



Brent Buerch

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 17, 2020**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Public hearing date for consideration of a petition for the creation of the Perry Plaza Community Improvement District. (copy)
City leaders have worked with the owner of the Perry Plaza to develop a plan to improve the appearance and function of this property by way of a Community Improvement District (CID). This public hearing would begin this process.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of March 3, 2020. (copy)
5. Approve Financial Reports for February, 2020. (copy)
6. Approve Pay Estimate 1 to Lappe Cement Finishing, Inc., regarding Fire Station Concrete Apron Replacement - \$36,881.39. (copy)
This is a budgeted project to replace the cracked and broken concrete at Fire Station #1.
7. Approve Pay Estimate 1 to Earth First Contractors, Inc., regarding North Street Sewer Replacement Project - \$28,027.85. (copy)
This project is to replace a failing city main that was previously discussed with the Board.

8. Approve plans and specifications for the 2020 Trenchless Sewer Main Rehabilitation Project and authorize staff to advertise for bids. (copy will be available at meeting)
This project has been in design for some time. As such, it actually will use funds from both FY19-20 and 20-21. Similar to last time, it is our hope the combined project will actually result in some economies of scale and perhaps helps us get a better per foot price.
9. Approve sale of T53 turbine engine related tooling and test equipment to Ozark Aeroworks - \$25,000.00. (copy)
This was equipment left at the airport when Sabreliner Aviation left several years ago. At various times, we have been able to find buyers for some of the equipment we do not need. In this case, a company from Springfield has offered to purchase some of the equipment that is very specific to the T53 engines they work on. This was previously discussed with the Board and is presented here for final approval since we received a written offer.
10. Approve items for Purple Wave Auction. (copy)
This is surplus material and equipment that is no longer needed or no longer useable for the City. The memo describes the items and the reason they are ready for auction. With Board approval, we will post them on Purple Wave.
11. Approve Festival Application for 2020 Downtown Revitalization Committee Events. (copy)
EDA Director Scott Sattler submits these activities on behalf of the Downtown Revitalization Committee. These events are similar to those requested and approved by the Board of Aldermen in years past.
12. Approve request from Immanuel Lutheran School 7th Grade Class to hold a boot drive on Friday and Saturday, April 17-18 on the Square. (copy)
Parents of Immanuel Lutheran School 2020 7th Graders are holding various fund raisers to support their 8th grade class trip to Washington D.C. This fundraiser will help defer the cost of the trip for the students and their families. They have requested permission to hold a “boot drive” on Friday, April 17 and Saturday, April 18, 2020, on the downtown square in Perryville. The hours of consideration are Friday, from 4:00pm-6:30pm and Saturday, from 8:30am-10:30am. The event will be staffed by 7th Grade students and parents. They will stand at the intersection, collecting change from vehicles at the stoplights. All necessary precautions will be taken to keep everyone safe. We will have 8-12 participants working in staggered shifts throughout the 2 ½ hour timeframe. If approved, traffic lights will be set to “stop and go” as opposed to “red light/green light.”
13. Approve request from Lawrence Stortz, Jr., representing Pedal the Cause, to hold a boot drive on the Square on June 27, 2020, to raise funding for cancer research. (copy)
Similar to last year, Mr. Stortz would like to host a donation event at the Square to raise funds for cancer research.
14. Approve request from Heroes for Kids to waive Perry Park Center fees for their July 18th Comic Con Charitable Event. (copy)
This event was a big success last year and netted over \$4000 for charity. They would again like to see the park center donated so they can host their event here in Perryville with all proceeds going to charity.

15. Approve request from Parks & Rec Director Cadwell to close the Perry Park Center at 5:00 p.m. on July 3, 2020, due to the Rotary fireworks display. (copy)
The Rotary Club's fireworks show is scheduled to occur in City Park on July 3rd this year. This is a huge event for the community and fills the City Park with friends and families. As such, staff proposes closing the Park Center at 5pm on July 3rd (similar to our normal July 4th hours) to best facilitate traffic and parking and for the fireworks show.
16. Approve installation of donated scoreboard in Perry Park Center. (copy)
Mr. Dustin Wengert has secured the donation of a very nice baseball/softball score board for Field #8. This scoreboard will recognize both schools and, similar to the donated scoreboard at the football field, state, "In memory of Gary Wengert," Dusty's father. Park staff supports this request as it will both modernize and beautify the field there in the park.

