



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, AUGUST 6, 2019**

Brent Buerck

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Public Hearing for 2019 Property Tax Rates. (copy)
This annual process will help establish the City's tax rates for the upcoming year. At this time, staff propose no changes.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of July 16, 2019. (copy)
5. Approve bills for July 2019. (copy)
6. Acknowledge City Administrator Buerck’s approval of staffing agreement with Express Employment Professionals regarding temporary security. (copy)
At our July 16th meeting, the Board approved Staff contracting with a temporary employee agency to patrol the City Park during the summer months. Several people were interviewed and one was selected. This person began his overnight coverage for the park system on August 2. This agreement was reviewed and approved by City Attorney Ludwig and is presented here for Board consideration.
7. Approve bids received for Sycamore Road Improvement Project and award to Lappe Cement Finishing, Inc., per recommendation of City Engineer Baer - \$1,318,091.63. (copy)
As directed by the Board, this project will run from T-Road to the city limits on Sycamore Road and include a concrete collector street, curb & gutters, sidewalks, and all storm water controls. Staff also included a small sewer main extension based on topography so as not to have to excavate the street again later.

Note: Now that the picnic is over, it will be recommended as an emergency ordinance below in order that the contractor can begin ordering materials and start work sooner.

8. Approve bids received for Baseball Field 9 Redevelopment Project and award to Jokerst, Inc., per recommendation of City Engineer Baer - \$117,902.00 (copy)
This was part of the park's master plan and has been in the CIP for several years. It will create a "triplex" for baseball tournaments and activities in the park (using Fields 2, 3 & 9). In addition to the ball field, this project will include two new batting cages for baseball/softball with nets actually designed to be used also as a driving range for golf (as suggested by the Board). Finally, with the low bid, staff also plans to proceed with adding Duraedge to ballfields two and three which will improve playability and decrease the number of rainouts experienced for the entire triplex.
9. Approve bids received for Public Works Facility Entry Gate and Fencing Project and award to Zoellner Construction Company per recommendation of Gas Superintendent Britt - \$17,900.00. (copy)
This is a budgeted item that will provide increased security for the Public Works Campus. The gate will default open during business hours which will provide ease of access for both staff and public visitors but close automatically afterhours. That said, afterhours access to City Staff will occur via punch pad or, in the case of larger vehicles, remote openers.
10. Approve bids received for a backhoe and award to Erb Equipment company per recommendation of Gas Superintendent Britt - \$103,760.00. (copy)
A new backhoe is needed to replace the 1998 Ford jackhammer backhoe. This backhoe is in poor repair and needs to be replaced. It is in both the CIP and FY19-20 budget. The 2004 New Holland will have the jackhammer from the 1998 Ford added to it and become strictly a jackhammer backhoe.

After fully comparing the bids, New Holland was cheaper by \$1,162. That said, staff was not able to test the equipment as none could be found locally and delivery would be much longer for this piece of equipment. As such, staff recommends proceeding with the next lowest bidder which is Erb Equipment.
11. Approve 2019 Safety Playground Surface specifications and authorize staff to advertise for bids. (copy)
This grant is supported with tire-collection fees and items are made of recycled rubber. This year's playgrounds are at the soccer park (two small areas located behind John Hagan's shed).
12. Approve Airport T-Hangar Improvements and Repairs specifications and authorize staff to advertise for bids. (copy)
The budget included repairs to the existing t-hangars. Time, coupled with water damage, has caused several headers to sag, making doors drag. These specifications ask companies to assess the building's condition and needs and provide an estimate for the work required.
13. Approve request to apply for a VW (Volkswagen) Grant to replace sludge truck and sweeper. (copy)
The settlement comes from Volkswagen admitting that it rigged 11 million vehicles worldwide with software designed to dodge emissions standards. The \$15 billion

penalty was divided among the states and several categories of priority, some of which is designed for local governments to replace old vehicles.

