



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, APRIL 21, 2020**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

VIRTUAL MEETING SITE • Webex (1st Option)

Call-In @ 1-408-418-9388; Access Code: 626 398 044
Internet @ <https://cityofperryville.my.webex.com/meet/cityhall>

VIRTUAL MEETING SITE • GoToMeeting (2nd Option in case of internet disruption)

Call-In @ 1-646-749-3122; Access Code: 171 172 621
Internet @ <https://global.gotomeeting.com/join/171172621>

ORDER OF BUSINESS:

- As part of our Continuity of Options Plan, RSMo Section 610.015, Ordinance No. 6257, and the recommendation of the President of the United States, the Governor of the State of Missouri, and the CDC, the Board of Aldermen will meet electronically during the COVID-19 Pandemic.
- Staff and members of the Board should log into the 1ST option Virtual Meeting Site 3-5 minutes prior to the meeting start time. Please remember to enter your name so we can properly record attendance.
- Members of the public may submit comments/questions up to one (1) hour before the meeting to BOAcomments@cityofperryville.com. Staff will read your question and members of the Board or staff will provide responses, as necessary.
- The public may view the Board of Aldermen electronic meeting live by visiting the Republic-Monitor's Facebook page available at The Republic-Monitor.

AGENDA

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Members of the public may submit comments/questions up to one (1) hour before the meeting to BOAcomments@cityofperryville.com. Staff will read your question and members of the Board or staff will provide responses, as necessary.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of April 7, 2020. (copy)
4. Approve Financial Reports for March, 2020. (copy)
5. Authorize City Clerk to extend city yearly liquor license renewal deadline to August 31, 2020. (copy)
The State of Missouri recently extended liquor licenses in an effort to move dates outside the COVID-19 response. This is especially necessary since many bars and restaurants are currently unable to fully open their facilities to customers. Staff recommends the City of Perryville follow suit.
6. Approve relocation of the Mayfest carnival to the Catalyst Center parking lot. (copy)
The Legion has a wedding scheduled for the same weekend as Mayfest (July 8-11) so their parking lot is unavailable for the carnival rides. The Chamber made arrangements to host the carnival on the gravel parking lot behind the Catalyst Center and it is placed here for Board approval. Obviously, this approval is contingent on any COVID-19 guidance at the time.
7. Approve request from Tourism Director Erzfeld to provide accommodations for the 2021 Big BAM (Bikes Across Missouri) overnight stay in Perryville on June 16, 2021. (postponement of original June 3-4, 2020 date)
This 2020 event has been cancelled and rescheduled to June 15, 2021.
8. Approve Request for Statement of Qualifications regarding engineering services for Water Treatment Plant Intake Structure Evaluation/Modification. (copy)
This is a budgeted project to evaluate the water plant's intake structure which now requires period attention due to blockages reducing the intake flow.
9. Approve bids received for the 2020 Trenchless Sewer Main Rehabilitation Project and award to Insituform Technologies USA, LLC, per recommendation of City Engineer Baer - \$566,584.00. (copy)
Similar to 2018, this project represents two fiscal years of budgeted projects (FY 19-20 & FY20-21). Staff believes the combined project lowers mobilization costs and provides the City the best unit price.
10. Approve plans and specifications for the North Parkview Lift Station Repair Project and authorize staff to advertise for bids. (copy)
The design work for this project was previously approved last FY in hopes of getting an early start come April 1. It will be the first of several lift stations to be reconstructed over the next several years.
11. Approve submittal of FEMA RPA Application. (copy)
City staff completed the attached application for Public Assistance. It is understood over 400 Missouri cities have already done so as it was encouraged for all governing bodies and other organizations assisting in COVID-19 in order to potentially be reimbursed for any expenses experienced.

12. Approve list of potential projects for Robinson Construction to complete during COVID-19 shutdown. (copy)

In an effort to keep their workers busy, Robinson Construction called the City to inquire if there were any projects they could perform on our behalf, offering donated labor to complete. RCCO would provide the labor but the City would need to provide for materials and, in some cases, equipment rental. RCCO will evaluate their available staff and how they best align with our potential projects. Thus far, City staff has provided several options for them to consider, including:

