



AMENDED JULY 6, 2020

**AGENDA NOTES
REGULAR MEETING**

6:30 P.M., TUESDAY, JULY 7, 2020

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

Brent Buerck

VIRTUAL MEETING SITE • WebEx (1st Option)

Call-In @ [1-408-418-9388](tel:1-408-418-9388); Access Code: [626 398 044](tel:626-398-044)
Internet @ <https://cityofperryville.my.webex.com/meet/cityhall>

VIRTUAL MEETING SITE • GoToMeeting (2nd Option in case of internet disruption)

Call-In @ [1-646-749-3122](tel:1-646-749-3122); Access Code: [171 172 621](tel:171-172-621)
Internet @ <https://global.gotomeeting.com/join/171172621>

ORDER OF BUSINESS:

- As part of our Continuity of Options Plan, RSMo Section 610.015, Ordinance No. 6257, and the recommendation of the President of the United States, the Governor of the State of Missouri, and the CDC, the Board of Aldermen will meet electronically during the COVID-19 Pandemic.
- Staff and members of the Board should log into the 1ST option Virtual Meeting Site 3-5 minutes prior to the meeting start time. Please remember to enter your name so we can properly record attendance.
- Members of the public may submit comments/questions up to one (1) hour before the meeting to BOAcomments@cityofperryville.com. Staff will read your question and members of the Board or staff will provide responses, as necessary.
- The public may view the Board of Aldermen electronic meeting live by visiting the Republic-Monitor's Facebook page available at The Republic-Monitor.

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

3. Introduction of new employee Derek Boxdorfer, Perry Park Center Theater and Concessions Supervisor.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of June 16, 2020. (copy)
5. Approve bills for June 2020. (copy)
6. Approve Pay Estimate 2 (Final) to Clifton Excavating, LLC, for the Vincent Drive Water Main Extension Project - \$3,511.30. (copy)
This project is part of our annual investment into the water distribution system. In this case, it “loops” the water system across Highway 51 (from Wal-Mart side to the Keller Motor’s side). This line is necessary for good operations and optimal system design.
7. Approve Pay Estimate 1 to Insituform Technologies USA, LLC relative to 2020 Trenchless Sewer Main Rehabilitation Project - \$112,504.70. (copy)
Similar to 2018, this project represents two fiscal years of budgeted projects (FY 19-20 & FY20-21). Staff believes the combined project lowers mobilization costs and provides the City the best unit price.
8. Approve Pay Estimate 6 (Final) from Ryan Construction Company, LLC, relative to the Northeast Outfall Sewer Replacement Project - \$34,217.00. (copy)
This project is for the 36” sanitary sewer main to the Wastewater Treatment Plant. It is a budgeted project and necessary to replace the current truss pipe that is at the end of its useful life.
9. Approve Perry Park Center Scoreboards purchase and minimum specifications. (copy)
This is a budgeted purchase for the Parks Department and will enhance both the player and spectator’s experience at the Park Center. The desired features are expected to push the total price of this purchase over the \$10,000 limit specified in policy (estimated at around \$12k). As such, staff would like to present our minimum specifications to the Board and seek approval to contact several companies to obtain quotes to purchase the desired four scoreboards. Quotes will then be presented to the Board at a future meeting for approval.
10. Approve request from Perryville Police Department to sell obsolete computers. (copy)
Computer upgrades have left the Police Department with an assortment of obsolete computers. Instead of simply scrapping the computers, the Police Department has solicited several bids from interested parties who will rebuild the computers or perhaps use them for parts. All such sales of City equipment must be reviewed and approved by the Board of Aldermen.
11. Approve list of surplus items to be sold at Purple Wave Auction. (copy)
Similar to above, these items have reached the end of their useful life for the City of Perryville and are presented here for auction. Once approved, they will be made available through the online auction site, Purple Wave.
12. Approve Spoils Application Request from Jason Dauster for the corner lot at Blackberry Lane and East Harvest Circle. (copy)
This request for fill has been reviewed and approved by Public Works Staff.

