Hwy E (Allen's Landing Road) (copy)
 - MML Personal Delivery Devices (copy)
 - MIRMA
37. Report by City Engineer.

38. Report by City Attorney.
39. Board concerns and comments and any other non-action items.
40. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; and contractual matter in accordance with Section 610.021(9) RSMo.
41. Adjourn.

Additional Attachments

- Ltr from City of Potosi Mayor
- Sidewalk Committee Ltrs to North Moulton Property Owners
- Tourism Report
- Charter Communications Update
- Parks & Rec Report