



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, MAY 5, 2020**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

**VIRTUAL MEETING SITE • Webex (1<sup>st</sup> Option)**

Call-In @ 1-408-418-9388; Access Code: 626 398 044  
Internet @ <https://cityofperryville.my.webex.com/meet/cityhall>

**VIRTUAL MEETING SITE • GoToMeeting (2<sup>nd</sup> Option in case of internet disruption)**

Call-In @ 1-646-749-3122; Access Code: 171 172 621  
Internet @ <https://global.gotomeeting.com/join/171172621>

**ORDER OF BUSINESS:**

- As part of our Continuity of Options Plan, RSMo Section 610.015, Ordinance No. 6257, and the recommendation of the President of the United States, the Governor of the State of Missouri, and the CDC, the Board of Aldermen will meet electronically during the COVID-19 Pandemic.
- Staff and members of the Board should log into the 1<sup>ST</sup> option Virtual Meeting Site 3-5 minutes prior to the meeting start time. Please remember to enter your name so we can properly record attendance.
- Members of the public may submit comments/questions up to one (1) hour before the meeting to [BOAcomments@cityofperryville.com](mailto:BOAcomments@cityofperryville.com). Staff will read your question and members of the Board or staff will provide responses, as necessary.
- The public may view the Board of Aldermen electronic meeting live by visiting the Republic-Monitor's Facebook page available at The Republic-Monitor.

**AGENDA**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Members of the public may submit comments/questions up to one (1) hour before the meeting to [BOAcomments@cityofperryville.com](mailto:BOAcomments@cityofperryville.com). Staff will read your question and members of the Board or staff will provide responses, as necessary.

### CONSENT AGENDA ITEMS

3. Approve minutes from meeting of April 21, 2020. (copy)
4. Approve bills for April, 2020. (copy)
5. Approve Pay Estimate 1 to Clifton Excavating, LLC, relative to Vincent Drive Water Main Extension Project - \$66,714.70. (copy)  
**This project is part of our annual investment into the water distribution system. In this case, it will “loop” the water system across Highway 51 (from Wal-Mart side to the Keller Motor’s side). This line is necessary for good operations and optimal system design.**
6. Approve Pay Estimate 2 (Final) to Lappe Cement Finishing, Inc., relative to Fire Department Concrete Apron Replacement Project - \$1,941.13. (copy)  
**This is a budgeted project to replace the cracked and broken concrete at Fire Station #1. The work is complete, and this releases the final retainage.**
7. Approve Pay Estimate 6 to Lappe Cement Finishing, Inc., regarding Sycamore Road Improvements - \$117,436.12. (copy)  
**This project runs from T-Road to the city limits on Sycamore Road and includes a concrete collector street, curb & gutters, sidewalks, and all storm water controls.**
8. Approve Addendum 1 to RFP for Wastewater Treatment Plant Facilities Improvement relative to procurement schedule. (copy)  
**This schedule was previously shared with the Board via email and distributed to the two remaining firms competing for the project. It is placed here for official approval.**
9. Approve purchase of an inflatable obstacle course for the swimming pool from Wubit Sports - \$10,310. (copy)  
**This is a budgeted project to improve pool play this summer. The design of our pool does not allow us to meet fall standards for a vertical unit but this horizontal unit will fit nicely. The total project cost (if you include shipping) exceeds staff’s ability to purchase so it is presented here for Board approval.**
10. Approve purchase of sewer camera system from Key Equipment & Supply - \$153,311.11. (copy)  
**Also a budgeted purchase, this will replace the city’s camera truck which is aged and often down for repairs. Technology has improved over the year’s and this will be a valuable piece of equipment for the Public Works Department. This item is not available locally and was publicly bid through a purchasing alliance (National Joint Powers Alliance is now called Sourcewell).**
11. Approve Preliminary Plat from Dominic and Stephanie Stark for MD Estates. (copy)  
**Dominic and Stephanie Stark have submitted a preliminary plat for property at the southeast intersection of North Main and Wichern Road to create a 90-lot single family residential development. This was approved at the April 22<sup>nd</sup> Planning & Zoning meeting.**