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14. Approve request from Mid America Rehab to hold a 5K Rally Run on September 14, 2019, on the TG Trail and to provide restrooms for the event. (copy)
This event is sponsored by Mid America Rehab and raises money for the sports programs at both high schools. Their original hope was to run the event through town but staff again encouraged the use of the TG Trail.
15. Approve request from Popeye Pedalers to hold its 1st Annual "Pedal the Cause" bike ride on Saturday, September 7, 2019. (copy)
This new event is being provided by Popeye Pedalers and raises money for cancer research. It is a coordinated bike ride of sorts featuring three different "trail" lengths. Police assistance was requested at the key intersections which staff suggests include the beginning leg of the race at Main Street. Any support beyond that should be provided by event volunteers and riders should be made aware that traffic will continue to flow.
16. Approve request from Tourism Director Erzfeld to provide accommodations for the Big BAM (Bikes Across Missouri) overnight stay in Perryville on June 3-4, 2020. (copy)
This exciting event will bring riders from all over the region into SE Missouri. Director Erzfeld has secured Perryville as an overnight stop and requests permission for the riders to stay in the park overnight. In addition, they will have music and vendors in the park to support the riders. Music will stop at 11pm and is understood, although the local public is invited, this will be fairly lowkey (in other words, this is not a dance or concert). The music and camping will be oriented in such a way to minimize neighborhood disruption.
17. Approve revisions to Police Department Operations Manual Policy GO-98-0801 re uniform policy and regulations; and Policy GO-06-0202 re motor vehicle inventories. (copy)
Police Administration would like to adopt the attached policy revisions relating to uniforms (removes the prohibition of visible tattoos) and motor vehicle inventory searches [cites case law established in Florida v. Wells, 495 U.S. (1990)].
18. Approve recommendation from the Airport Advisory Board to allow the installation of a Shell sign at the Perryville Regional Airport. (copy)
This will allow Shell to install a lighted sign at the airport helping visitors identify the fuel location and brand. There is no cost to the City for this sign and the Airport Advisory Board looked upon it with favor.
19. Approve recommendation from Airport Systems Operator Maxwell to convert one of the fuel tanks at the Perryville Municipal Airport from MoGas to AvGas. (copy)
Staff would like to convert the old MoGas tank into a 2nd AvGas station. This will provide opportunities for two planes to fill up at the same time until the smaller tank is converted to a new fuel in the future. This new fuel is currently under development by Shell and will replace the need for MoGas entirely. It is expected to be available in 2020 or 2021. From speaking with tank maintenance companies, it would not be prudent to let the tank sit empty and unused for that long so we will run AvGas in it for the time being. NOTE: We understand the improvements made for AvGas now will also be suitable for this new gas later.
20. Approve recommendation from Lead Mechanic Finger to cancel the generator maintenance contract with Southeast Services and enter into a contract with CK Power. (copy)

Staff feels Southeast Services has not lived up to the requirements, conditions, and expectations found in our contract. Their contract was to perform preventive maintenance on the generator motors on a semi-annual basis and perform a load test on the generator itself once a year. We believe that this is not happening to some

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of the generator sets. It appears they have not serviced some units in at least a year and a half as we have found one that the oil filters have a date written on them from a few years ago, and no real paperwork to prove that they performed the needed service. We also have them do other repairs to the generator sets if we have a problem with them. They respond quickly to diagnose the problem but the return to repair it has not been very responsive. Staff has researched different companies and from experience with them we recommend that we have CK Power out of St. Louis perform all the maintenance and load testing for the generators. They have eight locations around the United States and currently perform the maintenance on the generators at Citizens Electric and Perry County Hospital.

END OF CONSENT AGENDA

21. Reconsideration of zoning ordinances regarding reduction of R-1 zone street frontage from 100 foot to 80 foot and authorizing staff to submit to Planning & Zoning for study and recommendation.

Redbud Court Subdivision has requested the city reconsider our street frontage requirements for R-1 from 100' to 80'. Staff attempted to survey other cities and, although the response was limited, found Cape Girardeau (80'), Rock Hill (50') and Rolla (75') utilize something less than 100'. Jackson, on the other hand, uses the same 100' Perryville does (somewhat logical given we have always shared an attorney).

The request seems logical as Perryville has struggled with development costs for years. We have been told developing lots in Perryville proves costly. A similar change such as this could reduce individual lot costs by as much as 20%. Currently, R-1 zones are largely "built out" so a revised standard would mostly affect new subdivisions, including Redbud Court.

