



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, SEPTEMBER 3, 2019**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Introduction of new police officer, Jean-Pierre (JP) Staincliffe.
3. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

**CONSENT AGENDA ITEMS**

4. Approve minutes from meeting of August 20, 2019. (copy)
5. Approve bills for August 2019. (copy)
6. Approve Pay Estimate 2 to Ryan Construction Company, LLC relative to the Northeast Outfall sewer Replacement Project - \$615,210.46. (copy)  
**This project is for the 36" sanitary sewer main to the Wastewater Treatment Plant. It is a budgeted project and necessary to replace the current truss pipe that is at the end of its useful life.**
7. Approve Amendment 1 to agreement with Horner & Shifrin regarding engineering for the Tank Repair and Painting of 550,000 Gallon Standpipe Project - \$1,900 addition. (copy)  
**Multiple firms were invited to submit their proposal to complete the engineering work associated with the budgeted water tank paint job. Staff ultimately selected Horner & Shifrin for this work with a Not-to-Exceed price of \$9,000 but later realized this proposed scope didn't include time spent reviewing bids and ensuring the accuracy of pay requests as is normally done. Those two items have been added through this amendment.**

8. Accept bids for 2019 Safety Playground Surface (Soccer Park) and award to Taylormade Company per recommendation of Parks & Recreation Director Cadwell - \$20,541.75. (copy)  
**This grant is supported with tire-collection fees and items are made of recycled rubber. This year's playgrounds are at the soccer park (two small areas located behind John Hagan's shed).**
9. Approve plans and specifications for Softball Fields 2, 3 and 9 Improvements and authorize staff to advertise for bids. (copy available at meeting)  
**The original project (awarded to Jokerst) will provide the dirt and concrete work to create a "triplex" for baseball tournaments and activities in the park (using Fields 2, 3 & 9). Separate to that project, the City needs to now solicit bids for the Duraedge surfacing for Field 9, along with the grading and surfacing for Fields 2 & 3. This work will use the remaining fund balance of the now defunct Little League Board and will improve playability and decrease the number of rainouts experienced for the entire triplex. This is a high priority project for the Field Improvement Committee as well.**
10. Approve specifications for the Tank Repair and Painting of 550,000 Gallon Standpipe Project and authorize staff to advertise for bids. (copy)  
**This is a budgeted project to provide needed maintenance to the water tank off of Industrial Drive (near MFA and TG).**
11. Approve recommendation from Assistant Chief Jones regarding parking restrictions on Schindler Road. (copy)  
**This parking concern was raised by parents of school children at District #32. It was discussed with the school administration, who supported the parking restriction. It will eliminate parking at the 90-degree corner of State Street and Schindler Road.**
12. Approve Request for Proposals for Real Estate Broker Services regarding 30 Zeno Street. (copy)  
**The City would like to solicit proposals from realtors to market and promote this property now that it is ready for sale. It is zoned and sized to allow for the construction of 5 duplexes (10 units total).**
13. Approve specifications for Airport Snow Removal and authorizes staff to advertise for bids.  
(copy)  
**Similar to last year, we would like to solicit bids for snow removal services at the Perryville Regional Airport again this year.**
14. Approve request for qualifications for Airport Engineering Consultants and authorize staff to advertise for RFQs. (copy)  
**Periodically, MoDOT and the FAA requires the City to go through a selection process for our Airport Consultant. This requires the City to look ahead and determine what type of work may be required at the airport over the upcoming 5-year period. New this year, we are required to conduct an advertisement/selection process for both a design/construction engineering firm and conduct a separate advertisement/ selection process for planning/environmental work. This will begin that process.**
15. Approve request for qualifications for Airport Planning/Environmental Consultants and authorize staff to advertise for RFQs. (copy)  
**See Item 14 above.**



