



Brent Buerch

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, JUNE 16, 2020**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Request by Mayor Baer to re-appoint Jeremy Triller as Fire Chief for the City of Perryville per the recommendation of the members of the Fire Department. (copy)
Chief Triller has served admirably for several years and was elected by the fire fighters to serve another 2-year term as Chief.
4. Administer Oath of Office to newly appointed Fire Chief by City Clerk.
Chief Triller has a training scheduled for his department this evening at the Fire Station so he has been moved to the top of the agenda in an effort to accommodate that schedule.
5. Presentation of Letter of Commendation to Corporal Dustin Miller. (copy)
Chief Hunt will be on hand to introduce Corporal Miller whose quick thinking and ready action recently saved a life. Mayor Baer will read a formal commendation of recognition.
6. Public Hearing relative to amending Code of Ordinances regarding zoning requirements for crematoriums. (copy)
At the direction of the Board, staff considered the most appropriate location for a crematorium. After review, an I-2 (heavy industrial zone) was suggested, along with the requirements that it be “located at least five hundred (500) feet from a residential zone, school, daycare facility, or city park.” This suggestion was reviewed and approved by Planning and Zoning and is now ready for a public hearing.

7. Public Hearing regarding a special use permit request from MidAmerica Hotels Corporation relative to installation of high-rise sign for new Burger King at 1205 Vincent Street. (copy)
This is a request from MidAmerica Hotels for a Special Use Permit to allow a sign height greater than 30' in the C-2 General Commercial District. The request is for a 77' sign. The ordinance allows up to 80' with a Special Use Permit. This sign is the same one being used currently on the other side of the interstate at their current location.
8. Canvass vote of June 2, 2020, City Election – Certification of Election by County Clerk Jared Kutz will be read by City Attorney Ludwig. (copy)
9. Administer Oath of Office to newly elected Board of Aldermen by City Clerk.
Our newly-elected mayor and aldermen will be sworn into office by City Clerk Tracy Prost.
10. Reconvene with newly elected members of the Board of Aldermen.
11. Election of a President of the Board of Aldermen.
12. Appointment of the following 2020-21 standing Council Committees (copy):
a) Public Works; b) Public Safety; c) Finance; d) Liaison; and e) Economic Development.
13. Selection of Board member to serve on Planning & Zoning Commission.

CONSENT AGENDA ITEMS

14. Approve minutes from meeting of June 2, 2020. (copy)
15. Approve Financial Report for May, 2020. (copy)
16. Approve Application for Federal/State Assistance from MoDot Aviation Section regarding Southeast Taxiway and East Apron Taxi Lane Reconstruction Project. (copy)
Perryville was recently selected by the FAA as the only general aviation airport in Missouri to receive supplemental funding through the FAA's supplemental appropriation. Staff believes this relates to a larger vision to improve the entire runway over time (that study is already under contract). This project would replace some of the taxiways that are in poor repair and date back to the original construction of the airport. In short, we have found they are not thick enough to sustain the weight of planes we are seeing today. This is very exciting and will help ensure a viable airport for many, many years to come. Here are associated press releases. [\(link\)](#) [\(link\)](#)
17. Approve amended Part-Time Pay Plan. (copy)
Staff should have presented this plan closer to the City's annual budget process, but it fell through the cracks. Changes are generally minimal, reflect minimum wage laws and include: addition of *public works intern* (position is budgeted annually but was inadvertently left off the pay plan in past years; addition of part-time *secretary and secretary 2* (position of limited hours and sporadic schedules designed to help fill coverage gaps at city hall); adjusted rate of pay for dispatch *communication officer* at the PD to coincide with the full-time position; and removed *airport manager* which is no longer a part-time position.

