



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, APRIL 17, 2018**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Canvass vote of April 3, 2018, City Election – Certification of Election by County Clerk Jared Kutz will be read by City Attorney Ludwig. (copy)
4. Administer Oath of Office to newly elected Mayor and Board of Aldermen by City Clerk.
Our newly-elected mayor and aldermen will be sworn into office by City Clerk Tracy Prost.
5. Reconvene with newly elected members of the Board of Aldermen.
6. Request by Mayor Baer to re-appoint Jeremy Triller as the Fire Chief for the City of Perryville per the recommendation of the members of the Fire Department. (copy)
Chief Triller has served admirably for several years and was elected by the fire fighters to serve another 2-year term as Chief.
7. Administer Oath of Office to newly appointed Fire Chief by City Clerk Prost.
8. Election of a President of the Board of Aldermen.
9. Appointment of the following 2018-19 standing Council Committees:
a) Public Works; b) Public Safety; c) Finance; d) Liaison; and e) Economic Development.
10. Selection of Board member to serve on Planning & Zoning Commission.

11. Public hearing regarding changes to the Code of Ordinances relative to Tiny Homes and Shipping Container as proposed by the Planning & Zoning Commission. (copy)
This is the next step required in the Board moving to regulate both Tiny Homes and Shipping Containers (particularly when used as buildings).

CONSENT AGENDA ITEMS

12. Approve minutes from meeting of April 3, 2018. (copy)
13. Approve Financial Report for March, 2018. (copy)
14. Approve Pay Estimate 19 to Phoenix Fabricators & Erectors for the Tank 4 and 6 Project - \$60,006.87. (copy)
This relates to the construction and demolition work associated with the two new water towers.
15. Approve Pay Estimate 4 to Jokerst, Inc., for the Northdale Lift Station Project - \$17,216.53 . (copy)
This project completely eliminates the Northdale Lift Station, utilizing instead a gravity fed sewer line. This will eliminate the associated maintenance and operations expense going forward. It will also eliminate concerns of the lift station flooding during periods of high rain. After this bill, all that remains is a 2% retainer.
16. Approve Pay Estimate #1 to Visu-Sewer of Missouri, LLC for the Trenchless Sewer Main Rehabilitation Project - \$176,230.46. (copy)
This is the first pay estimate for this year's I&I improvements. Visu-Sewer has been progressing nicely with this project.
17. Approve purchase of In-Car Video Systems for the Police Department - \$24,440.50. (copy)
Similar to before, the new PD cars will need to be outfitted with a camera system. This is a sole source item as the new systems must match the existing systems already in use. This item has been previously bid publicly through joint purchasing and the Chief recommends proceeding with this purchase so the equipment will be in place when the new cars arrive.
18. Accept bids received for Mecker Road and Ganahl Street Water Line Materials and award to Core and Main per recommendation of Public Works Director Brown - \$36,127.25. (copy)
Similar to Grand Avenue last year, the City crews need to replace several water mains in upcoming years beginning with Mecker and Ganahl in 2018. This is part of our Master Plan and will coincide with street projects in following years. Please note that staff is working on developing a plan that would allow city crews to continue to self-install and upgrade water lines throughout the City. This full plan will be presented to the Board in the upcoming months.
19. Approve recommendation from Police Department regarding "No Truck" signs on Sycamore Road. (copy)
Staff has received recent concerns about large truck traffic on Sycamore Road. The PD's study suggests larger signs that agree with the Manual on Uniform Traffic Control Devices (MUTCD**) be installed.**

20. Approve update to Police Department Operations Manual relative to Reporting and Investigating Use of Force (GO-18-0304). (copy)
This is presented by the PD as official policy of the Department.