16. Approve request from the Downtown Revitalization Committee regarding the Farm-to-Table Community Dinner – Saturday, September 14, 2019. (copy)  
**This has become an annual event for the Downtown Revitalization Committee as they continue their efforts to promote Downtown Perryville and its businesses.**
17. Approve Festival Application from the Downtown Revitalization Committee relative to Bikers on the Square – Saturday, September 21, 2019. (copy)  
**The Downtown Revitalization Committee has requested a Festival Permit for outdoor consumption. Like the Mayfest, this permit allows event attendees the opportunity to go in and out of the downtown establishments as long as they have a wristband and event cup.**
18. Approve Festival Application from the Downtown Revitalization Committee for a Fall Festival Craft Fair – Saturday, October 19, 2019. (copy)  
**The Downtown Revitalization Committee has requested a Festival Permit for outdoor consumption during this new event, located entirely on a single block of Jackson Street. This permit allows event attendees the opportunity to go in and out of the downtown establishments as long as they have a wristband and event cup.**
19. Approve request from the Chamber of Commerce regarding their Moonlight Madness event – Thursday, October 24, 2019. (copy)  
**This long-time downtown event is a great way to promote our downtown area and its businesses. They plan to use the Downtown Plaza and are asking for several streets around the square (everything but Main) to be closed to ensure safe travel during the event.**
20. Approve request from the Downtown Revitalization Committee regarding their Christmas on the Square event – Saturday, November 30, 2019. (copy)  
**This information was previously shared with the Board but is now presented here for full approval.**
21. Approve update to Police Department Operations Manual – GO-18-0302. (copy)  
**Police Administration would like to adopt the attached policy revisions relating to the use of restraint chairs.**

**END OF CONSENT AGENDA**

22. Distribution of City Administrator's yearly evaluation forms to the Board of Aldermen.  
**September 9th marks the 10-year anniversary for City Administrator Buerck and it is time for the Board to complete their annual evaluation.**
23. Resolution No. 2019-08 – Supporting an Application from Turning Leaf Circle for Funding to Construct Workforce Housing. (copy)  
**Similar to CRA Investments (June 18 agenda), RCH Development owns and develops residential property utilizing tax credits. This is similar to what has been done in recent years for seniors along Sycamore Road except this focuses on workforce housing. To proceed with their application, RCH will need an endorsement from the Board of Aldermen which is provided here for consideration. City Administrator Buerck has visited multiple properties owned by RCH and found them very attractive and in good repair.**
24. Bill No. 5972 for Ordinance No. 6191 – Entering into an Electric Facilities Relocation Agreement with Citizens Electric Corporation – second reading and final passage. (copy)

**This agreement will detail our relationship with Citizens Electric regarding street development and power line relocations, the first of which being Sycamore Road.**

-4-

25. Bill No. 5973 for Ordinance No. 6192 – Amending Title 10, Chapter 10.20 of the Code of Ordinances relative to Parking Regulations (blocking US mailbox prohibited and deleting taxicab stands) – second reading and final passage. (copy)  
**The Board requested this action to help address a concern along French Lane where cars had been blocking mailboxes and, hence, the delivery of mail.**
26. Bill No. 5974 for Ordinance No. 6193 – Accepting General Warranty Deed from Perryville Senior Housing – second reading and final passage. (copy)  
**This small section of property is required by MoDOT to ensure proper line of sight at the proposed intersection of Sycamore and Highway T. The street design also includes a cross walk in that area allowing safer passage to the Lindbergh Monument and picnic grounds for pedestrians.**
27. Bill No. 5975 for Ordinance – Entering into an agreement with Taylormade Company for the 2019 Safety Playground Surface at the Soccer Park – first reading. (copy enclosed – may be read by title only)  
**See Item 8 above.**
28. Bill No. 5976 for Ordinance – Accepting sinkhole easement deeds from B&H Properties; Dennis and Tamara Brown; and Larry Endres – first reading. (copy enclosed – may be read by title only)  
**The Endres easement will allow the City to improve and maintain a sinkhole located in his backyard. The Brown easement is for a city-owned sewer line installed long ago. In exchange, city staff will fill in a sinkhole and remove silt from a stormwater swale.**
29. Bill No. 5977 for Ordinance – Entering into an agreement with Mark F. Brown – first reading. (copy enclosed – may be read by title only)  
**This contract addresses Mr. Brown’s separation from the City of Perryville.**
30. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
31. Report by City Administrator:
  - ISO Evaluation
  - Street Improvement Process (copy)
  - Splash Pad and Pool Discharge
  - Schindler Road Sidewalk (copy)
  - MU Extension Board (copy)
  - Payment of 2012 A Certificate of Participation
32. Report by City Engineer.
33. Report by City Attorney.
34. Board concerns and comments and any other non-action items.
35. Adjourn.