



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, APRIL 20, 2021**

Brent Buerck

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Patrol Officer Stephanie Rumsey, Recreation Supervisor Tessa Bollinger, and PW Street Maintenance Cody Hahs.
4. Canvass vote of April 6, 2021, City Election – Certification of Election by County Clerk Jared Kutz will be read by City Attorney Ludwig. (copy)
5. Administer Oath of Office to newly elected Board of Aldermen by City Clerk.
Our newly-elected aldermen will be sworn into office by City Clerk Tracy Prost.
6. Reconvene with newly elected members of the Board of Aldermen.
7. Election of a President of the Board of Aldermen.
8. Appointment of the following 2021-22 standing Council Committees: (copy)
a) Public Works; b) Public Safety; c) Finance; d) Liaison; e) Sidewalk; f) Economic Dev
9. Selection of Board member to serve on Planning & Zoning Commission.

CONSENT AGENDA ITEMS

10. Approve minutes from meeting of April 6, 2021. (copy)
11. Approve Financial Reports for March, 2021. (copy)

12. Approve Pay Application 7 to Robinson Industrial and Heavy Contracting and HDR re Wastewater Treatment Facility Improvements Project – \$261,997.12. (copy)
This invoice is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR for work relating to the new Wastewater Treatment Plant.
13. Approve Proposal 301 from Sentinel Emergency Solutions relative to purchase of firefighting equipment - \$40,415.50.
In January, the Board approved a similar purchase of such equipment for the Fire Department. In that memo, Assistant Chief Jones recommended placing a 2nd order for equipment to be delivered after the fiscal year rolled over to secure lower pricing. This is that 2nd equipment order.
14. Approve recommendation from Asst. Chief Jones to place streetlight on existing pole on Sycamore Road across from Redbud Court. (copy)
The Board previously approved this study and the Police Department's recommendation to install a streetlight is provided here for the Board's approval.
15. Approve request from River Hills Antique Tractor Club regarding Old Timers Days held on Saturday and Sunday, May 29-30, 2021. (copy)
This is an annual event occurring over Memorial Day weekend that we have traditionally supported with trash service and police traffic control during the parade.
16. Approve request from Republic-Monitor to post banners on city property congratulating 2021 Senior Classes. (copy)
The newspaper would like to post signs at the Main Street/Highway 61 roundabout, Edgemont/Highway 51 intersection and courthouse lawn near St. Joseph Street's intersection with Jackson Street in order to honor local graduates. This first occurred last year and was well-received.
17. Approve purchase of Infield Groomer from ABI Attachments, Inc. - \$23,714.26. (copy)
[\(link\)](#)
This was a budgeted purchase for an infield groomer. Staff has tested this particular piece of equipment in Cape Girardeau and it is their item of choice. It was recently bid publicly in Hoffman Estates which is a suburb of Chicago. Since it is unavailable locally, purchasing policy allows us to proceed with this publicly bid purchase, greatly expediting our purchasing process.
18. Approve additions to part-time pay plan. (copy)
The recently approved budget separated out a new department in the Parks Center for marketing and special events. At the time, we did not update the part-time pay plan to include a classification for these positions. This corrects that oversight.

END OF CONSENT AGENDA

19. Resolution No. 2021-04 – Adopting 9th Edition of the City of Perryville Street Policy. (copy)
The changes approved by the Board at the last meeting are now incorporated into official City policy and presented here for final Board approval. Item #8 above included mayoral appointments for the newly formed sidewalk committee, including a representative from each ward.

20. Bill No. 6146 for Ordinance No. 6367 – Entering into an agreement with Southeast Missouri Regional Planning and Economic Development Commission relative to Sidewalk ADA Self-Assessment – second reading and final passage. (copy)
The contract with SEMO RPC would provide their assistance with evaluating city sidewalks while city staff will complete the self-assessment on buildings.
21. Bill No. 6150 for Ordinance No. 6368 – Amending Title 2, Chapter 2.88, Article 9 of the Code of Ordinances relative to amending the Personnel Rules and Regulations regarding nepotism and family members same department – second reading and final passage. (copy)
This situation has come up occasionally over the years and it would be nice to have it clarified as a policy. The goal is to reduce interfamily conflicts in the workplace by limiting immediate family members from working in the same department. It does permit the Board of Aldermen to allow for exceptions with good cause.
22. Bill No. 6151 for Ordinance No. 6369 – Entering into an agreement with Strickland Engineering relative to electrical design of Perry Park Center electrical service renovation – second reading and final passage. (copy)
Strickland Engineering has finished their analysis of the Perry Park Center’s electrical panel and are now ready to begin installation. Given the small cost difference between refurbishing and new equipment, staff highly recommends proceeding with full replacement.
23. Bill No. 6152 for Ordinance No. 6370 – Entering into an agreement with Dille Pollard Architecture relative to consulting services for Perry Park Center roof repairs – second reading and final passage. (copy)
Dille Pollard is wholly familiar with the Perry Park Center, having designed both the concession stand and locker room remodels. This time, staff would like them to design Phase 1 of the roof replacement that was previously discussed with the Board. The plan is to spec out a product by GAF, EverGuard Extreme® TPO 70-mil Membrane (or equivalent). This is a high-quality, long-life product designed for flat roofs. More information may be found [here](#).
24. Bill No. 6153 for Ordinance No. 6371 – Entering into an agreement with American Homes Realty, Inc., relative to sale of city property at 351 North Perryville Boulevard – second reading and final passage. (copy)
This is a contract to list our property along Perryville Boulevard at a 5% commission for a 6-month contract.
25. Bill No. 6154 for Ordinance No. 6372 – Amending Title 10, Chapter 10.20 of the Code of Ordinances relative to event parking and emergency or disaster parking – second reading and final passage. (copy)
Provided here is the proposed event parking and emergency or disaster parking ordinance to clarify parking for downtown events and similar activities. It was developed by City Attorney Ludwig with input and approval from the Police Department. It is staff’s hope a little structure will help eliminate parking conflicts prior to and during events. NOTE: minor changes have been made to the ordinance which include the requirement to include the date and time on the parking signs.

26. Bill No. 6155 for Ordinance – Accepting quit claim deed from Missouri Highways and Transportation Commission conveying two tracts along Route AC to the City of Perryville – first reading. (copy enclosed – may be read by title only)
This has been in the works for many years. This is an uneconomic remanent from MoDOT’s work along Perryville Boulevard. MoDOT has elected to transfer ownership to the City, along with some deed restrictions designed to protect the nearby caves and sinkholes.
27. Bill No. 6156 for Ordinance – Accepting a warranty deed from Habitat for Humanity – Cape Area – first reading. (copy enclosed – may be read by title only)
The City recently reacquired this lot that was once donated for Habitat for Humanity.
28. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
29. Report by City Administrator:
 - Distribution of grotto sculpin placemats (copy)
 - Big BAM – June 16, 2021 ([link](#))
30. Report by City Engineer.
31. Report by City Attorney.
32. Board concerns and comments and any other non-action items.
33. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo.
34. Adjourn.