END OF CONSENT AGENDA

21. Discussion regarding 2018 Sewer Plant Election. (copy)
Staff continues to work towards an August election for the new sewer plant. At this time, staff will review what we know and present options for both financing and project budget. This information will then build our election ordinance.
22. Presentation by Public Works Director Brown regarding 2018 Water Line Upgrade Plan.
Staff has developed a plan to accelerate the replacement of water lines throughout the City by performing the work in-house. Director Brown will detail this plan and staff will answer questions the Board may have.
23. Bill No. 5802 for Ordinance No. 6023 – Granting Quit Claim Deeds to property owners abutting excess right-of-way along the Edgemont Boulevard Extension – second reading and final passage. (copy)
These are remnants from the properties purchased to extend Edgemont Boulevard. This unneeded property will be given to adjoining property owners.
24. Bill No. 5803 for Ordinance No. 6024 – Amending Title 2, Chapter 2.88, Article 3, Section 2.88.300 of the Code of Ordinances relative to residency requirement for city employees – second reading and final passage. (copy)
This removes the residency requirement for general employees as previously discussed with the Board. Exceptions include the City Administrator (who must reside in the City); the Police Department who must reside within 60 miles (if called for an emergency) and Public Works staff who must live within 15 miles (for on call response due primarily to the natural gas system).
25. Bill No. 5804 for Ordinance – Accepting request for Voluntary Annexation from the City of Perryville, Missouri, for part of a 50 foot wide roadway known as Kiefner Street as recorded in Book 183, Page 747 of the Perry County Deed Records, containing .31 acres – first reading. (copy enclosed – may be read by title only)
This essentially amounts to our cleaning up a previous oversight by staff. There is a small portion at the end of Kiefner that was never annexed into the City although the city constructed and maintains the street.
26. Bill No. 5805 for Ordinance – Accepting request for Voluntary Annexation from the City of Perryville, Missouri, and Aaron and Mark Roy for property described as part of a 3.10 acre tract as recorded in Document #2007R00380 of the Perry County Deed Records, containing 5,523 square feet – first reading. (copy enclosed – may be read by title only)
Similar to above, this essentially amounts to our cleaning up a previous oversight by staff. There is a small portion of the street that was never annexed and this will accept that parcel into the city limits.
27. Bill No. 5806 for Ordinance – Accepting request for Voluntary Annexation from the Perryville Development Corporation for property described as part of a 100.0 acre tract as recorded in Document #2010R02153 of the Perry County Deed Records, containing 17.46 acres – first reading. (copy enclosed – may be read by title only)
As part of our PDC contract, the Development Corporation property is annexed into the City so they will have access to city utilities in developing their property. This particular parcel is located along Veterans Memorial Parkway.

28. Bill No. 5807 for Ordinance – Amending Title 13, Chapter 13.16 of the Code of Ordinances relative to Sewer Connection Procedure – first reading. (copy enclosed – may be read by title only)

The City continues to prioritize I&I issues by annually lining sewer mains. As a result, our contractor has notified us that a special sewer tap "tee" will be needed in order to maintain the integrity of the new lining. Currently, contractors are allowed to tap onto our sewer main and are only required to have the city inspect the work once installed. Similar to water lines, staff is instead requesting that all sewer connections now be performed by the City in order to ensure that the lined sewers are not damaged and new connections are uniform and to city standard. We propose that the sewer connection fees be modified to include the material and labor costs associated with this work.

The second point of concern for the Board was previously suggested language detailing backflow preventers "on a finished floor elevation below the elevation of the manhole cover of the next upstream manhole in the public sewer." This was removed from the ordinance as it is already required by regular building codes.

29. Bill No. 5808 for Ordinance – Amending contract with Perryville Development Corporation – first reading. (copy enclosed – may be read by title only)

This addendum to the City's contract with the Perryville Development Corporation would allow the two entities to share in the cost of residential development within the City of Perryville. The lots would then be sold and both parties would be reimbursed for their costs on a pro rata basis. Please note: this is similar to the City's contract regarding industrial development.

30. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.

31. Report by City Administrator:

- [Airport Auction – April 20th](#)

32. Report by City Engineer.

33. Report by City Attorney.

34. Board concerns and comments and any other non-action items.

35. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; and real estate matters in accordance with Section 610.021(2) RSMo.

36. Adjourn.