18. Approve Pay Estimate 1 from Fronabarger Concreters, Inc. for the Perryville Blvd. Shared Use Path Project – MoDot TAP 5000(008) - \$172,513.00. (amount subject to be altered pending approval by MoDot). (copy)
This is the first pay estimate for the hiking/biking trail connecting Miget Memorial Park to the Bank of Missouri soccer park.
19. Approve Pay Estimate 2 (Final) to Pollock Landscaping, LLC for the Baseball Fields 2 and 3 Improvements - \$15,014.87. (copy)
This is the final payment on this project. This created a “triplex” for baseball tournaments and activities in the park (using Fields 2, 3 & 9). As you know, in addition to the ball field, this project included two new batting cages for baseball/softball with nets designed to be used also as a driving range for golf. Finally, with the low bid, staff proceeded with adding Duraedge to ballfields two and three which will improve playability and decrease the number of rainouts experienced for the entire triplex.
20. Approve Change Order 2 relative to 550,000 Gallon Portable Water Standpipe Painting and Repair Project - \$1,400.00 addition. (copy)
The original water tower bid did not include the full “Perryville Est. 1831” as found on the other recently painted water towers. This \$1,400 change order will ensure it matches the others.
21. Approve plans and specifications for the 2020 Street Improvement Project – Tradewinds and Robb Streets – (copy available at the meeting)
This year’s budgeted street project includes the reconstruction of Tradewinds and Robb Street. The Tradewinds project will include sidewalks as the city has all of the right-of-way in place. The Robb Street project will include sidewalks in locations where property owners are willing to donate necessary right-of-way, which, at this time, we are finding to be the vast majority of the property owners.
22. Approve recommendation from Public Works Director Layton to accept the Statement of Qualifications from Burns & McDonnell regarding engineering study for the Intake Structure Evaluation/Modification at the Perryville Water Treatment Plant. (copy)
This is a budgeted project to review the intake structure at the water plant and propose solutions to address concerns with periodic blockages there. Staff reviewed and scored several submittals and propose Burns & McDonnell to complete this work.
23. Approve recommendation from City Administrator Buerck to accept the proposal from Robinson Construction Company/HDR as the Design Build Team for the Wastewater Treatment Facility Improvements Project. (copy)
Given the current pandemic concerns, the city, along with its owner’s representative, interviewed both finalists via an online meeting platform. Both finalists are capable and proven firms but the Robinson Construction/HDR team stood out and their submittal complied with all requirements and expectations. As such, they are recommended for the Design Build project of constructing our new wastewater treatment plant. All submitted documents are available at City Hall for Board’s review if desired.

24. Approve request from Chamber of Commerce for Mayfest in July carnival plans. (copy)
The Mayfest committee has resubmitted a request to host a carnival. We have requested information regarding any special measures the Chamber will be taking relative to the Mayfest and, in particular, the carnival. At the time of this writing, those have not yet been received. We received word this week of Ste. Gen cancelling the Jour de Fete. Staff also understands the Seminary Picnic committee may be meeting to discuss the same things. On the other side of this matter, Six Flags St. Louis has taken preventive measures and made plans to reopen June 22 for members and pass holders and then to general public on June 26.

Staff may have updates on this matter for the Board at the meeting.

25. Approve request from Robynne Duvall to hold the Laid-Back on I-55 Truck Show on August 21 and 22, 2020. (copy)
This would be the 3rd annual “Laid Back on I-55 Truck Show” event, a fundraiser for Down Syndrome Association. The proposed event will be held Friday, August 21st and Saturday, August 22, 2020. The request asks for the City to provide picnic tables and trash receptacles to be delivered Friday morning. With Board permission, most of the trucks will come to town and park on the downtown square. At dusk, a light show is planned which was quite a draw for our community last year. On Saturday they will host a truck show, kiddie tractor pull and Down Syndrome talent show on the main stage. In addition, they are asking permission to use the Downtown Plaza Friday night for music and Saturday during the day for the talent show and music.
26. Approve update to Police Department Operations Manual (GO-10-0801). (copy)
These changes are recommended by Chief Direk Hunt and relate to the length of time promotional testing and scores remain valid for consideration.

END OF CONSENT AGENDA

27. Bill No. 6059 for Ordinance for Ordinance No. 6277 – Amending Title 17, Chapter 17.56 of the Code of Ordinances relative to Succession of Special Use Permits – second reading and final passage. (copy)
The ordinances detailed how special use permits were issued but were somewhat quiet on how, if and under what circumstances they could be transferred to a new owner. This minor tweak to the ordinances establishes a 60-day period during which a special use permit can be transferred to a subsequent owner. Staff’s goal is to ensure some consistency in how these situations are handled going forward.
28. Bill No. 6060 for Expedite Ordinance No. 6278 – Approving a special use permit request from MidAmerica Hotels Corporation relative to installation of high-rise sign for new Burger King at 1205 Vincent Street – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 7 above.
29. Bill No. 6061 for Emergency Ordinance No. 6279 – Granting a quit claim deed to Patricia Wibbenmeyer and Katherine Welker – first and second reading and final passage. (copy enclosed – may be read by title only)
This is the first of several ordinances that will clean up ROW concerns associated with Route AC and TG Way. In their design, MoDOT shifted the roadbed outside of the previously dedicated ROW and staff is proposing a solution to clean this up. At

this time, all parties have agreed to donate or exchange the ROW at no cost to the City. Upon receipt of this Quit Claim Deed, the property owners have agreed to sign the dedication for the ROW needed by the City. Other dedications will follow in the near future.

30. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
31. Report by City Administrator:
 - [Boeing Project at Airport](#)
 - COVID-19 General Update
 - Downtown Mural
 - Mayfest Military Banners
 - June Fly-In Postponed
32. Report by City Engineer.
33. Report by City Attorney.
34. Board concerns and comments and any other non-action items.
35. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; and personnel matters in accordance with Section 610.021(3) RSMo.
36. Adjourn.

Additional Attachments:

- Charter Communications Update
- Court Report