- Install 1400' of water line on Crestview (pipe is in stock, hydrants and fittings need to be ordered);
- Connect water service lines to new city main on Harvest Circle;
- Install culvert under road by Field 8 and replace a culvert under the asphalt street in County Lake Estates;
- Northdale Lift Station rehab (engineering specs are done but material would need to be ordered);
- Water Meter Changeouts – we have done most of these but several commercial/industrial projects remain (meters would need to be ordered);
- Install 10' concrete walking trail in either Viola Blechle or Northdale Park (would require Board approval);
- Sidewalk installation, simply running driveway to driveway (we have forms) and curb repairs throughout town;
- Installation of storm water pipe, Schindler/Dowling, B Road;
- Construction of a spoils storage (constructed using big concrete “lego” blocks, similar to what has been done in the park);
- There are several manholes throughout town that need to be raised;
- Replace two irrigation boxes at soccer park;
- Pour three concrete pads for benches at Feltz Street Park;
- Tear down old batting cage;
- Reseal all six playground surfaces scheduled for this year (We already have the material. It is rolled onto the surface after pressure washing);
- Begin dirt work on Lucas & Friends accessible playground.

END OF CONSENT AGENDA

Motion to approve Consent Agenda:

Second:

Voice Vote:

RESOLUTION

13. Resolution No. 2020-03 – Approving Perry Park Center Fee Waiver Policy. (copy)
Staff has been working on this policy for several weeks as it helps provide direction to fee waiver requests at the Perry Park Center. It also encourages the City and local partners to work together for the mutual benefit of each other and the community. Most of this reflects current and long-standing practices although a formal policy was never approved.

Motion to approve Resolution No. 2020-03:

Second:

Voice Vote:

ORDINANCES – SECOND READING AND FINAL PASSAGE

- A single motion and a second will be made for 2nd reading on items #14 through #15 ; Attorney Ludwig will read all of the titles in order; followed by a motion and second for final reading and a roll call vote on all such items.
- Any Board member can request the removal of any item for further discussion and an independent vote.

14. Bill No. 6043 for Ordinance No. 6261 – Amending Title 2, Chapter 2.76, Section 2.76.010 relative to parks and recreation board composition (county member) – second reading and final passage. (copy)
Ever since the opening of the Perry Park Center, it was decided to include one member from the County in the parks and recreation board. Staff noticed that the ordinances were never updated to officially include that member. This ordinance clarifies that process.
15. Bill No. 6044 for Ordinance No. 6262 – Entering into a T-Hangar Rental Agreement with Henry Konzelmann – second reading and final passage. (copy)
Adoption of this contract will leave the Airport with only one open hangar spot.

ORDINANCES – FIRST READING

- A single motion and a second will be made for 1st reading on items #16 through #20 ; Attorney Ludwig will read all of the titles in order.
 - Any Board member can request the removal of any item for further discussion and an independent vote.
16. Bill No. 6045 for Ordinance – Approving a Quit Claim Deed to First Baptist Church of Perryville, Missouri – first reading. (copy enclosed – may be read by title only)
As discussed with the Board, this will vacate the city-owned sinkhole behind the Baptist Church while the following ordinance will accept that same sinkhole as a permanent easement (similar to what has been done with other sinkholes in town).
 17. Bill No. 6046 for Ordinance – Accept Easement Deed from First Baptist Church of Perryville, Missouri – first reading. (copy enclosed – may be read by title only)
This will re-accept the above sinkhole as a permanent easement and also provide a temporary construction easement so the City can properly improve this sinkhole basin, enlarging its storage capacity going forward.
 18. Bill No. 6047 for Ordinance – Entering into a State Block Grant Agreement with Missouri Highways and Transportation Commission relative to Runway Reconstruction Justification Study – first reading. (copy enclosed – may be read by title only)

This is the next step as identified by MoDOT and the FAA in our process to work with State and Federal partners to reconstruct the runway at Perryville Regional Airport.

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The study will examine current and future needs of the airport in determining the proper design length and width.

19. Bill No. 6048 for Ordinance – Entering into an agreement with Insituform Technologies USA, LLC, relative to 2020 Trenchless Sewer Main Rehabilitation Project – first reading. (copy enclosed – may be read by title only)
See Item 9 above.
20. Bill No. 6049 for Ordinance – Entering into a t-hangar agreement with Patrick Hiles – first reading. (copy enclosed – may be read by title only)
This contract is for the final vacant T-hangar at the airport.

