



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 19, 2019**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Public hearing to consider a request by SMS Investment Group, LLC to rezone part of Lot 1 and 16 and all of Lots 2, 3, 14 and 15 of Winkler's Subdivision. (copy)
SMS Investment Group, LLC would like to rezone property located along the 500 Block of Feltz Street and Winkler Drive from its current R-2 (Single Family Residential) to R-5 (General Residential). The lots are described as Part of Lot 1 and 16, all of Lots 2,3,14 and 15 of Winkler's Subdivision. Mr. and Mrs. Stark have a buyer for the property who would like to build duplexes on the lots. The future property owner will likely also request a boundary adjustment in the future in order to have four buildable lots.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of March 5, 2019. (copy)
5. Approve Financial Reports for February 2019. (copy)
6. Approve Pay Application #3 from Control Technology Solutions relative to Perry Park Center Energy Efficiency Project Phase 2 – \$355,496.00. (copy)
The work continues on the Perry Park Center's HVAC system. The major installation work will occur during the week of March 18 with portions of the park center being closed for part of the week.
7. Approve Payment 1 (Final) to Franklin Contracting, LLC relative to Fire Station Addition - \$40,061.80. (copy)
Originally, members of the Fire Department volunteered to complete the work associated with this addition themselves. This was a noble quest and speaks to the quality of the Fire Department staff. While the shell has been constructed and the

exterior complete, the interior work has not yet begun. As such, this year's budget included plans to utilize a contractor to finish the building (including the electrical alternate). The work is complete and has been inspected and approved.

8. Approve Pay Application 2 to Marzuco Electric, Inc. relative to Ball Fields 2 and 3 Electrical Upgrade Project - \$33,835.68. (copy)
This project is to improve the electrical services to ball fields 2 and 3 and provide electrical runs for several scoreboards.
9. Approve Pay Estimate 1 to Clifton Excavating, LLC relative to the National Guard Drive Water Main Extension Project - \$112,252.67. (copy)
The water budget includes money each year specific to necessary water line extensions. City Engineer Baer and Public Works Director Brown have identified a water main extension along National Guard Drive as the highest-need project for this cycle. This project will provide a "loop" for the existing lines, providing better service to the District #32 campus and surrounding residential neighborhoods.
10. Approve Pay Estimate 2 for Brockmiller Construction, Inc., relative to the Perry Park Center Concession Stand Project - \$65,876.80. (copy)
Staff has worked extensively with the architects from Dille Traxel to develop a useable, customer-friendly space that will better serve our customers for many years to come.
11. Approve request from Perry County Master Gardeners to sell plants at Pavilion 20 on May 4, 2019, and to waive the fee for rental of the pavilion. (copy)
The Master Gardeners have requested permission to host a fundraiser selling plants in the park. This sale is similar to that of prior years and will take place on May 4 from 8am to noon at Pavilion #20. Staff supports this request as no preparation is required and the proceeds will support their continued operations.
12. Approve Festival Application for Temporary Outdoor Consumption Permit from the Perryville Chamber of Commerce for the Mayfest (includes times set for evening music and street closings) – May 9-11, 2019. (copy)
The Chamber requests a festival permit which will allow downtown establishments to sell alcoholic beverages to patrons who may then choose to take them outside into the Mayfest venue. This also includes approval of street closures and permission to sell alcohol on the street. Note that live music will end at 11pm.
13. Approve request from Jerry Davis relative to Old Timers Day at the Seminary Picnic grounds on May 25-26, 2019. (copy)
This is an annual event occurring over Memorial Day weekend that we have traditionally supported with trash service and police traffic control during the parade. Staff has expressed no concerns with continuing this endeavor.
14. Approve Festival Application for Cruise Ins, Home Brew Block Party, and Rocktober Fest. (copy)
EDA Director Scott Sattler submits these activities on behalf of the Downtown Revitalization Committee. These events are similar to those requested and approved by the Board of Aldermen in years past. Of note, Bikers on the Square has been moved to Saturday, September 21st at the Missouri National Veterans Memorial. This will coincide with MIA/POW Day, which is September 20.

