



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, JUNE 2, 2020**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

VIRTUAL MEETING SITE • Webex (1st Option)

Call-In @ 1-408-418-9388; Access Code: 626 398 044
Internet @ <https://cityofperryville.my.webex.com/meet/cityhall>

VIRTUAL MEETING SITE • GoToMeeting (2nd Option in case of internet disruption)

Call-In @ 1-646-749-3122; Access Code: 171 172 621
Internet @ <https://global.gotomeeting.com/join/171172621>

ORDER OF BUSINESS:

- As part of our Continuity of Operations Plan, RSMo Section 610.015, Ordinance No. 6257, and the recommendation of the President of the United States, the Governor of the State of Missouri, and the CDC, the Board of Aldermen will meet electronically during the COVID-19 Pandemic.
- Staff and members of the Board should log into the 1ST option Virtual Meeting Site 3-5 minutes prior to the meeting start time. Please remember to enter your name so we can properly record attendance.
- Members of the public may submit comments/questions up to one (1) hour before the meeting to BOAcomments@cityofperryville.com. Staff will read your question and members of the Board or staff will provide responses, as necessary.
- The public may view the Board of Aldermen electronic meeting live by visiting the Republic-Monitor's Facebook page available at The Republic-Monitor.

AGENDA

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Members of the public may submit comments/questions up to one (1) hour before the meeting to BOAcomments@cityofperryville.com. Staff will read your question and members of the Board or staff will provide responses, as necessary.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of May 19, 2020. (copy)
4. Approve bills for May, 2020. (copy)
5. Approve Pay Estimate 7 from Lappe Cement Finishing, Inc., relative to Sycamore Road Improvement Project - \$202,691.78. (copy)
This relates to the reconstruction of Sycamore Road. By contract, the work on Sycamore Road should be finished and the street opened to traffic by no later than the end of the day on June 4.
6. Confirm approval of Change Order 1 to Worldwide Industries Corporation relative to Painting 550,000 Gallon Potable Water Standpipe Project – \$9,975.00. (copy)
This was previously shared with the Board via email in an effort to save a \$2,500 remobilization fee. The memo and photos provided document the need for this repair work as part of the paint job on the tower.
7. Set Public Hearing date regarding a special use permit request from MidAmerica Hotels Corporation relative to installation of high-rise sign for new Burger King at 1205 Vincent Street – June 16, 2020, at 6:30 p.m. (copy)
This is a request from MidAmerica Hotels for a Special Use Permit to allow a sign height greater than 30’ in the C-2 General Commercial District. The request is for a 77’ sign. The ordinance allows up to 80’ with a Special Use Permit.
8. Approve COVID-19 Protocol for City Hall, Parks & Recreation, and Public Works. (copy)
Staff wants to move to the next phase of our reopening. Details are presented here for both the Park Center and City Hall and will be officially implemented upon Board approval (please note, some activities are already occurring as they were part of previous phasing).
9. Approve waiver forms for Little League program. (copy)
Although smaller than last year, we have received enough interest to hold several ages of youth baseball and softball leagues. The proposed waiver was developed after conducting research of how other communities were proceeding and serves to provide notice to parents and youth that participation is not without risk.

Future years will include a statement regarding communicable diseases in general (e.g. flu, head lice, etc.) which probably should have been there from the beginning. Both statements have been reviewed and approved by City Attorney Ludwig.
10. Approve waiver forms regarding tournaments. (copy)
As we move to host baseball and softball tournaments this summer, it is important we provided solid direction and documentation as to who (City or host) does what. The City of Perryville has many obligations in setting up a tournament but the ultimate responsibility for ensuring the safety of play belongs to the tournament host. These forms are designed to help clearly communicate those responsibilities. This information was also reviewed and approved by City Attorney Tom Ludwig.

11. Approve destruction of records in accordance with the State of Missouri Municipal Records Retention guidelines. (copy)
This process is completed in accordance with state guidelines upon the Board's consent.

END OF CONSENT AGENDA

ORDINANCES – SECOND READING AND FINAL PASSAGE

- A single motion and a second will be made for 2nd reading on items #12 through #14; Attorney Ludwig will read all of the titles in order; followed by a motion and second for final reading and a roll call vote on all such items.
- Any Board member can request the removal of any item for further discussion and an independent vote.

12. Bill No. 6054 for Ordinance No. 6272 – Amending Title 13 by adding Chapter 13.30 of the Code of Ordinances relative to wireless communication facilities on city property – second reading and final passage. (copy)
City Attorney Ludwig has been working on this project for some time. In short, it is meant to bring city ordinances into compliance with Missouri State Laws. Staff also asked that the ordinance provide the City with a method to require towers be camouflaged, concealed, or otherwise designed to blend in with the surrounding environment, resulting in the separate ordinance below.
13. Bill No. 6055 for Ordinance No. 6273 – Amending Title 17, Chapter 17.54 of the Code of Ordinances relative to camouflage of communication towers – second reading and final passage. (copy)
See #12 above.
14. Bill No. 6056 for Ordinance No. 6274 – Amending Title 10, Chapter 10.20, Section 10.20.090 of the Code of Ordinances relative to reserved parking – second reading and final passage. (copy)
In light of recent discussions regarding downtown parking, Perry County Sheriff Gary Schaff offered to relinquish two reserved parking spots on North Jackson Street indicating these spots were no longer necessary.

