



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, OCTOBER 6, 2020**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

**CONSENT AGENDA ITEMS**

3. Approve minutes from meeting of September 15, 2020. (copy)
4. Approve bills for September 2020. (copy)
5. Approve Invoice 15123 to Blue Valley Public Safety, Inc., relative to the purchase and installation of three warning sirens - \$42,935.00. (copy)  
**Just like last year, the budget included \$36,000 for the purchase of two more replacement sirens and poles. Instead, staff recommended purchasing 3 poles for \$42,935 from the same vendor as last year. Although slightly over our anticipated budget, this will complete the project of upgrading and replacing all of the city’s sirens, ensuring the entire town has adequate coverage during an emergency.**
6. Accept Waiver of all Rights and approve invoice from Christine DeShazo d/b/a Spectrum Graphics Design relative to East Ste. Marie Street Mural - \$11,250.00. (copy)  
**By the time of our meeting, the mural could possibly be finished. Similar to last year, the Heritage Tourism led this process and put out a “call for artists.” There was considerable interest and multiple responses. At the end, Chris DeShazo was selected for the quality of her design. Ms. Deshazo has provided us a release so we can use the mural in our promotions. Next year, we hope to add another mural with the goal of eventually having a mural welcoming visitors from each street entering into the downtown square.**

7. Approve request from PC Heritage Tourism Director Trish Erzfeld relative to improvements to city parking lot on East Ste. Marie Street. (copy)  
**See Item 6 above. Heritage Tourism has requested the City improve this same parking lot the mural is on by spraying weeds, adding striping and directional arrows, adding a bike rack and a couple spots for motorcycle parking (which will also help ensure the mural is not blocked from sight by large trucks, SUVs, or box trailers).**
8. Approve bids for Perry Park Center Locker Room Renovation Project and award to Zoellner Construction Co., Inc., per the recommendation of Dille Pollard Architectural Firm - \$293,000.00. (copy)  
**The original budget estimate for this work was \$240,000 but feedback from staff and public comments have resulted in a more thorough and complete project. It will include family change rooms, private showers and changing stalls, new bathroom stalls, storage closets, and wall-mounted hair dryers for the women's locker room. In addition, we are adding a counter, mirror, and outlets to allow several people to prep themselves (also in the women's locker room). Finally, there will be three office/storage spaces added off the main hallway and a small shower added to the pool area to allow patrons to rinse off both before and after swimming. Staff is excited as these amenities will modernize our facility and make it much better for patrons and families.**
9. Approve bid for Radio Console Equipment and Base Radio Transmitter for the Perryville Police and Fire Communications Division and award to JCS Wireless of Cape Girardeau per the recommendation of Major Bill Jones - \$52,643.00. (copy)  
**This is a budgeted item and will replace the radio communications equipment found in police dispatch.**
10. Approve quotes received for winter salt and award to Morton Salt - \$77.29 per ton. (copy)  
**Morton was again the lowest bidder this year for winter salt. This quote lowers the price by \$15.36 per ton from last winter's price.**
11. Approve marketing proposal from Parks & Recreation staff regarding movie ticket sales and theater rental at the Perry Park Center. (copy)  
**Staff continues to work hard to promote the theater during what is a tough time for movies in general. Theater Manager Derek Boxdorfer has offered several ideas including special movie showings and "loyalty cards." In addition, the use of the theater for video game rentals during the day could be very popular among users.**
12. Approve request from Perryville Development Corporation to add Redbud Court streetlights to City's streetlight electric list. (copy)  
**Four new streetlights were added to Redbud Court, essentially completing the development of this subdivision. Although the PDC paid for the installation, it is now incumbent on the City to assume responsibility for ongoing expense and maintenance.**
13. Approve list of Parks & Recreation items for Purple Wave Auction. (copy)  
**Staff now presents items to the Board for online auction as they become available. This saves considerable time and effort to store items for an eventual auction. All these park items have reached the end of their useful life with the City of Perryville.**
14. Approve recommendation from MoDot to install a "No Parking to Corner" sign on the south side of West Grand Avenue and to paint a double yellow stripe at its intersection with Highway 51 for approximately 125 feet. (copy)

This particular intersection has been a periodic source of public concern and complaint. Although MoDOT has looked at this area before without change, they have now provided

-3-

a recommendation for safety striping to better delineate driving lanes. If approved, city staff would be expected to install and maintain the signage and striping.