22. Resolution 2019-07 – Accepting Mobile Phone Policy. (copy)
In 2011, the City began paying a stipend for mobile phones. The amount of the stipend is largely driven by data plan requirements and varies according to position responsibilities. It currently amounts to either \$20, \$35 or \$50 per month and requires a supervisor's recommendation and approval by City Administration. We, as staff, just realized the Board's direction was never adopted by resolution. That is being done now in order to be consistent with other Board policies. The prior direction from the Board is reflected in this resolution and can be found in the attached minutes as submitted by the City Clerk.
23. Bill No. 5958 for Ordinance No. 6177 – Accepting Easement Deed from Lappe Cement Finishing, Inc. relative to Sycamore Road – second reading and final passage. (copy)
This will purchase what appears to be the *next to last* piece of right-of-way required for Sycamore Road.
24. Bill No. 5959 for Ordinance No. 6178 - Amending Title 10, Chapter 10.20 of the Code of Ordinances relative to the Prohibited Parking Schedule (TG Way near TG Missouri rear entrance driveway) – second reading and final passage. (copy)
Administration at TG asked the City to look into the parking situation along TG Way after several street signs were recently hit. They asked if we could limit on-street parking near their entrance as trucks were struggling to avoid the parked

cars when turning into their driveway. The Police Department concurred with their findings and recommends limited parking in that area.

25. Bill No. 5960 for Ordinance No. 6179 – Entering into an agreement with CNG Source Solutions, Inc. relative to CNG Station Upgrade – second reading and final passage. (copy)
This is a budgeted item. The city's growing NGV fleet requires another storage unit for fast-fill during the day.
26. Bill No. 5961 for Emergency Ordinance No. 6180 – Entering into an agreement with Missouri Department of Natural Resources relative to 2019 Non-Playground Scrap Tire Material Grant – first and second reading and final passage. (copy enclosed – may be read by title only)
This is a budgeted item and will purchase six 6-foot benches and seven 8-foot tables for the parks.
27. Bill No. 5962 for Emergency Ordinance No. 6181 – Entering into an agreement with Missouri Department of Natural Resources relative to 2019 Playground Scrap Tire Material Grant – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 11 above.
28. Bill No. 5963 for Emergency Ordinance No. 6182 – Entering into an agreement with Lappe Cement Finishing, Inc., relative to Sycamore Road Improvement Project – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 7 above.
29. Bill No. 5964 for Ordinance – Readopting Title 2 of Chapter 2.48 of the Code of Ordinances regarding Personal Financial Disclosure – first reading. (copy enclosed – may be read by title only)
This ordinance is adopted annually to accommodate the requirements of the Missouri Ethics Commission.
30. Bill No. 5965 for Ordinance – Entering into an agreement with Jokerst, Inc., relative to Baseball Field 9 Redevelopment Project – first reading. (copy enclosed – may be read by title only)
See Item 8 above.
31. Bill No. 5966 for Ordinance – Entering into an agreement with Zoellner Construction Company relative to Public Works Facility Entry Gate and Fencing – first reading. (copy enclosed – may be read by title only)
See Item 9 above.
32. Bill No. 5967 for Ordinance – Accepting General Warranty Deed from Zeno Development LLC relative to Zeno Trailer Park – first reading. (copy enclosed – may be read by title only)
This is for the purchase of the property along Zeno Street formally known as Zeno Mobile Home Park.
33. Bill No. 5968 for Ordinance – Accepting Easement Deeds from Tayon Living Trust and Perry County Properties LLC relative to sinkhole maintenance – first reading. (copy enclosed – may be read by title only)
As is common, these easements will allow the City to improve and maintain sinkholes located on Jackson Street and on North Main Street.
34. Bill No. 5969 for Ordinance – Amending Title 8, Chapter 8.16, Section 8.16.130 of the Code of Ordinances relative to Residential Disposal of Large Solid Waste – first reading. (copy enclosed – may be read by title only)
Staff would like to modify the existing ordinance slightly by allowing all city residents to pay for and receive a bulk trash pickup. This doesn't come up often but can be an

issue for residents of apartments, mobile home parks, etc. that utilize a dumpster service but still have a couch or appliance they need to dispose of.

In addition, staff would like require customers to call ahead to schedule the Spring/Fall Cleaning pickup and no longer accept furniture during these events. Staff believes this will help resolve the known abuses and problems pointed out in the past by the Board of Aldermen.

35. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
36. Report by City Administrator:
 - 2020 Decennial Census Ltr (copy)
 - Mobile Home Reporting (copy)
 - WWTP Design Process
 - PW Items of Interest (copy)
37. Report by City Engineer.
38. Report by City Attorney.
39. Board concerns and comments and any other non-action items.
40. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo, and personnel matters in accordance with Section 610.021(3) RSMo.
41. Adjourn.