



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MAY 17, 2022**

Brent Buerck

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of new Police Cadet James Rhoden.
4. Introduction of Perry County Health Department Director Liz House.
5. Public Hearing for a Special Use Permit request from Coast to Coast Signs relative to erection of a 22-foot pole sign at NAPA Auto Parts, 310 North Main Street. (copy)
NAPA Auto would like approval of a special use permit to erect a 22' pole sign at 310 North Main Street. This item was reviewed and recommended for approval by the Board of Planning and Zoning.

CONSENT AGENDA ITEMS

6. Approve minutes from meeting of May 3, 2022. (copy)
7. Approve financial reports for April 2022.
8. Approve Invoice 549003 from Robinson Industrial, Heavy & Commercial Contracting, Inc., relative to Technical Education Facility - \$936,736.27. (copy)
This project is well underway and we are on target to meet our spend estimates provided to the Missouri Department of Economic Development.

9. Approve Pay Application 20 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$1,781,630.04. (copy)
This invoice is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR for work related to the new Wastewater Treatment Plant.
10. Approve Pay Estimate 4 from Lappe Cement Finishing, Inc., relative to NE Outfall Sewer Replacement – Phase 2 - \$182,077.04. (copy)
This is the second phase of the new sewer trunk line which delivers sewage to the WWTP from the city limits.
11. Approve request from Robinson Outdoor to allow for a traveling electronic billboard to advertise at local businesses for the upcoming Seminary Picnic.
Robinson Outdoor would like the ability to advertise around town at local businesses for the Seminary Picnic. There are two parts to this request:
 1. **The Education Foundation would like to advertise the car raffle around town (for the Seminary Picnic). The LED display board, along with the car, will sit around town in front of places like Buchheit's, Hoeckele's, Schumer Bros, Rozier's, etc. making people aware of the raffle along with directions on how and where to buy tickets. As a reminder, the Education Foundation is a not-for-profit organization set up to fund SV's educational needs. They would start advertising sometime early July and would conclude with the picnic.**
 2. **While the billboard is sitting at these businesses, the Foundation will also market business sponsorships for the picnic. The goal is to raise extra money for the school/parish for these sponsorships.**
12. Approve Downtown Festival request from the Downtown Revitalization Committee to host a series of St. Louis Blues Watch Parties at the Downtown Plaza in the event the Blues are in the Conference Finals and Stanley Cup Finals. (copy)
A member of the Board of Adjustments suggested a fabulous idea for our Downtown Revitalization Committee. We would use SEMCO's LED display board (mentioned above) to stream the playoff hockey games at the Downtown Plaza. We would work with a local business for alcohol sales (e.g. Knights of Columbus, etc.) and bring in a food truck, creating a self-contained playoff space. Assuming this goes well, we could do similar events for Cardinals Baseball in the future. The game schedule is not yet known and is developing with each playoff series so we are unable to give specific dates at this time. Instead, we are looking for the Board to approve the concept and allow us to plan for the games as they are scheduled.
13. Approve design and placement of sidewalk for election entrance at Perry Park Center. (copy)
Several months ago, the Board agreed to work with the County Clerk to install an accessible entrance to the Perry Park Center. Baer Engineering designed several options and the County Clerk and Park Staff have agreed this particular design best meets the County's needs while ensuring lowest maintenance for the City. The County will assume all costs, including design and installation while the City would provide ongoing maintenance similar to all other park sidewalks.
14. Approve request from Girl Scouts Abigail Hoff and Kara Hotop to install a 9 Square Game next to the multi-purpose court in the City Park. (copy) ([link](#))

Park staff has worked with the Girl Scouts to select the project location and supports their request. Director Cadwell reports this is a popular game and believes it to be a good amenity to add to our park system.

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15. Approve request from Republic-Monitor to post banners on city property congratulating 2022 Senior Classes. (copy)
As they have for the past two years, the newspaper would like to post signs at the Main Street/Highway 61 roundabout, Edgemont/Highway 51 intersection, and courthouse lawn near St. Joseph Street's intersection with Jackson Street in order to honor local graduates.
16. Set Public Hearing date for a Special Use Permit request from Carisa Stark relative to installation of a sign at 207 North Jackson Street – June 7, 2022 @ 6:30 p.m. (copy)
Ms. Stark didn't realize the installation of a "lightbulbed" sign downtown required a different approval process. She recently presented this idea to the Downtown Revitalization Committee and received their full support. This next step is for P&Z review and then eventually seek the Board of Aldermen's approval. This will set a public hearing for this matter.
17. Approve Mayor's appointment for :
Park Board
Nick Little - appointment to fulfill unexpired term of Clint Rice

