



**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, JULY 3, 2018**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

**CONSENT AGENDA ITEMS**

3. Approve minutes from meeting of June 19, 2018. (copy)
4. Approve bills for June 2018. (copy)
5. Approve Invoice 11409 to Splash Zone, LLC for the Splash Pad project - \$210,672.00. (copy)  
**A lot of the work has been done and this is the first pay request related to Splash Zone's progress on the City's new splash pad.**
6. Approve Pay Estimate 10 (Final) to R.E. Pedrotti Co., Inc., for the SCADA Modifications Project - \$19,226.10. (copy)  
**This is the 3<sup>rd</sup> task, as listed in order of priority by our engineers at Hurst-Rosche. These improvements were necessary for the City to operate by SCADA the proposed modified (two pressure) system. These improvements enabled the City to switch over to the two pressure system easily once all other tasks, like the addition of Tanks 4 and 6 and construction of PRV stations at Tanks 1 and 3, are completed.**
7. Approve Change Order 1 for the T-Hangar Apron Overlay Project - \$21,476.40 addition. (copy)  
**These details were previously shared with the Board via email. A sizeable area of the T-Hangar's ramp was without proper base. The City's engineer worked with MoDOT and the contractor to develop an agreeable solution, in this case to over-**

dig, install a suitable base and add the proper surface and slope to the area. While unforeseen, this will ensure the work is done correctly and prolong the life of the material.

8. Approve Change Order 1 for the Street Department Building Project - \$12,200.00 addition. (copy)  
**It was originally our intention to self-install the concrete apron around the new street department building. The prolonged winter has slowed progress on other concrete projects so we asked the contractor to offer a price for this work. Staff found the price very favorable and recommends allowing the contractor to complete this work. This will allow the city to continue other efforts and still finish the street building quickly.**
9. Approve recommendation from Parks & Recreation Director Cadwell to enter into an agreement with Dille Traxel Architecture to design the Perry Park Center Concession Stand Project. (copy)  
**The City received six proposals and interviewed three firms for this project. While several firms were capable, Dille Traxel's recent experience with concession stand remodels, close proximity to Perryville (office in Cape) and experienced subcontractor (Strickland Engineering in Jackson) ultimately set their proposal apart from the others. Staff recommends proceeding with Dille Traxel for this project.**
10. Approve request from Public Works Director Brown to purchase new mixer for WWTP sludge storage tank from Municipal Equipment Company, Inc. (copy)  
**This was previously shared with the Board via email. This is a critical piece of equipment for sludge operations at the sewer plant and staff needed to get a replacement ordered since there is considerable lead time.**
11. Set a public hearing for a special use permit request from Timothy Krieger to provide a rental storage lot for RVs, travel trailers, and boats on his property located at 1614 Constitution Street – July 17, 2018, at 6:30 p.m. (copy)  
**Mr. Timothy Krieger would like a special use permit for his property located at 1614 Constitution Street. Mr. Krieger would like to provide long term rental storage on the property for large RVs, travel trailers, and boats. The application did not state that the storage of RVs and travel trailers would include any electric or sewer disposal facilities on the property (which should be clarified through our process).**
12. Approve recommendation from Park Board to convert Ball Field 10 in the City Park to a dog park. (copy)  
**At the Board's direction, staff has thoroughly researched this matter and makes the recommendation to utilize ball field #10. This has been discussed among staff, with the park board, and with members of both the field improvement committee and little league board. It will allow the City an opportunity to optimize prior investments and will not impact little league play and activities. In addition, this particular location is not impacted by nearby residential areas or homeowner concerns.**
13. Approve request from Friends of the Library to install a free lending library at Feltz Street Park. (copy)  
**The Friends of the Library would like to install a book sharing station at the remodeled Feltz Street Park. This essentially amounts to a small, weather-tight box that would allow the community the chance to "borrow" a book by simply replacing it with another.**

14. Approve bids received for the 2018 Safety Playground Surface at Pavilion 10 and award to Taylormade Company per recommendation of Parks & Recreation Director Cadwell - \$14,070.00. (copy)  
**This is a budgeted item and will replace the playground surface at Shelter 10 which is in poor repair.**
15. Approve updates to Police Department Operations Manual GO-18-0501. (copy)  
**Chief Hunt would like to update his department's policy as attached here. This particular policy deals with retired officers and their pursuit of Carrying a Concealed Weapon (CCW) permits.**
16. Approve Mayor's appointments for:
  - (a) Planning and Zoning – 4 year term
    - Kristopher Klaus** - reappointment
    - Randy Leible** - reappointment
    - Chris Schemel** - appointment (to fill unexpired term of Paul Turner)
    - Jim Wibbenmeyer** - appointment (alternate) (to replace unexpired term of Garrett Behrle)
    - Dennis House** - appointment (alternate) (to replace unexpired term of Chris Schemel)
  - (b) Board of Adjustments – 5 year term
    - Francis Welker** - reappointment
    - Newman Fair** - reappointment (alternate)
    - Stuart Prevallet** - reappointment (alternate)
  - (c) Park Board - 5 year term
    - Gretchen Schnurbusch** – reappointment
    - Tracey Schlichting** – reappointment
  - (d) Airport Advisory Board – 3 year term
    - Kevin Robinson** - reappointment (3 year term)
    - Tim Buchheit** - reappointment (3 year term)
    - Brian Ozark** - new appointment (3 year term)
    - Larry Riney** - new appointment (2 year term)
    - Larry Dauer** - new appointment (1 year term)
  - (e) Cablecast Board – 3 year term
    - Patty Wengert** - reappointment
  - (f) Perry County EDA Board – 2 year term
    - Ken Baer** - reappointment
  - (g) Perry County IDA Board – 2 year term
    - Johnathan Wright** - reappointment
  - (h) Higher Ed Advisory Council – 3 year term
    - Angela Prost** - reappointment