15. Approve request from St. Vincent DePaul Parish to retain “No Parking 2:00 pm to 3:00 pm Mon-Fri” signs. (copy)  
Several meetings ago, the Board voted to remove this restricted parking area. The leftover signs (pictured here) were slated for recycling (as it is not cost effective or efficient to remove stickers in order to use the sign blanks). In the course of conversation, the staff at St. Vincent requested the ability to reuse three signs on their private parking lot. Since the signs were going to be recycled anyway, staff has no objection to this request but felt the Board should ultimately approve it since it is somewhat unusual.
16. Approve request from St. Vincent Alumni President, Clint Brown, to shoot fireworks at their homecoming celebration on October 16, to provide police assistance with the annual homecoming parade, and allow them to use the city park to line up for the parade. (copy)  
Mr. Brown included details for their homecoming parade but, of most importance, is their request to shoot fireworks that evening. Assistant Fire Chief Jones has reviewed this request and has no concerns, but ultimate approval belongs to the Board.
17. Approve Airport Runway Length Justification proposal from Crawford, Murphy & Tilly. (copy)  
This report will soon be officially submitted to MoDOT and the FAA for their consideration and review but staff wanted the Board to see it first. In summary, the airport engineers are recommending the runway remain its current length of 7,003'. This decision is based on the current use of the airport and West Star's goals for future business. It also appears most likely any repairs will be a “rehabilitation” instead of a “reconstruction.” These are engineering terms describing the process of improvement. A full reconstruction would demo the existing runway and remove it from the site before new construction would begin. It is thought this approach would be more difficult given the subgrade and stabilization likely required. In addition, FAA rules would also require the location of the runway to be shifted given the substandard displaced threshold presently there. The most likely alternative is a heavy rehabilitation in which the existing pavement is “rubbleized” and used for base while new pavement is added to the top. Engineers are using FAA guidelines to evaluate whether the material used will ultimately be concrete or asphalt. Either way, the expected usual life of the runway would be the same. City staff has detailed our street policy and expressed our preference for concrete but that decision will ultimately be made by the FAA.
18. Approve repairs to Miles Road. (copy)  
This issue was raised by the Board at our last meeting. Staff has looked at the area and found it generally to be similar to Sycamore Road or Moore Drive. The stretch of road in the City limits totals about 850' but only serves two property owners. Until it develops further or serves a great number of city residents, staff would recommend simply filling potholes as they occur.

**END OF CONSENT AGENDA**

19. Discussion regarding downtown trees. (copy)  
Staff has tried to incorporate Board comments and preferences into this final plan. The original tree plan was completely scrapped and we have worked with Rob Roy on new tree selections. It is recommended larger shade trees be planted on the corners of the inside

of the square (County's side) and in front of the Downtown Plaza. This will provide attractive shade for downtown activities and events but not block business signs. The remaining suggestions will be made at our Downtown Revitalization meeting on Tuesday afternoon.

-4-

To ensure an inclusive process, staff has invited all the DTR members, along with the Board of Aldermen and Perry County Commission. In addition, we have sent letters to the property owners and included an invitation to the same meeting. Consideration was given to each tree's "nuisance" factor (droppings, animal attractant, etc.), along with their hardiness for a downtown environment. Of note, one of the proposed trees is expected to grow no more than 6-7' feet tall and several others are columnar trees meaning they will grow tall but stay skinny. These trees will be ideal for businesses concerned about sign visibility.