EXPEDITE ORDINANCES – FIRST AND SECOND READING AND FINAL PASSAGE

- A single motion and a second will be made for 1st, 2nd, and final reading on items #15 through #16; Attorney Ludwig will read all of the titles in order; followed by a motion and second for final reading and a roll call vote on all such items.
- Any Board member can request the removal of any item for further discussion and an independent vote.

15. Bill No. 6057 for Expedite Ordinance No. 6275 – Approving Coalson Minor Subdivision – first and second reading and final passage. (copy enclosed – may be read by title only)
Request from Donald D. Coalson to approve a final plat at 25 N Holly Street to adjoin the adjacent lot to his home lot to install a swimming pool.

16. Bill No. 6058 for Expedite Ordinance No. 6276 – Approving Replat of Lots 1 and 2 of the Final Plat of Perryville Business Park - first and second reading and final passage. (copy enclosed – may be read by title only)
Request from MidAmerica Hotels to incorporate Lot 2 into Lot 1 at 1205 Vincent Street, currently utilized by Burger King to allow the Special Use Permit for a sign.

ORDINANCE – FIRST READING

- A single motion and a second will be made for 1st reading of item #17; Attorney Ludwig will read the title; followed by a motion and second for final reading and a roll call vote.
- Any Board member can request the removal of the item for further discussion and an independent vote.

17. Bill No. 6059 for Ordinance – Amending Title 17, Chapter 17.56 of the Code of Ordinances relative to Succession of Special Use Permits – first reading. (copy enclosed – may be read by title only)
The ordinances detailed how special use permits were issued but were somewhat quiet on how, if and under what circumstances they could be transferred to a new owner. This minor tweak to the ordinances establishes a 60-day period during which a special use permit can be transferred to a subsequent owner. Staff’s goal is to ensure some consistency in how these situations are handled going forward.

REPORTS/CONCERNS/COMMENTS

18. Committee reports, Board concerns, comments, or any other non-action items (as your name is called):
- Tom Guth (Public Works and Economic Development)
 - Larry Riney (Finance)
 - Curt Buerck (Public Safety)
 - Doug Martin (Liaison)
 - Dave Schumer
 - Prince Hudson
19. Report by City Administrator:
- Grotto Sculpin ([link](#)) (copy)
As previously mentioned, the Fish and Wildlife Service’s 5-year re-assessment of the endangered species Grotto Sculpin is expected to occur this year. Part of that process is to document the activities of the local community. The link above was provided to our state and federal partners and helps document City efforts and related activity over the past several years.
 - Update on Mayfest Carnival (copy)
Chamber Executive Director Jackie Wengert notified City staff via email that this year’s Mayfest (actually scheduled for the weekend of July 10) would not include the traditional carnival. After looking at many possibilities (including the Bank of Missouri Soccer Park and Catalyst Center), they were unable to identify a suitable location to replace the American Legion Hall which was already booked with a wedding.

- Employee Self Service Software (copy)
20. Report by City Engineer:
- Perryville Shared Use Path Project (concrete trail from Miget Park to Soccer Complex)
Approximately 75% of the concrete is poured for the 10' wide shared use path. The reinforced concrete box culvert is complete including backfilling the culvert walls. The storm water piping is complete. They continue to work on backfilling and constructing additional shared use path between the box culvert and Grand Avenue and on the north side of West St. Joseph Street near the traffic signal.
 - Sycamore Road Project
The east lane of the last phase of the project is complete. The schedule is to pour the west lane of the last phase on Monday, June 1st, which will complete the concrete street. We anticipate the street will be open to traffic on Saturday, June 6, 2020.
 - Crestview Water Main Project
This project is the installation of a new 8" water main to replace the old 4" cast iron water main on Crestview Lane from W. Harvest Circle to Forest Avenue, approximately 1400 linear feet. We anticipate Robinson Construction will complete the pipe installation by Monday, June 1st. The pipe will then be filled with water, disinfected, and tested. After the water main is put into service, the City water department will connect the individual water service line connections to the new water main on West Harvest Circle and Crestview Lane.
 - Trenchless Sewer Main Rehabilitation Project
Insituform Technologies USA, LLC has started working on the Trenchless Sewer Main Rehabilitation Project. The first step in the process is to clean the sewer pipes and videotape them to determine pipe lengths and service connection locations. We anticipate the cleaning and videotape work will be completed by June 4th. The cured-in-place pipe liners will then be fabricated and installation will begin soon after fabrication and delivery.
21. Report by City Attorney.

ADJOURNMENT

22. Adjourn.