REPORTS/CONCERNS/COMMENTS

21. Committee reports, Board concerns, comments, or any other non-action items (as your name is called):
 - Tom Guth (Public Works and Economic Development)
 - Larry Riney (Finance)
 - Curt Buerck (Public Safety)
 - Doug Martin (Liaison)
 - Dave Schumer
 - Prince Hudson
22. Report by City Administrator:
 - Liquor Sales To-Go
The Missouri Division of Alcohol and Tobacco Control announced it will temporarily allow the to-go sale of alcohol beverages packaged by retailers. Usually, to-go alcohol must be in its original package but this changes that, allowing restaurants to include alcoholic beverage sales as part of their menu offerings (e.g. margarita with a Mexican meal). City Attorney Ludwig has advised there is nothing the City must do for this to occur but we wanted to advise the Board. A full summary of this matter may be found [here](#).
 - Missouri Department of Conservation TRIM Grant Application
Park staff is working on an application to remove the Bradford Pears and shrubs around the Downtown Square through a program offered by The Missouri Department of Conservation for Tree Resource Improvement and Maintenance (TRIM) Grants. The TRIM Grant Program is a matching funds grant program available to all units of government and non-profits. TRIM Grants can be used to fund urban and community forestry projects such as tree inventories, pruning, removals, planting, and training. All projects must take place on public property. This is a great way to get expert partners and help is selecting the right trees for our downtown environment. For more information, click on the [link](#).
 - WWTP Confidential Meetings with Design/Build Teams
This past week city staff, along with our consultants at Algeier, Martin & Associates, hosted pre-interview meetings with our Design-Build finalists. These

meetings went well and our next step will be formal presentations by each team. The meetings were held online but were productive in developing each team's final proposal.

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- Staff Schedules
The majority of City staff continues to rotate work locations each week. This approach seems to be meeting the basic needs of the City while helping ensure continuity of operations if/when someone may become infected with COVID-19. It is our intention to continue this arrangement until Stay-at-Home orders are relaxed and we can assume a more traditional business model. At this time, we are working to identify productive projects public works staff may do remotely during their "off week" while still keeping their distance from the opposite team.
- 50 Years of Election Issues (copy)
This proved to be an interesting look back at City-election history. Staff wanted a quick summary of past issues and a better understanding of how the public voted on those issues. Upon review, there is a clear indication of the support the local community has provided over the years to ensure city leaders had the resources we needed to keep Perryville moving forward.
- Old Timers Day Cancelled
The organizers of Old Timers Day have decided to cancel this year's event given the COVID-19 situation. It is a regrettable but understanding situation given the times.
- Municipal Court Date Postponed
Similar to April, Judge Keller has elected to postpone May's Municipal Court date for a June docket.

23. Report by City Engineer:

- Perryville Shared Use Path Project (concrete trail from Miget Park to Soccer Complex)
The Notice to Proceed has been issued, and on April 15th the contractor started working on the reinforced concrete box culvert extension just south of Grand Ave. Their plan is to begin constructing the concrete shared use path between the splash pad and West St. Joseph Street on Monday, April 20th.
- Sycamore Road Project
Lappe continues to work on the next phase of the project beginning at the top of the hill in front of Kemner's house and ending just south of the entrance into Larry Winkler's mobile home court. The intersection of Trishia Street/Sycamore Road is closed to traffic; therefore, all traffic from Winwood Estates is using Sandstone Road to get to Sycamore Road and then to Highway T.
- Vincent Street Water Main Project
The steel casing highway bore has been completed as well as all of the water main piping, fire hydrants, and valves. Some of the grading work has been completed as well. Next, they will be filling the line with water, disinfecting, and pressure testing the new water main piping.

- North Street Sewer Project
The sewer main piping work is complete, all homes are connected, and the sewer main is functioning. The subsoils are still very wet, so we need more drying time before the final grading can be completed and fencing installed in the back yards of the Grand Avenue homes.

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24. Report by City Attorney.

- City's Objections to Commissioner's Report re the Bois Brule Levy District
The City of Perryville, Perry County, and MoDOT have all filed objections to the Commissioner's assessments of property values within the Bois Brule Levy District as they relate to property owned by each of the three public entities. Our concerns are less about the buildings and structures we own as they are about the gas mains, water lines, and concrete runways, all of which are unlikely to be damaged by highwater as most have already been covered in the past (1993). We will be working with all the entities in an attempt to resolve this. If a resolution is not reached, this matter could go to litigation and we will continue to keep you informed in future closed session meetings of this Board.

ADJOURNMENT

25. Adjourn.