12. Approve updates to Police Department Operations Manual per request from Chief Hunt – GO-00-0601; GO-01-1006; GO-98-0802; GO-01-0601. (copy)  
**Police Administration would like to revise the attached policies.**
13. Approve request from Popeye Pedalers for their Annual Popeye Pedalers Ride for Cancer and to waive pavilion rental fees – September 13, 2020. (copy)  
**This event is being provided by Popeye Pedalers and raises money for cancer research. Different than last year, this proposed event has moved to City Park. This approval is contingent upon any COVID-19 guidance at the time.**
14. Approve request from Republic-Monitor to post banners on city property congratulating 2020 Senior Classes. (copy)  
**The timing of this project required Board notification via email but it is presented here so it is official.**
15. Approve request from Tourism Director Erzfeld regarding roadblock for muralist – estimated date between May 10 and May 23 for 2-3 hours. (copy)  
**The artist will need to block the street to project images onto the wall for painting. It is expected this activity will last only 2-3 hours or so and will be heavily dependent on the weather (hence the range of dates provided).**
16. Approve revised plans presented from Scout Hennemann regarding Eagle Scout Project. (copy)  
**The timing of this project also required it be shared with the Board via email so it is now presented here for official approval.**

#### **END OF CONSENT AGENDA**

17. Discussion regarding status of City office closures. (copy)  
**Staff teams will be returning to full force on Monday, May 4. The attached plans detail the structure of city operations as we begin the reopening process. Plans remain someone fluid as we are constantly reassessing as new information presents itself.**  
  
**Of note, at this time, staff proposes continuing to host the Board of Aldermen meetings online through June 2 (as the election will occur on that day and the PD's training room is much smaller). After that, we hope to return to normal, in-person meetings.**
18. Discussion regarding Change Order relative to Sycamore Road Improvements Project –extension request. (copy)  
**The contractor has requested a 90-day extension as some of the Board suggested may occur. The City Engineer has reviewed the request and suggested a 45-day extension would be more appropriate. It is presented here for the Board's consideration. City Attorney Ludwig will be prepared to answer any questions the Board may have.**

## ORDINANCES – SECOND READING AND FINAL PASSAGE

- A single motion and a second will be made for 2<sup>nd</sup> reading on items #19 through #23; Attorney Ludwig will read all of the titles in order; followed by a motion and second for final reading and a roll call vote on all such items.
- Any Board member can request the removal of any item for further discussion and an independent vote.

19. Bill No. 6045 for Ordinance 6263 – Approving a Quit Claim Deed to First Baptist Church of Perryville, Missouri – second reading and final passage. (copy)  
**As discussed with the Board, this will vacate the city-owned sinkhole behind the Baptist Church while the following ordinance will accept that same sinkhole as a permanent easement (similar to what has been done with other sinkholes in town).**
20. Bill No. 6046 for Ordinance 6264 – Accept Easement Deed from First Baptist Church of Perryville, Missouri – second reading and final passage. (copy)  
**This will re-accept the above sinkhole as a permanent easement and also provide a temporary construction easement so the City can properly improve this sinkhole basin, enlarging its storage capacity going forward.**
21. Bill No. 6047 for Ordinance 6265 – Entering into a State Block Grant Agreement with Missouri Highways and Transportation Commission relative to Runway Reconstruction Justification Study – second reading and final passage. (copy)  
**This is the next step as identified by MoDOT and the FAA in our process to work with State and Federal partners to reconstruct the runway at Perryville Regional Airport. The study will examine current and future needs of the airport in determining the proper design length and width.**
22. Bill No. 6048 for Ordinance 6266 – Entering into an agreement with Insituform Technologies USA, LLC, relative to 2020 Trenchless Sewer Main Rehabilitation Project – second reading and final passage. (copy)  
**Similar to 2018, this project represents two fiscal years of budgeted projects (FY 19-20 & FY20-21). Staff believes the combined project lowers mobilization costs and provides the City the best unit price.**
23. Bill No. 6049 for Ordinance 6267 – Entering into a t-hangar agreement with Patrick Hiles – second reading and final passage. (copy)  
**This contract is for the final vacant T-hangar at the airport.**

## ORDINANCES – FIRST READING

- A single motion and a second will be made for 1<sup>st</sup> reading on items # 24 through #27; Attorney Ludwig will read all of the titles in order.
- Any Board member can request the removal of any item for further discussion and an independent vote.