13. Approve Spoils Application Request from Joshua Angle for 1387 PCR 620. (copy)
This request for fill has been reviewed and approved by Public Works Staff.
14. Approve request from Mid America Rehab to hold a 5K Rally Run on Saturday, August 29, 2020, at the TG Trail and to provide portable bathroom facilities for the event. (copy)
This event is sponsored by Mid America Rehab and raises money for the sports programs at both high schools. Their original hope was to run the event through town but staff again encouraged the use of the TG Trail. Any approval made now is contingent on the COVID situation at the time of the event.
15. Approve Festival Application for Laid Back on I-55 Truck Show scheduled for August 21 and 22, 2020. (copy)
This would be the 3rd annual “Laid Back on I-55 Truck Show” event, a fundraiser for Down Syndrome Association. The proposed event will be held Friday, August 21st and Saturday, August 22, 2020. The request asks for the City to provide picnic tables and trash receptacles to be delivered Friday morning. With Board permission, most of the trucks will come to town and park on the downtown square. At dusk, a light show is planned which was quite a draw for our community last year. On Saturday they will host a truck show, kiddie tractor pull and Down Syndrome talent show on the main stage. In addition, they are asking permission to use the Downtown Plaza Friday night for music and Saturday during the day for the talent show and music. Any approval made now is contingent on the COVID situation at the time of the event.

END OF CONSENT AGENDA

16. Discussion regarding memorial trees at Downtown Square. (copy)
The Board has already considered and approved plans to replace the downtown trees and bushes through an expected partnership with the Missouri Department of Conservation. Just recently, someone contacted Perry County Government requesting the ability to donate a memorial tree for the Courthouse. Although it was determined that was not possible, the idea came up about the trees surrounding the Square. Staff would like to discuss the possibility with the Board about allowing “sponsorships” for memorial trees. Tree sponsors would, in turn, be given a small memorial plaque like the one shown in the attached photo.
17. Discussion regarding renewal of city insurance. (copy)
It is nearing time for the City’s annual October renewal for the upcoming year. Attached is last year’s renewal information. At that time, the Board elected to provide the same level of insurance coverage as in previous years. Staff will proceed again with this in mind unless the Board suggests otherwise.

ORDINANCES – FIRST READING

- | |
|---|
| <ul style="list-style-type: none">• A <u>single motion</u> and a second will be made for 1st reading <u>on items #18 through #23</u>; Attorney Ludwig will read all of the titles in order.• Any Board member can request the removal of any item for further discussion and an independent vote. |
|---|

18. Bill No. 6062 for Ordinance – Amending Title 17 of the Code of Ordinances relative to zoning of crematoriums – first reading. (copy enclosed – may be read by title only)
At the direction of the Board, staff considered the most appropriate location for a crematorium. After review, an I-2 (heavy industrial zone) was suggested, along with the requirements that it be “located at least five hundred (500) feet from a residential zone, school, daycare facility, or city park.” This suggestion was reviewed and approved by Planning and Zoning. The public hearing was held at the June 16th meeting.
19. Bill No. 6063 for Ordinance – Amending Title 10, Chapter 10.20 of the Code of Ordinances regarding prohibited parking on Rosati Court – first reading. (copy enclosed – may be read by title only)
Representatives of the church have asked this prohibited parking area be eliminated as it is no longer necessary. The signs have already been pulled but this change in the ordinance will make everything official.
20. Bill No. 6064 for Ordinance – Requiring that violations of the municipal court be heard and determined by an associate circuit judge of the circuit and amending Titles 1 and 2 of the Code of Ordinances – first reading. (copy enclosed – may be read by title only)
This change was previously discussed with the Board and is becoming increasingly popular throughout the state in light of the statutory changes found in Senate Bill 5 (circa 2015). In short, it will eliminate the smaller municipal court operated by the City of Perryville, instead moving those cases to a municipal docket held by the Perry County Associate Court Judge. In the process, it reduces the duplication of services and equipment necessary to operate two separate courts and makes it simpler for defendants to know where to go to court and where to pay their tickets.
21. Bill No. 6065 for Ordinance – Entering into an agreement with Robinson Industrial and Heavy Contracting/HDR as the Design Build Team for the Wastewater Treatment Facility Improvements Project – first reading. (copy enclosed – may be read by title only)
The City’s selection of the RiHC/HDR team has been accepted by MoDNR. The proposed contract has been reviewed by the City’s engineer and MoDNR and approved by the City Attorney. It is presented here for Board approval with a projected Notice to Proceed date of August 1, 2020. The projected finish date is May 13, 2022 (although this could be extended based on material procurement or other needs).
22. Bill No. 6066 for Ordinance – Entering into an agreement with Burns & McDonnell regarding Water Plant Intake Study – first reading. (copy enclosed – may be read by title only)
This is a budgeted project to review the intake structure at the water plant and propose solutions to address concerns with periodic blockages there. Staff reviewed and scored several submittals and proposes Burns & McDonnell to complete this work.
23. Bill No. 6067 for Ordinance – Accepting Quit Claim Deeds from TG Missouri Corporation and from Katherine Welker and Patricia Wibbenmeyer regarding intersection of TG Way and Route AC – first reading. (copy enclosed – may be read by title only)
These are the final deeds that will clean up ROW concerns associated with Route AC and TG Way. In their design, MoDOT shifted the roadbed outside of the previously dedicated ROW and staff is proposing a solution to clean this up. All parties have agreed to donate or exchange the ROW at no cost to the City.

24. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
25. Report by City Administrator:
- **COVID-19 General Update (copy)**

Through our relationship with MPUA, Perryville was one of about 60 cities statewide selected for COVID testing at our sewer system. This has proved to be a reliable way to check for the community prevalence of everything from substance abuse, to polio vaccinations, to now COVID. There is no cost for our participation beyond the staff time required to take the samples. Unfortunately, the aggregate numbers collected doesn't translate to a "# of cases per XXX" without further computation. Staff is exploring how to achieve that with engineering firms.
 - **Sale of T-53 Tooling**

Several months ago, the Board approved the sale of several pieces, parts, and equipment left by Sabreliner when they vacated the airport. This equipment was picked up last week and the check for \$25,000, as approved by the Board, was deposited into City coffers.
 - **Robinson Construction Donated Labor (copy)**

Attached is the list of projects RCCO worked on during the pandemic. Their timing was good as it was during our period of partial staffing. Several projects were completed and the Parkview and Giesler Way lift station work will be completed in the near future. We were originally waiting on parts and now it is a matter of scheduling.
 - **Bipolar Ionization in HVAC System at PPC (copy)**

Staff recently visited with the CTS Group who was responsible for the HVAC improvements at the park center. We were very pleased to learn the installed system already provides for bipolar ionization, which has proved highly effective in killing COVID and other airborne viruses. *Bipolar ionization technology releases charged atoms that attach to and deactivate harmful substances like bacteria, mold, allergens, and viruses.*
 - **MML Conference**

To date, only the Mayor and Aldermen Guth have committed to attending this conference. It is our plan to release the other hotel rooms but wanted final confirmation from the members of the Board.
 - **WWTP Design Progress**

We had our first meeting with the design team of RiHC/HDR and plan on regular meetings going forward. These are exciting times as there is a lot to be done. MoDNR continues to process our paperwork, having recently approved both the contract and selection of the design build team. In addition, the Categorical Exclusion (CATEX) was completed last week which means the revised facility plan should be approved very, very soon. We also understand the engineer's review of the anti-degradation report is nearing completion as well.
 - **Upcoming Community events (copy)**

There has been a rash of events canceled or postponed recently. Other events are considering what they will do. We have taken the position of sharing information with organizers but stopped short of requiring events to cancel. This will continue to be our approach as staff until the situation changes or the Board directs otherwise.

26. Report by City Engineer:
- **Perrville Shared Use Path Project (concrete trail from Miget Park to the Soccer Complex)**
100% of the concrete is poured for the 10' wide shared use path. Remaining work to be completed in the coming weeks is pedestrian signals and electrical, hand railing, paint striping, seeding and strawing, and maintain erosion control.
 - **Sycamore Road Project**
The construction is substantially complete and open to traffic. We are preparing a punch list of items to be completed by the contractor before final acceptance of the work. We will be working on tax assessments and the final engineering report to close out the project.
 - **Harvest Circle and Crestview Water Main Projects**
The City Water Department Crews have transferred all of the water service lines to the new water main on Harvest Circle. Next will be transferring the water service lines to the new water main on Crestview. The City Street Department is currently working on patching the asphalt street on Harvest Circle where it was saw cut and removed for the water main and service line installations.
 - **Trenchless Sewer Main Rehabilitation Project**
Insituform Technologies USA, LLC is on track to complete the installation of the cured-in-place pipe liners for the sewer mains by the end of this week (July 10, 2020). The installation of the cured-in-place pipe service line connections will begin in the coming weeks.
 - **North Parkview Lift Station**
The piping work to rehabilitate the valve vault is complete. Robinson Construction will be removing and replacing the old pumps and piping in the wet well as soon as they can fit it into their schedule.
 - **2020 Street Improvement Project**
The bid opening for the 2020 Street Improvement Project is scheduled for Thursday, July 16, 2020. We anticipate approval of the bids received at the next City Council Meeting (July 21, 2020). The project includes reconstruction of Trade Winds Drive and Robb Street, and includes installing a new 8" water main on Robb Street to replace the old 4" cast iron water main.
27. Report by City Attorney.
28. Board concerns and comments and any other non-action items.
29. ~~Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; and personnel matters in accordance with Section 610.021(3) RSMo.~~
30. Adjourn.