



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, SEPTEMBER 7, 2021**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of August 17, 2021. (copy)
4. Approve bills for July 2021. (copy)
5. Approve Yearly Rate Schedule for 2021-22. (copy)
Proposed rates are presented annually to the Board for their formal adoption and approval. Changes were minimal and are indicated on the attachment.
6. Approve Pay Application 1 from Cotner Electric Co., Inc., relative to Perry Park Center Electric Service Upgrade Project - \$900.00. (copy)
Although the Board did a direct purchase for the equipment, we have contracted with an electrician for its installation.
7. Approve purchase of SCADA Communication Equipment for natural gas stations. (copy)
This is a budgeted item and was recommended by the Public Service Commission. Because we are purchasing three SCADA units at the same time, the total PO exceeds the \$10,000 limit for staff purchases. As such, it is presented here for the Board’s consideration and approval.

8. Approve 90-day extension request from EDA Director Sattler for TIF Downtown Grants. (copy)
EDA Director Sattler has requested a 90-day extension on all 4 existing Downtown Grants. For the most part, this is due to material delays which are beyond the control of any owner or contractor. As such, staff recommends granting the requested extensions.
9. Approve invoice to Craig Thomas relative to mural on Villainous Grounds Building - \$10,000. (copy)
The newest mural features the Houck Railroad which once ran through downtown Perryville and also includes a blacksmith shop (which was previously located in the building) and older photos of Perryville's downtown. Director Erzfeld has agreed to cover related costs beyond the City's \$10,000 commitment.
10. Approve list of auction items for Purple Wave On-Line Auction per recommendation of Public Works Director Layton. (copy)
These items are no longer of use to the City and are ready to be "surplused" upon Board approval.
11. Approve bids received for Fields 2 and 3 Concrete Improvement Project and award to Mike Light Cement Finishing per recommendation of City Engineer Baer - \$23,586.05. (copy)
Before retiring, the ballfield committee worked to improve the useability and the aesthetics of the majority of our baseball/softball fields. Fields 2&3 were planned but unable to be finished through the committee. The City will supplement the remaining funds from the committee (about \$4,700) to finish this project.
12. Approve recommendation from Chief Hunt relative to revised residency requirements. (copy)
Outside of those employees who work "on call" in public works, the City removed the stipulation several years ago that all employees must reside within a tightly defined area. Initially, police administration had requested a 60-mile radius for their employees. Through the attached memo, Chief Hunt has asked that limit be removed. Upon Board approval, it will be brought back as a revised ordinance.
13. Approve request from John Brown (JB's Custom Furniture and Décor) to hold a Fall Festival and Craft Fair – Saturday, October 23, 2021. (copy)
Similar to last year, this event includes regional artisans and will again be located on North Jackson Street between Ste. Marie Street and Grand Avenue.
14. Approve request from Paul Unterreiner family to place a memorial bench in the city park to honor his years of service in the Park Maintenance Department. (copy)
Mr. Unterreiner spent nearly two decades working for the Perryville park system. In light of that, his family would like to install a memorial bench in City Park. The project and its proposed location have been reviewed and approved by park staff and is placed here for Board consideration and approval.
15. Approve request from Fly Me Home non-profit organization to hold a UTV parade on October 2, 2021. (copy)
This is a memorial fundraiser in honor of LCpl. Trevor Richardet with the goal being to raise money to bring active-duty service members back to their families by helping pay for transportation home. For the past two years the organizing group has held a benefit UTV ride to raise money and awareness for this new

organization. This year's ride is scheduled for October 2, 2021, and they are asking for permission

-3-

to have a UTV parade leaving from the Perryville Campground at 11:00 am, traveling down Perryville Blvd and turning onto W. St. Joseph to the Downtown Square before heading out Main Street. They estimate there could be between 150 and 175 UTVs, jeeps, and trucks going on the ride. Ms. Cain indicates that Chief Direk Hunt is aware of this event and has agreed to provide an escort for the procession if it is approved by the board.

16. Acknowledge placement of German intern – January 15, 2023 – April 14, 2023. (copy)
Several years ago, the City hosted its first international intern. We were recently approached by another German student interested in joining the team here in Perryville come January 2023. Staff will coordinate the details of the placement but wanted to make sure the Board was aware and still supportive of such activities.

END OF CONSENT AGENDA

17. Discussion relative to Sunday Liquor – Hours of Sales . (copy)
Effective August 28, 2021, Missouri laws changed to allow Sunday liquor sales from 6am until 1:30am Monday. Previously, Sunday sales were limited to 11am through midnight. There is no requirement for the City to follow suit but we have been approached by retailers who may be interested in selling alcohol during those times. It is now up to the Board of Aldermen to determine how the City will proceed.
18. Bill No. 6201 for Ordinance No. 6419 – Amending Section 13.28.030 of the Code of Ordinances relative to video service regulation—franchise fee - second reading and final passage. (copy)
Changes to Missouri statutes necessitated changes to city ordinances regarding the cable TV franchise fees. In short, increasing revenues resulting from Wayfair (online sales tax) were to be offset with reduced revenue from cable television taxes. City Attorney Ludwig's proposed changes match what is required by the law.
19. Bill No. 6202 for Ordinance No. 6420 – Amending Section 2.88.650 of the Code of Ordinances relative to personnel rules and regulations regarding on-the-job training - second reading and final passage. (copy)
Police Administration requested changes to the ordinance which would allow the City to recoup training fees associated with specialized certifications obtained by officers who immediately separate employment with the Department (prorated for 3 years.)
20. Bill No. 6203 for Ordinance No. 6421 – Amending Section 8.16.100 of the Code of Ordinances relative to garbage collection and disposal - second reading and final passage. (copy)
Prices for our cans have gone up considerably in recent years and our fee no longer covers the cost for those wanting an optional 2nd can. The Board approved this item at the August 3rd meeting and this ordinance will update the city code to include this increase.
21. Bill No. 6204 for Ordinance No. 6422 – Accepting easement deed from Immanuel Lutheran Church - second reading and final passage. (copy)
This easement will allow us to improve a sinkhole located between the Immanuel Lutheran Youth House (Highway 61) and the church itself.

