



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MAY 21, 2019**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of new city employees Rachel Qualls, Public Works Street Maintenance; Stephanie Brown, Utility Billing Clerk; and Jeff Layton, Building Inspector/Zoning Administrator.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of May 7, 2019. (copy)
5. Approve Financial Report for April, 2019. (copy)
6. Approve request from American Cancer Society to waive the fees to rent the Perry Park Center for the Relay for Life Event – April 24, 2020. (copy)
Staff would again like to waive associated rental fees for this community event which raises money for the American Cancer Society and celebrates cancer survivors.
7. Approve Change Order 1 for Brockmiller Construction, Inc., relative to Perry Park Center Concession Stand Project - \$4,053.00 deduct. (copy)
Staff has worked extensively with the architects from Dille Traxel to develop a useable, customer-friendly space that will better serve our customers for many years to come. After change orders, the total project came in \$4,000 under budget. As such, the City Administrator signed the document but would like the Board to approve it for the files.

8. Approve Pay Application 4 (Final) for Splash Zone, LLC relative to Splash Pad Project - \$14,748.00. (copy)
The punch list has been completed and the warranty will begin. The new splash pad is open for business and has already become a local favorite of parents and their children.
9. Approve street light replacement plan on North Parkview Street. (copy)
The area in the vicinity of North Parkview was originally built with small, metal street light poles. Many of the poles are in poor repair and all of them have always put out substandard light. In addition, our study, done in conjunction with CEC, found an additional two street lights should be added to the system in that area to meet our typical coverage as described in our contract with Citizens. Staff requests the Board's approval to proceed with these upgrades, replacing the metal poles with traditional wooden poles.
10. Approve traffic study for lane identification at and approaching Church Street and West Ste. Marie Street intersection. (copy)
One of the aldermen raised a traffic-safety concern after observing numerous vehicles crossing the center line at this 90 degree corner. The PD has researched options for the area and recommends adding several signs, along with a center stripe to delineate the lane locations.
11. Approve West North and Main Street sewer repairs as presented by City Administrator. (copy)
Staff is treating this as an emergency situation and hoping to begin work as soon as possible. This information was shared with the Board of Aldermen via e-mail and is presented here for official approval.

END OF CONSENT AGENDA

12. Resolution No. 2019-04 – Improvement of Sycamore Road. (copy) (link to street policy)
This is the first step in the process to improve Sycamore Road. It is spelled out in both the City Street policy and Missouri State Statutes.
13. Resolution No. 2019-05 – Authorizing Filing of Application with MoDNR State Revolving Fund Program for Loan under the Missouri Clean Water Law. (copy)
This is the next step in our process to secure funding for the new wastewater treatment plant through the State Revolving Loan Fund (commonly referred to as SRF).
14. Bill No. 5930 for Ordinance No. 6150 – Amending Title 9, Chapter 9.04, Section 9.04.110 of the Code of Ordinances relative to marijuana – second reading and final passage. (copy)
Missouri voters approved medicinal marijuana in 2018 and dispensaries are expected to start arriving in the near future. This ordinance updates the criminal charges relative to possession of marijuana by addressing possession of legal medical marijuana.
15. Bill No. 5931 for Ordinance No. 6151 – Entering into an agreement with Premium Mechanical and Automation, Inc. relative to preventive maintenance service of the Perry Park Center HVAC System – second reading and final passage. (copy)
With everything (Dectron & HVAC) being new at the park center, this new contract will focus on maintenance as opposed to repairs (since the majority of that work is covered by warranty).

16. Bill No. 5932 for Ordinance No. 6152 – Accepting sinkhole easement from Juanita Geile – second reading and final passage. (copy)
As is common practice, this sinkhole will now be improved and maintained by city staff going forward.
17. Bill No. 5933 for Ordinance No. 6153 – Accepting easement deeds relative to the Northeast Outfall Sewer Replacement Project – second reading and final passage. (copy)
These easements are related to the trunk line replacement connecting the City of Perryville to its sewer plant.
18. Bill No. 5934 for Ordinance No. 6154 – Entering into an agreement with Ryan Construction Company, LLC relative to the Northeast Outfall Sewer Replacement Project – second reading and final passage. (copy)
This project is for the 36” sanitary sewer main to the wastewater treatment plant. It is a budgeted project and necessary to replace the current truss pipe that is at the end of its useful life.
19. Bill No. 5935 for Ordinance – Amending Title 17 of the Code of Ordinances relative to medical marijuana – first reading. (copy enclosed – may be read by title only) ([link to article](#))
This matter has been previously discussed with the Board and was presented to and approved by the P&Z committee. Staff has worked closely with City Attorney Ludwig to develop an ordinance that details the application of the new state law here in Perryville. Similar to liquor ordinances, staff recommends a 100’ separation from schools and churches (see the attached maps). This will help ensure dispensaries, if any, are properly located in our commercial districts. Staff also suggests limiting the hours of operation from 7am – 9pm, prohibiting the public use of medical marijuana and forbidding the onsite consumption of alcohol.
20. Bill No. 5936 for Ordinance – Entering into a First Amendment to the Perry County Cultural Heritage Tourism Cooperative Agreement – first reading. (copy enclosed – may be read by title only)
This agreement formalizes the collection and use of the recently passed hotel taxes by establishing the Cultural Heritage Tourism Commission as detailed in statute. Once adopted by all parties, the Board will need to officially appoint City Administrator Buerck to serve on this commission as he has done informally for the past several years.
21. Bill No. 5937 for Ordinance – Entering into a Sale and Funds Disbursement Agreement to Addendum to Cooperative Agreement (Housing) – first reading. (copy enclosed -may be read by title only)
EDA Director Scott Sattler has secured a potential buyer for Redbud Court Subdivision. If finalized, this amendment would allow the PDC to collect their full investment with the first payment while the City’s is returned over the course of 12 months.
22. Bill No. 5938 for Ordinance – Entering into professional engineering agreement with Allgeier, Martin and Associates, Inc. relative to the design-build consultant services for the Wastewater Treatment Plant Project – first reading. (copy enclosed – may be read by title only)
As previously shared, the City will be utilizing the services of Allgeier, Martin and Associates, Inc. for our owner’s representative concerning the design and construction of the Wastewater Treatment Plant. Once secured, the firm will begin its work to finalize our facility plan and eventually help lead us through the process of selecting the Design-Build Team.

23. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
24. Report by City Administrator:
 - Rock Quarry Lift Station (copy)
 - ICMA TV Small Town Spotlight (copy)
25. Report by City Engineer.
26. Report by City Attorney.
27. Board concerns and comments and any other non-action items.
28. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; contractual matters in accordance with Section 610.021(9) RSMo; and litigation matters in accordance with Section 610.021(12) RSMo.
29. Adjourn.