END OF CONSENT AGENDA

18. Decision regarding the Special Use Permit request from Coast to Coast Signs relative to erection of a 22-foot pole sign at NAPA Auto Parts, 310 North Main Street.
See Item 5 above.
19. Bill No. 6290 for Ordinance No. 6507 – Entering into an agreement with Premium Mechanical and Automation, Inc, relative to Perry Park Center HVAC Maintenance - second reading and final passage. (copy)
The existing contract was let in 2019, when everything was brand new and carried a full warranty. Premium Mechanical is our current vendor and, with this contract, will continue to provide ongoing maintenance and support with the HVAC systems at the Perry Park Center.
20. Bill No. 6291 for Ordinance No. 6508 – Accepting easements from property owners abutting a sinkhole in the 1000 block of West St. Joseph Street - second reading and final passage. (copy)
This particular sinkhole is located adjacent to several properties and required separate easements from Brown Ventures, Inc.; Randall and Tamara Rellergert; Joshua and Daria Stevens; Virginia E. Werle; and Larry J. Winkler Living Trust and the Brenda K. Winkler Living Trust.
21. Bill No. 6292 for Ordinance No. 6509 – Entering into an agreement with Utility Safety & Design, Inc., relative to Engineering Model of Perryville Natural Gas System - second reading and final passage. (copy)
This master plan was included in the budget a couple year's back and will help determine the future needs of the natural gas system. Although under contract at the time, the City's gas engineer resigned prior to the work being completed. As proposed, this project includes the following highlights:
 1. **Overall master plan for the City of Perryville's gas system, looking forward at least 10 years and considering changing sentiments for natural gas;**

2. Evaluate adding a 2nd take point;
3. Consider our purchasing “storage” capacity;

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4. Explore the possibility of adding the ability to blend propane with our natural gas if necessary;
 5. Look at MDQ (Maximum Daily Quantity) to make sure it is at the right level, giving consideration for both industrial load and residential growth; and
 6. Evaluate the City’s purchasing strategy to make sure we are still doing the best for our customers.
22. Bill No. 6293 for Ordinance No. 6510 – Entering into a T-Hangar Rental Agreement with Travis Brown - second reading and final passage. (copy)
The recent closure of the private runway in Festus has resulted in a new tenant here in Perryville. It is thought that others are likely to follow.
 23. Bill No. 6294 for Ordinance No. 6511 – Entering into an agreement with Jackson Street BrewCo, LLC, relative to the use of parking spaces for outdoor dining - second reading and final passage. (copy)
This will allow Jackson Street BrewCo to add outside seating to a small area in front of their entrance, totaling 3 parking spaces. This will provide a great new amenity for residents and downtown visitors alike.
 24. Bill No. 6295 for Ordinance No. 6512 – Entering into updated agreement with Baer Engineering, LLC - second reading and final passage. (copy)
This will renew the annual contract with Baer Engineering, LLC as our City Engineer. City Engineer Baer reports labor market concerns similar to what everyone else is seeing. He has shown the proposed changes in hourly rates within the attached documents.
 25. Bill No. 6296 for Expedite Ordinance No. 6513 – Approving a Special Use Permit request from Coast to Coast Signs relative to erection of a 22-foot pole sign at NAPA Auto Parts, 310 North Main Street - first and second reading and final passage. (copy enclosed - may be read by title only)
See Item 5 above.
 26. Bill No. 6297 for Emergency Ordinance No. 6514 – Granting a Right-of-Way Easement to Citizens Electric Corporation to allow a new 3-phase overhead and underground electric line for upgrading the Wastewater Treatment Plant - first and second reading and final passage. (copy enclosed - may be read by title only)
Securing necessary power to the Sewer Plant requires the City to grant CEC a proper easement. To expedite the construction process, CEC asked we proceed with an emergency ordinance. Given the non-controversial nature of this request, staff agrees.
 27. Bill No. 6298 for Emergency Ordinance No. 6515 – Granting a Temporary Construction Access License Agreement to Wabash Valley Power Association, Inc., to facilitate Grantee’s construction of utility lines and other related improvements - first and second reading and final passage. (copy enclosed - may be read by title only)
See Item 26 above.
 28. Bill No. 6299 for Ordinance – Entering into an amended Site Lease Agreement with Long Range Network, LLC, relative to equipment storage - first reading. (copy enclosed - may be read by title only)

This will repeal the existing contract and replace it with a newer version, allowing for, among other things, ground placement of equipment and requiring the company secure a separate electric meter.

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29. Bill No. 6300 for Ordinance – Entering into Amendment 1 with Horner & Shifrin relative to Perryville Water Model Update and Evaluation – Phase 2 - first reading. (copy enclosed - may be read by title only)
This is Phase 2 of a study approved at our February, 2022, meeting. The Water Model Update and Evaluation is an important tool to aid Water Plant staff in maintaining our water source.
30. Bill No. 6301 for Ordinance - Entering into T-Hangar Rental Agreements with David J. Bailey and with Bob D. Borman - first reading. (copy enclosed - may be read by title only)
See Item 22 above.
31. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
32. Report by City Administrator:
 - Downtown Perryville Logo (copy)
 - Downtown TIF Grant Applications Accepted until June 24 (copy)
 - MoDot Award to Lappe Cement for center turn lane on Route 51 (copy)
 - Small Town Showcase Update ([link](#))

City Administrator Buerck will be unavailable at this evening's meeting as he is attending the introductory session of the Leadership Missouri program sponsored by the Missouri Chamber of Commerce and Industry.
33. Report by City Engineer.
34. Report by City Attorney.
35. Board concerns and comments and any other non-action items.
36. Adjourn.

Additional Attachments

- Parks & Recreation Report