22. Bill No. 6205 for Emergency Ordinance No. 6423 – Correcting Scrivener’s Error in Bill No. 6199, Ordinance No. 6417 establishing 2021-22 Property Tax Rate re General Revenue and Park – first and second reading and final passage. (copy enclosed – may be read by title only)
The State of Missouri pointed out a discrepancy in our previously approved tax rates. As such, they are represented here in their revised form. In short, due to overall increases in valuation, the tax rate must be lowered to ensure the same total revenue is received. The tax rate has been reduced to .3696 from the original .40 previously adopted by the Board.
23. Bill No. 6206 for Emergency Ordinance No. 6424 – Authorizing the issuance of not to exceed \$12,370,000 principal amount of combined waterworks and sewerage system revenue bonds, series 2021A, for the purpose of extending and improving the City’s combined waterworks and sewerage system; prescribing the form and details of the bonds and the agreements made by the City to facilitate and protect their payment and prescribing other related matters – first and second reading and final passage. (copy enclosed – may be read by title only)
The bond election for the Wastewater Treatment Plant required three separate ordinances and ballot issues. The entire process was very similar to what was done in 1998 when the City built the water plant. The property tax levy, 3/8¢ sales tax, along with sewer rates are necessary to design, build and operate a new wastewater treatment plant. Our issuing these bonds is the next step required to close our SRF loans (which we are hoping may occur by month’s end).
24. Bill No. 6207 for Ordinance No. 6425 – Authorizing the issuance of not to exceed \$5,135,000 principal amount of general obligation bonds, Series 2021B, for the purpose of extending and improving the City’s combined waterworks and sewerage system; prescribing the form and details of the bonds and the agreements made by the City to facilitate and protect their payment and prescribing other related matters – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 23 above.
25. Bill No. 6208 for Ordinance No. 6426 – Authorizing the issuance of not to exceed \$8,495,000 principal amount of sales tax revenue bonds, Series 2021C, for the purpose of extending and improving the City’s combined waterworks and sewerage system; prescribing the form and details of the bonds and the agreements made by the City to facilitate and protect their payment and prescribing other related matters – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 23 above.
26. Bill No. 6209 for Ordinance – Entering into an agreement with Mike Light Cement Finishing, Inc., relative to Fields 2 and 3 Concrete Improvements Project – first reading. (copy enclosed – may be read by title only)
See Item 11 above.
27. Bill No. 6210 for Ordinance – Entering into an extension and amendment of lease with Helicopter Transport Services, LLC – first reading. (copy enclosed – may be read by title only)
This contract, previously discussed with the Board, will continue HTS’s lease at the Perryville Regional Airport and includes an “evergreen” clause, along with defined rent adjustments.

28. Bill No. 6211 for Ordinance – Accepting easement deed from R & S Investment Properties, LLC, Series A – first reading. (copy enclosed – may be read by title only)

This is an existing, city-improved sinkhole for which the City lacked an easement.

-5-

29. Bill No. 6212 for Ordinance – Entering into a Memorandum of Understanding with Charles and Dana Triller relative to acquisition of easements - first reading. (copy enclosed - may be read by title only)

This contract establishes the terms of an easement needed for the sewer trunk line, specifically that the City will waive the fees for two (2) future sewer taps and provides the Trillers the opportunity to subdivide that property into as many as three buildable lots at a time of their choosing.

30. Bill No. 6213 for Ordinance – Accepting easement deed from Charles and Dana Triller relative to NE Sewer Outfall Project Phase II - first reading. (copy enclosed - may be read by title only)

See Item 29 above.

31. Bill No. 6314 for Ordinance – Amending Section 2.88.200 of the Code of Ordinances relative to “Family immediate” - first reading. (copy enclosed - may be read by title only)

A recent personnel issue brought to light an issue with the existing definitions of family. In short, the ordinance failed to qualify stepparents. Human Resource Manager Amy Webb has proposed these minor changes to clarify this matter going forward.

32. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.

33. Report by City Administrator:

- Public Meeting re Justice Center – Perry County Courthouse on Sep 9 @ 5:30
- Vaccination Clinic – Sep 9 and 30
- Pool Closure – Sep 12 – Sep 29 (copy)
- WWTP Groundbreaking Sep 13 @ 10 am (rainout Sep 14)
- BOTS Event – September 17-18 (copy)
- Fall Cleanup – October 11-15 (copy)
- Leaf Season – begins October 18
- Election Filing Period Condensed (copy)
- Special Use Permit for Conex Storage Containers Withdrawn
- SRF Rates (copy)
- Interviewing Monsters Movie (copy)
- Lucas and Friends Playground

34. Report by City Engineer.

35. Report by City Attorney.

36. Board concerns and comments and any other non-action items.

37. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; contractual matters in accordance with Section 610.021(9) RSMo; and litigation matters in accordance with Section 610.021(12) RSMo

38. Adjourn.