END OF CONSENT AGENDA

17. Bill No. 6030 for Ordinance No. 6248 – Amending Title 5, Chapter 5.04 of the Code of Ordinances relative to remedies related to operating without a business license – second reading and final passage. (copy)
Currently, staff has little recourse when a business elects not to pay their business license beyond beginning a court process. We researched other cities and found the approach of suspending city utilities to help encourage compliance. This would provide another, perhaps more expedient, way of addressing this concern that, while rare, does occur occasionally.
18. Bill No. 6031 for Ordinance No. 6249 - Amending City Budget – Fiscal Year 2019-20 – second reading and final passage. (copy)
This will make official the budget transfers that were required throughout the year. All projects had prior approval of the Board but this is the collective result of those individual transfers.
19. Bill No. 6032 for Ordinance No. 6250 – Adopting City Budget – Fiscal Year 2020-21 – second reading and final passage. (copy)
We are proud to report the budget process has been completed and the full budget is presented for Board approval.
20. Bill No. 6033 for Ordinance No. 6251 – Entering into an agreement with CivicPlus, LLC relative to City of Perryville mobile application (cell phone app) – second reading and final passage. (copy)
Next year's budget includes the development of a mobile application (i.e. smart phone app). We are excited to take this next step of direct access for our citizenry. It will allow for, among other things, citizens to report a concern, sign up for park programs, follow board meetings, and review city ordinances. In addition, it will provide an access portal for employees.
21. Bill No. 6034 for Ordinance No. 6252 – Entering into an agreement with iWorQ Systems relative to Community Development/Building Permit Software – second reading and final passage. (copy)
The budget also includes software to modernize our building department. Staff has reviewed multiple vendors and found iWorQ to be the best value. This will provide detailed reports of building activities on an annual basis but also streamlines the

inspection process. Of most value perhaps will be the ability of customers to schedule inspections after hours for the next day.

22. Bill No. 6035 for Ordinance No. 6253 – Entering into an agreement with The Bank of Missouri relative to 2020-2025 Banking Services – second reading and final passage. (copy)
Historically, every five years, we ask for proposals from the local banks to provide our banking needs. Again, Bank of Missouri submitted the most attractive proposal to the City of Perryville and staff recommends they continue to provide our banking services.
23. Bill No. 6036 for Ordinance No. 6254 – Entering into an agreement with Fronabarger Concreters, Inc., relative to Perryville Boulevard Shared Use Path – second reading and final passage. (copy)
This project will extend a 10' wide sidewalk along Perryville Boulevard connecting Miget Memorial Park to the Bank of Missouri Soccer Park (essentially Rand Avenue to St. Joseph Street).
24. Bill No. 6037 for Ordinance No. 6255 – Entering into an agreement with KimHEC regarding Wastewater Pretreatment Program and NPDES Permit Assistance – second reading and final passage. (copy)
Ms. Cole is a trusted advisor and vital component of our industrial pre-treatment program. This simply renews her support contract for the City of Perryville at her 2020 rates (please note: The City of Perryville was KimHEC's first customer and we still enjoy a discount for being such).
25. Bill No. 6038 for Ordinance No. 6256 – Amending Title 9, Chapter 9.04 of the Code of Ordinances relative to Tobacco Products—Age Twenty-One – second reading and final passage. (copy)
Changes in Food and Drug Administration regulations have increased the legal age to purchase and use tobacco products to 21. This change will simply update our ordinances to match.
26. Bill No. 6039 for Ordinance – Approving a Petition for the Creation of the Perry Plaza Community Improvement District; Establishing the District as a Political Subdivision of the State of Missouri; Finding the District is Located in a Blighted Area; Directing City Clerk to Notify the Missouri Department of Economic Development; and Approving a District Project Agreement – first reading. (copy enclosed – may be read by title only)
See Item 3 above.
27. Bill No. 6040 for Ordinance – Entering into Amendment No. 2 with Horner & Shifrin, Inc., relative to Tank Repair and Painting of 550,000 Gallon Standpipe – first reading. (copy enclosed – may be read by title only)
This latest change order totals \$1300 and will allow the engineers to review construction submittals such as paint, handrails, etc. It is expected to provide for up to three different reviews and will help ensure a quality project at the end.
28. Bill No. 6041 for Ordinance – Entering into Amendment 3 approving a completion date extension of the Missouri Highways and Transportation Commission State Block Grant Agreement relative to additional funds committed to T-Hangar Apron Pavement and Update of Exhibit A – first reading. (copy enclosed – may be read by title only)

This work was previously approved as necessary by MoDOT and the FAA so now we must adjust the contract to properly reflect this change order. The work has been completed and the T-Hangar's apron area is much improved.

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29. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
30. Report by City Administrator:
 - Recycling Press Release (copy)
 - Transportation Meeting (copy)
31. Report by City Engineer.
32. Report by City Attorney.
33. Board concerns and comments and any other non-action items.
34. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo.
35. Adjourn.