15. Approve request from Missouri's National Veterans Memorial for the delivery and use of picnic tables and trash cans for their Grand Opening on May 18-19, 2019. (copy)
The MNVM would like to utilize city-owned tables and trash cans for their grand opening event.
16. Approve request from Lawrence Stortz, Jr., representing Pedal the Cause, to hold a boot drive on the Square on June 22, 2019, to raise funding for cancer research. (copy)
Mr. Stortz would like to host a donation event at the Square to raise funds for cancer research. This request has been reviewed and approved by the Police Department.
17. Approve recommendation from Assistant Chief Jones relative to safety markings on Walters Lane. (copy)
UTV and golf cart traffic has increased as the use of TG's Building #10 (Solar Press Building) has grown. TG asked the City to look at appropriate safety measures to ensure safety in the area, the City's portion of which includes striping a crossway and adding a couple signs.
18. Approve recommendation from Public Works Director Brown to enter into an agreement with Aramark relative to uniform services. (copy)
The new uniform bids provide a significant cost savings to the City.
19. Approve specifications for Perry Park Center HVAC Maintenance and authorize staff to advertise for bids. (copy will be available at the meeting)
With everything (Dectron & HVAC) being new at the park center, this new contract will focus on maintenance as opposed to repairs (since the majority of that work is covered by warranty).

END OF CONSENT AGENDA

20. Decision regarding request by SMS Investment Group, LLC to rezone part of Lot 1 and 16 and all of Lots 2, 3, 14 and 15 of Winkler's Subdivision.
See Item 3 above.
21. Resolution No. 2018-01 – Adopting Personal Time Off (PTO) Schedule. (copy)
This matter was previously discussed with the Board of Aldermen and was detailed to employees in city-wide presentations on March 15. It is presented here as a resolution so it may begin with the new fiscal year (begins April 1).
22. Bill No. 5901 for Ordinance No. 6131 – Amending Title 17, Chapter 17.56, Section 17.56.010 of the Code of Ordinances relative to digital billboards – second reading and final passage. (copy)
Staff has modified ordinance language in accordance with the Board's direction. In summary, three LED signs will be allowed in the city limits of Perryville and new signs must be located 500' or greater from residential districts.
23. Bill No. 5912 for Ordinance No. 6132 – Entering into an agreement with DBT Transportation Services relative to AWOS Aviation Support and Maintenance Services – second reading and final passage. (copy)
The AWOS system at the airport requires regular monitoring and inspection. This has been a good relationship and staff recommends continuing with DBT.

24. Bill No. 5913 for Ordinance No. 6133 – Amending City Budget – Fiscal Year 2018-19 – second reading and final passage. (copy)
This will make official the budget transfers that were required throughout the year. All transfers had prior approval of the Board but this is the collective result of those individual transfers.
25. Bill No. 5914 for Ordinance No. 6134 – Adopting City Budget – Fiscal Year 2019-20 – second reading and final passage. (copy)
We are proud to report the budget process has been completed and the full budget is presented for Board approval.
26. Bill No. 5915 for Ordinance No. 6135 – Entering into revised contract with Baer Engineering, LLC – second reading and final passage. (copy)
This will renew our annual contract with Baer Engineering, LLC as our City Engineer. It includes a 3% increase in fees but, otherwise the contract is unchanged.
27. Bill No. 5916 for Ordinance No. 6136 – Amending Title 2, Chapter 2.36, Section 2.36.070 of the Code relative to design-build projects – second reading and final passage. (copy)
2016 legislation allowed Missouri cities to utilize design-build as an approach to construction. City Attorney Ludwig recommends updating existing ordinances to allow for the same.
28. Bill No. 5917 for Expedite Ordinance No. 6137 – Approving request by SMS Investment Group, LLC to rezone part of Lot 1 and 16 and all of Lots 2, 3, 14 and 15 of Winkler’s Subdivision – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 3 above.
29. Bill No. 5919 for Ordinance – Amending Stop Sign Schedule by adding a stop sign at Redbud Court – first reading. (copy enclosed – may be read by title only)
This request came from the Board of Aldermen at a previous meeting.
30. Bill No. 5920 for Ordinance – Entering into a service agreement with Aramark Uniform Services – first reading. (copy enclosed – may be read by title only)
See Item 18 above.
31. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
32. Report by City Administrator:
 - Hotel Tax Election
 - [Trash Truck Cameras and Violations](#) (copy)
 - Open Burn Permits (copy)
33. Report by City Engineer.
34. Report by City Attorney.
35. Board concerns and comments and any other non-action items.
36. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and real estate matters in accordance with Section 610.021(2) RSMo.
37. Adjourn.