24. Bill No. 6050 for Ordinance – Entering into an agreement with Strickland Engineering, LC regarding an engineering study of the electrical service of the Perry Park Center – first reading. (copy enclosed – may be read by title only)  
**The budget included replacing the electrical panel at the park center and the installation of a transfer switch should a generator ever be needed. Strickland is familiar with the park center having recently completed the mechanical design for the concession stand and has provided a reasonable fee for their design work.**
25. Bill No. 6051 for Ordinance – Accepting the plat of the Amended Plat of Redbud Court Subdivision – first reading. (copy enclosed – may be read by title only)  
**This plat was submitted by Mr. He to incorporate Lots 8 through 21 of Red Bud Court Subdivision. This will complete the platting of the Red Bud Court Subdivision. This was approved at the April 22<sup>nd</sup> Planning & Zoning meeting.**
26. Bill No. 6052 for Ordinance – Accepting the plat of Blackberry Circle 2<sup>nd</sup> Addition – first reading. (copy enclosed – may be read by title only)  
**Jason and Lola Dauster have submitted a plat to subdivide a lot at the corner of East Harvest Circle and Blackberry Lane to provide two buildable lots from the original one. This was approved at the April 22<sup>nd</sup> Planning & Zoning meeting.**
27. Bill No. 6053 for Ordinance – Entering into a t-hangar rental agreement with Shane Vogt – first reading. (copy enclosed – may be read by title only)  
**One of our pilots moved out of his t-hangar this month and the hangar space was immediately made available to Mr. Vogt. As mentioned above, all of our t-hangar spaces are full at this time.**

## REPORTS/CONCERNS/COMMENTS

28. Committee reports, Board concerns, comments, or any other non-action items (as your name is called):
  - Tom Guth (Public Works and Economic Development)
  - Larry Riney (Finance)
  - Curt Buerck (Public Safety)
  - Doug Martin (Liaison)
  - Dave Schumer
  - Prince Hudson

29. Report by City Administrator:
- Perry Plaza CID update (copy)  
**The initial meeting of the CID Board was held. Officers were elected and a sales tax of 1% approved. It will become effective on October 1 and will allow the owners to begin the improvements the Board of Aldermen identified and required. This is exciting and staff looks forward to the beautification of this area to the benefit of the community and surrounding neighborhood.**
30. Report by City Engineer:
- Perryville Shared Use Path Project (concrete trail from Miget Park to Soccer Complex)  
**The concrete is poured between the splash pad and West St. Joseph Street, as well as some of the concrete trail between West St. Joseph Street and Grand Ave, for a total of approximately 1000' poured. The backfilling and grading of these sections has not been completed. They continue to work on the box culvert, as well as additional shared use path moving northward toward the Soccer Park.**
  - Sycamore Road Project  
**Lappe has nearly completed the concrete street up to the south of the entrance into Larry Winkler's mobile home court. We anticipate moving to the last phase of the project the first week in May. When this occurs the intersection of Trishia Street/Sycamore Road will be open to traffic, and Sycamore Road will be closed to thru traffic from Trishia Street eastward to the city limits, which is at the north end of Larry Winkler's mobile home court.**
  - Vincent Street Water Main Project  
**The project has been completed including the pressure testing and disinfection. We are waiting on the bacteria test results before putting the water main into service.**
  - North Street Sewer Project  
**The sewer main piping work is complete, all homes are connected, and the sewer main is functioning. The grading and seeding have been done, and the fence installation is scheduled to begin Friday, May 1st. There will be some finish grading, seeding, and strawing to do after the fencing is installed.**
  - Crestview Water Main Project  
**This project is the installation of a new 8" water main to replace the old 4" cast iron water main on Crestview Lane from West Harvest Circle to Forest Ave, approximately 1400'. Robinson Construction started excavating and laying pipe earlier this week and continue to make progress.**
31. Report by City Attorney.

### ADJOURNMENT

32. Adjourn.