



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, SEPTEMBER 1, 2020**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of August 18, 2020. (copy)
4. Approve bills for July 2020. (copy)
5. Approve Pay Estimate 9 (Final) to Lappe Cement Finishing, Inc., relative to Sycamore Road Project - \$37,296.99. (copy)
The City Engineer has inspected and accepted the street and sidewalks. The engineer reports substantial completion was achieved one day after the contracted deadline. Ligated damages are rarely assessed. As such, the City Attorney recommends the Board make that determination outside of the consent agenda. See Item 14 below.
6. Approve Final Engineer’s Report relative to Sycamore Road Project. (copy)
This relates to the tax bill process and breaks down the final assessment due each property.

7. Approve estimate from Utility, Safety & Design, Inc., regarding the Airport gas regular station and McBride gas regular station projects - \$71,126.00. (copy)
USDI is our contracted certified welder for the natural gas system. Both stations were budgeted projects and the majority of the McBride station was built prior to last year's weather stalling it out. At that time, it was determined they would return this year to complete both projects (saving mobilization costs).
8. Approve purchase of new UV System Control Cabinet from Midwest Pool and Court – \$14,529.30. (copy)
Although staff hoped repairs alone were possible, the maintenance team found this panel is beyond repair. Midwest Pool and Court is the sole supplier for State of Missouri for this equipment but it exceeds the purchasing limit of \$10,000. As such, it is placed here for Board approval. The UV system provides for both odor control and disinfection.
9. Approve bids received for Ball Fields 4 and 8 Backstop and Fencing Replacement Project and award to Best Fencing per the recommendation of P&R Director Cadwell – \$23,400.00. (copy)
This project will replace the old fences on two ball fields that are in poor repair. The backstops were replaced with a separate project in years past. As part of this project, staff will place rock under the fence to ensure easier maintenance going forward. This idea was originally suggested by the Board of Aldermen for soccer park fencing and has reduced weed eating considerably. It is now the park system standard for new fencing.
10. Approve specifications for Radio Console Equipment and Base Radio Transmitter for the Perryville Police and Fire Communications Division. (copy) (copy)
This is a budgeted item and will replace the radio communications equipment found in police dispatch.
11. Approve recommendation from Asst. Chief Jones regarding streetlights on Winwood Court. (copy)
This is a newer area of the City and the developer has requested streetlights be added. The Police Department researched the needs and found streetlights are indeed necessary.
12. Approve Spoils Application from Vickie Moran of 150 Mohawk Lane. (copy)
This request for fill has been reviewed and approved by Public Works staff.
13. Approve COVID procedures regarding mask use when social distancing is not possible for city employees. (copy)
As discussed with the Mayor and Board, city employees will be wearing masks when they are unable to effectively social distance. The goal is to limit the spread of the virus among city employees in order to ensure continuity of operations.
14. Approve COVID-19 Reopening Plan for Parks & Recreation. (copy)
Staff wants to move to the next phase of our reopening. Details are presented here for the Park Center and will be officially implemented upon Board approval.

END OF CONSENT AGENDA

15. Determination by the Board of Aldermen regarding liquated damages totaling one day for contracted work associated with Sycamore Road (copy).
City Engineer Baer will be unable to attend the meeting in person and has submitted his recommendation regarding this matter. Staff will be seeking Board direction as to how to best proceed.
16. Discussion regarding Community Survey ([2010 Survey](#) and [2015 Survey](#)) (copy)
Board and staff comments have been incorporated into the city survey and it is presented here for Board approval.
17. Distribution of City Administrator's yearly evaluation forms to the Board of Aldermen.
September seems to come faster every year. The members of the Board are asked to complete their individual evaluation form and return it to the City Clerk at our next meeting. Results will then be compiled and shared with Administrator Buerck.
18. Bill No. 6076 for Ordinance No. 6294 – Accepting request for Voluntary Annexation from Missouri's National Veteran Memorial for property described as part of a 62.35 acre tract containing 2.67 acres and 41.43 acres respectively – second reading and final passage. (copy)
Part of our contract with MNVM included the eventual annexation of their property into the city limits.
19. Bill No. 6077 for Ordinance No 6295 – Entering into an agreement with ETC Institute relative to Community Survey – second reading and final passage. (copy)
See Item 16 above.
20. Bill No. 6078 for Ordinance No. 6296 – Entering into an agreement with ACRS, LLC relative to Broadband Feasibility Study – second reading and final passage. (copy)
This contract will allow ACRS to provide a Broadband Feasibility Study with the goal of making us a "Gig City" for residential services. ACRS comes to us highly recommended by other Missouri cities and for a fraction of the expected costs.
21. Bill No. 6079 for Ordinance No. 6297 – Entering into an agreement with Missouri Highways and Transportation Commission relative to Amendment 4 to State Block Grant Agreement for Project 16-063A-1 Update Exhibit A at the Perryville Regional Airport – second reading and final passage. (copy)
The work is already done but exceeded the original engineering budget as the final project varied from original estimates. This project was required by the FAA and MoDOT and, as such, they are 90% partners with the City being responsible for the other 10% of the project costs. The contract changes were reviewed and accepted by MoDOT.
22. Bill No. 6080 for Ordinance No. 6298 – Entering into an Aviation Project Consultant Supplement Agreement No. 2 with Crawford, Murphy & Tilly, Inc., relative to Project 16-063A-1 regarding Update of Exhibit A at the Perryville Regional Airport – second reading and final passage. (copy)
See Item 21 above.