Of utmost and ongoing importance will be our plans for annual tree maintenance. This contracted maintenance program will be designed to keep the trees shaped properly and raise the canopy to ensure good visibility. These efforts, coupled with trees that do not grow fruit or drop berries, should help address the recent problems that have ailed us.

20. Discussion regarding downtown shrubs. (copy)  
This attachment was previously shared with the Board via email to allow more time to think about the situation. As part of our tree project with MDC, staff would like to also remove the Nandinas and liriopes that were planted several years ago, replacing the most troublesome Bradford Pears. Staff instead propose a similar process to Item 19 above where various trees would replace this vegetation. The suggested species of tree at each box will be determined after the DTR meeting and shared with the Board at our meeting.
21. Discussion regarding proposed natural areas at Crevice Cave, Northdale Park, and Feltz Street Park. (copy)  
Staff would like to add diversity to the park system by working with MDC to add lower maintenance vegetation to what are otherwise wet areas. These plantings are different than what was done previously in City Park. These areas will be planted less dense and allow for the plants to "grow together" over time. The attachments give an idea of what MDC is recommending but the ultimate plantings could vary slightly by availability.  
  
MDC's thought would be to order the trees and shrubs to plant this fall, and revisit herbaceous/forbs for the spring. Proposed plantings would include:  
Trees:  
River birch, sycamore, pecan, bald cypress, willow oak, burr oak, swamp white oak, sycamore, musclewood, & alder  
Shrubs:  
Rose mallow, buttonbush, swamp dogwood, deciduous holly, eastern ninebark, & possibly wild hydrangea
22. Discussion regarding proposed sidewalk installation agreement. (copy)  
The budget included a new program where the City would work with property owners to install sidewalks upon the property owner's request. This is different from past programs where city staff selected sidewalk locations and then self-installed the sidewalk. In this scenario, property owners would select a contractor of their choosing and the City would reimburse all costs up to an established square foot price. This price would be reestablished annually by the City Engineer and based on local costs. This process is similar to what the City successfully did in the past with Project Dry Basement. Upon Board's permission, staff would like to begin promoting this program.

23. Discussion regarding removal of abandoned sign structures. (copy)  
**Staff recently found a city ordinance that requires property owners to remove abandoned signs and poles. Much to our chagrin, there were far more of these situations than we realized and it appears our community has simply learned to look past these poles, in some cases for many, many years. Staff has provided photos of many of these locations as a**

-5-

**frame of reference. It is unlikely this list is all-inclusive and it is certain more situations will pop up in the future. Normally, staff works to simply enforce the rules we have been given but, since this has not been done in the past, we wanted to make sure we understood how the Board wanted us to proceed.**