**END OF CONSENT AGENDA**

17. Review and approve bids received for the Robert J. Miget Memorial Park Improvements Project and award to Lappe Cement Finishing per recommendation of City Engineer Baer - \$32,433.20 (base bid) + \$62,944.77 (alternate 1) for a total of \$95,377.97. (copy)  
**The plans for the development of Miget Memorial Park included an extension of the trail system through Perryville. This trail will double as sidewalks for the splash pad, playground, pavilion, and restroom, etc.**  
**At the meeting, staff will seek Board direction regarding the add alternate parking lot. Both versions of the contract are prepared and presented for the Board's consideration and ultimate decision.**
18. Bill No. 5830 for Ordinance No. 6051– Approving a request from Ryan Boxdorfer of Floyd's Automotive for a special use permit to locate a shipping container on his property located at 506 East St. Francis Street – second reading and final passage. (copy)  
**Ryan Boxdorfer of Floyd's Automotive would like to locate a shipping container on his property located at 506 E. St. Francis Street. The container would be a Conex container 8' wide by 40' long. It would be used to store additional tools for his automotive business. It would be located in front of the business along South Kingshighway.**
19. Bill No. 5831 for Ordinance No. 6052 - Approving a request from Roger Hoff for a special use permit to locate a mini storage facility on his property located at 117 South Kingshighway – second reading and final passage. (copy)  
**Roger Hoff is requesting a special use permit to locate a mini storage facility on his property located at 117 S. Kingshighway. He would like to demolish the small building located on the lot (former location of the Carousel Ice Cream Store). The facility would be located at a 0' offset next to Carl's Muffler Shop. Note: side yard setbacks for a commercial development is 0'. Both the front and east property line set backs off of Walnut Street are 30'.**
20. Bill No. 5832 for Ordinance No. 6053 – Entering into a Memorandum of Understanding with the Perryville Development Corporation relative to development of real estate – second reading and final passage. (copy)  
**This memorializes the City's agreement with the PDC regarding the development of their property on Sycamore Road. City Engineer Tim Baer reports plans and specifications will be submitted at the Board's next meeting (July 17).**
21. Bill No. 5833 for Ordinance No. 6054 – Amending Title 2, Chapters 2.72, 2.76, 2.78 and 2.88 relative to employees prohibited from serving on appointed boards – second reading and final passage. (copy)  
**As discussed previously with the Board, this will clarify that existing City employees cannot dually serve on our Citizen Boards as it would be a conflict of interest.**
22. Bill No. 5834 for Ordinance No. 6055 – Entering into an agreement amendment with Hoskins Environmental Consulting regarding a translator study for WWTP discharge location at Cinque Hommes Creek – second reading and final passage. (copy)  
**As discussed previously with the Board, our engineers recommend one final study on the discharge location for the new sewer plant. This translator study is expected to further hone our discharge numbers as they relate to copper. It is hoped this final study, when coupled with the Biotic Ligand Model (BLM) previously done, will allow for as much as 3x the current limits.**

23. Bill No. 5835 for Emergency Ordinance 6056 – Entering into an agreement with Lappe Cement Finishing, Inc. for the Robert J. Miget Memorial Park Improvements Project – first and second reading and final passage. (copy enclosed – may be read by title only) (Option 1 – Base Bid Only) or (Option 2 – Base Bid with Alternate 1)  
**See #17 above.**
24. Bill No. 5836 for Ordinance – Accepting an easement deed from Roger and Jane Mueller – first reading. (copy enclosed – may be read by title only)  
**The City already had an easement for this property signed by the previous owners; however, the Muellers have agreed to place the easement deed in their name.**
25. Bill No. 5837 for Ordinance – Entering into an agreement with Roger and Jane Mueller regarding permission to encroach on easement – first reading. (copy enclosed – may be read by title only)  
**See Item #24 above. The Mueller's would like to place a roof over existing retaining walls in their yard but the walls encroach into the City's easement. This agreement allows them to build the structure and clarifies that the risk in doing so is their own.**
26. Bill No. 5838 for Ordinance – Entering into an agreement with Taylormade Company for the 2018 Safety Playground Surface at Pavilion 10 – first reading. (copy enclosed – may be read by title only)  
**See #14 above.**
27. Bill No. 5839 for Ordinance – Entering into an agreement with Dille Traxel Architecture to Design the Perry Park Center Concession Stand Project – first reading. (copy enclosed – may be read by title only)  
**See #9 above.**
28. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
29. Report by City Administrator:
  - MoDot Traffic Study (copy)
  - July Chamber Coffee and Connections
  - AmVets National Convention – August 7-11
  - TG Trail Utilization
30. Report by City Engineer.
31. Report by City Attorney.
32. Board concerns and comments and any other non-action items.
33. Adjourn.