23. Bill No. 6081 for Ordinance No. 6299 - Entering into an agreement with Missouri Highways and Transportation Commission relative to Project 20-063A-2 regarding Reconstruction of the Perryville Regional Airport Southeast Taxiway and East Apron Taxilane at the Perryville Regional Airport – second reading and final passage. (copy)
This project will replace some of the taxiways that are in poor repair and date back to the original construction of the airport. In short, we have found they are not thick enough to sustain the weight of planes we are seeing today. This project will help ensure a viable airport for many, many years to come.
24. Bill No. 6082 for Ordinance No. 6300 - Entering into an Aviation Project Consultant Agreement with Crawford, Murphy & Tilly, Inc., relative to Project 20-063A-2 regarding Reconstruction of the Perryville Regional Airport Southeast Taxiway and East Apron Taxilane at the Perryville Regional Airport – second reading and final passage. (copy)
See Item 23 above.
25. Bill No. 6083 for Ordinance No. 6301 – Entering into a cooperative agreement with County of Perry, Missouri regarding municipal court transition – second reading and final passage. (copy)
This agreement between the City of Perryville and the Perry County Commission deals with the transition of our municipal court. It ensures the transfer is revenue neutral for the County until such time as OSCA recognizes the additional caseload and awards a staff member. To offset this, the City will set its court costs accordingly to statutory limits and make up any remaining difference with an annual cash payment. In return, the County will provide municipal court services, including all necessary office equipment, furniture, and space.
26. Bill No. 6084 for Ordinance – Amending Title 10, Chapter 10.20 of the Code of Ordinances relative to Prohibited Parking Schedule (Brenda Avenue) – first reading. (copy enclosed – may be read by title only)
The Police Department was asked to explore the parking situation along Brenda Avenue. They observed the loading and unloading of large equipment (combines, tractors, etc.) along with employees of the rental equipment business parking on the south of Brenda Avenue. The combination of these activities completely closes down this street to all traffic during these activities. There is a medical facility at the end of this street as well as three other businesses so the closed street becomes a safety concern, not only due to the medical facility, but also due to vehicles attempting to turn in off of MO 51 Highway. Through their study, it is the PD’s recommendation the Board prohibit parking on the north side of Brenda Avenue for a distance of approximately 325 feet east from its intersection with MO 51 Highway. If approved, staff will bring back an ordinance for the Board to adopt.
27. Bill No. 6085 for Ordinance – Amending Title 10, Chapter 10.16 relative to protective motorcycle headgear – first reading. (copy enclosed – may be read by title only)
Missouri state law no longer requires motorcycle helmets when the driver is at least 26 years old and carries proper insurance. This will make city ordinances match state law.
28. Bill No. 6086 for Ordinance – Entering into an agreement with Best Fencing relative to Fence Replacement Project for Ball Fields 4 and 8 – first reading. (copy enclosed – may be read by title only)
See Item 9 above.

29. Bill No. 6087 for Ordinance – Levying a special assessment for the improvement of Sycamore Road and issuing tax bills therefor – first reading. (copy enclosed – may be read by title only)
See Item 5 above.
30. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
31. Report by City Administrator:
 - Hope Volleyball Game Cancelled
 - Fall Cleanup – October 12-16
 - Leaf Season – begins October 19
 - Electric Charging Station Location Sought (copy)
 - BOTS event – Saturday, September 19 @ 1pm (copy)
32. Report by City Engineer.
33. Report by City Attorney.
34. Board concerns and comments and any other non-action items.
35. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; and real estate matters in accordance with Section 610.021(2) RSMo.
36. Adjourn.