24. Bill No. 6089 for Ordinance No. 6307 – Accepting General Warranty Deed from Kenneth D. Layton and Miriam T. Layton – second reading and final passage. (copy)  
**This purchases the drainage ditch along Perryville Boulevard that is critical to the city stormwater needs. City staff hopes to improve this water course yet this fall. Once improved, the remaining property could be sold for development.**
25. Bill No. 6090 for Ordinance No. 6308 – Entering into an agreement with OptumHealth Care Solutions, LLC relative to Optum Fitness Passport Program – second reading and final passage. (copy)  
**Similar to the already adopted Silver Sneakers Program, this senior fitness model is specific to United Healthcare. Staff expects a \$6,000 sign-on bonus as part of the incentive of our making this available to UHC customers.**
26. Bill No. 6091 for Ordinance No. 6309 – Entering into an agreement with Western Diesel Services, Inc., d/b/a CK Power relative to generator maintenance – second reading and final passage.  
**The replacement of the generator at the wastewater treatment plant required our contract to be updated. It is presented here for Board approval.**
27. Bill No. 6092 for Emergency Ordinance No. 6310 – Entering into an agreement with CGI Communications relative to 2020 Community Video Program – first and second reading and final passage. (copy enclosed – may be read by title only)  
**Staff has been working with CGI on a promotional video for our website over the past several years. The video is completed for free and area businesses have an opportunity to purchase ad space related to that video. It is time for our no-cost update. The finished video link will then be placed on our website as a video tour of the community. The current video can be found at: <https://bit.ly/3cW0JgU>. It is presented here as an emergency ordinance because staff would like to try and record the videos during the fall colors.**
28. Bill No. 6093 for Expedite Ordinance No. 6311 – Accepting Final Plat of Crump Subdivision – first and second reading and final passage. (copy enclosed – may be read by title only)  
**David Crump would like the approval of the final plat of Crump Subdivision. This subdivision would include lots 4 and 6 of Seminary Place Third Addition and lot 1 of Seminary Place Second Addition.**
29. Bill No. 6094 for Expedite Ordinance No. 6312 – Accepting Final Plat of Winwood Estates Seventh Addition - first and second reading and final passage. (copy enclosed – may be read by title only)  
**Buddy Hellman would like the approval of the final plat for Winwood Estates Seventh Addition to finish out this subdivision. All of the public improvements to serve the four lots are completed except for a short section of the street, stormwater inlets and piping,**

**rock blanket, and joint sealant. Buddy has provided a form of surety (letter of credit) for the estimated cost of improvements.**

30. Bill No. 6095 for Ordinance – Entering into an agreement with Missouri Department of Conservation relative to Tree Resource Improvement and Maintenance (TRIM) Grant – first reading. (copy enclosed – may be read by title only)  
**The City was selected to receive up to \$10,000 from The Missouri Department of Conservation for Tree Resource Improvement and Maintenance (TRIM) Grants to remove the Bradford Pears and shrubs around the Downtown Square through a program offered**

-6-

**by The Missouri Department of Conservation for Tree Resource Improvement and Maintenance (TRIM) Grants. This contract will make our partnership official.**

31. Bill No. 6096 for Ordinance – Accepting easement deeds from property owners on Robb Street – first reading. (copy enclosed – may be read by title only)  
**This year’s budgeted street project includes the reconstruction of Trade Winds and Robb Street. The Trade Winds project includes sidewalks as the city has all of the right-of-way in place; however, the Robb Street project will only include sidewalks in locations where property owners are willing to donate necessary right-of-way, which, at this time, is expected to be a little than 1/2 of the property owners.**
32. Bill No. 6097 for Ordinance – Entering into an agreement with Zoellner Construction Co., Inc., relative to Perry Park Center Locker Room Improvements Project – first reading. (copy enclosed – may be read by title only)  
**See Item 8 above.**
33. Bill No. 6098 for Ordinance – Entering into an agreement with Johnson Communications Service Inc., d/b/a JCS Wireless relative to Police Department Communication Equipment – first reading. (copy enclosed – may be read by title only)  
**See Item 9 above.**
34. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
35. Report by City Administrator:
- Fall Clean-Up scheduled for week of October 12-16 (copy)
  - Leaf Removal begins October 19 through Dec 23
  - PC Health Department Flu Clinic – Oct 13 and 27 at PPC 9am to 6pm (copy)
  - City Website and New City of Perryville App - Oct 29 (copy)
  - Pool Connection to City Sewer (copy)
  - Halloween Activities
  - City Survey
  - P&R Sponsorship Brochure (copy)
  - National Shrine of the Miraculous Medal (copy)
  - Route AC Annexation (copy)
  - Anthem BC/BS Wellness Program (copy)
  - WWTP Progress Presentation (copy)
  - NASA Advisory Council appointment of Trish Erfeld (copy)
  - Chamber Dinner – October 22
36. Report by City Engineer.
37. Report by City Attorney.

38. Board concerns and comments and any other non-action items.
39. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and litigation matters in accordance with Section 610.021(12) RSMo.
40. Adjourn.