



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, OCTOBER 20, 2020**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Elizabeth Crowell, PD Dispatcher; Dakota Evers, PW Water/Wastewater; and Kyle Cassoutt, PW Water/Wastewater.
4. Presentation of U.S. flag from Missouri National Veterans Memorial.

**CONSENT AGENDA ITEMS**

5. Approve minutes from meeting of October 6, 2020. (copy)
6. Approve Financial Report for September, 2020. (copy)
7. Approve Pay Application 1 from Robinson Industrial & Heavy Contracting and HDR Engineering relative to Wastewater Treatment Facility Project – Phase 1 - \$169,361.06. (copy)  
**This is the first of many invoices from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR for work relating to the new Wastewater Treatment Plant.**
8. Approve Pay Estimate 2 to Lappe Cement Finishing, Inc., relative to 2020 Street Improvement Project - \$306,314.48. (copy)  
**This year’s budgeted street project includes the reconstruction of Trade Winds and Robb Street. The Trade Winds project includes sidewalks as the city has all of the right-of-way in place. The Robb Street project will include sidewalks in locations where property owners are willing to donate necessary right-of-way, which, at this**

time, is expected to be about one-half of the property owners on one side of the street and three-fourths or more on the other side. Sidewalks are being installed when requested and necessary right-of-way easements will be obtained afterwards in order to keep construction moving.

9. Approve quote from Watchfire Signs, LLC for LED sign for Hwy 51 By-Pass/Edgemont location - \$60,079.18. (copy)  
**As previously discussed with the Board, this equipment is discounted in order to replace the existing sign that has failed (again) due to some design flaws found in the original plan (not with the sign but the structure that houses it). The new, high-quality LED screen will be controlled from the Perry Park Center (lifetime data is included) and will allow us to post Natural Gas Education, Public Works Warnings, as well as event and activities at the Perry Park Center.**
10. Approve estimate from Main Street Signs to make modifications to existing sign structure and install LED sign at Hwy 51 By-Pass/Edgemont location - \$14,987.23. (copy)  
**See #9 above. This is the fabrication and installation required for the new sign.**
11. Approve payment of one-half of the Community/Senior Center sanitary sewer repairs estimated at \$15,000.  
**This was an emergency repair shared with the Board of Aldermen via phone calls on October 13. The bottom of the sewer pipes in the kitchen and other areas of the Senior Center were completely gone. A company in St. Louis was found to line the pipes as an emergency service so the Senior Center could reopen promptly.**
12. Accept recommendation from CBIZ for 1.7% cost-of-living adjustment to Pay Plan. (copy)  
**Our consultants at CBIZ have recommended a 1.7% increase be applied to the City's pay plan in order to keep pace with market conditions. Similar to previous years, this recommendation is supported with data from the World-at-Work Salary Budget Survey with over 1,900 participating U.S. firms.**
13. Approve recommendation from Jeremy Meyer, Director of Water/WW Operations, regarding WWTP sludge truck - \$69,417.91. (copy)  
**City staff was delighted to have found a gently used truck from the city of Fulton. At the time of its purchase, we knew we would still need to outfit it with proper tankage and pumps. As discussed with the Board, staff solicited proposals from tank fabricating companies and has put what we believe to be the best proposal in front of the Board for approval.**
14. Approve selection of WWTP technology. (copy)  
**City staff has exhausted our research process and, in conjunction with our owner's representatives at Allgeier Martin, are recommending an activated sludge process in the form of the *Evoqua Orbal* system. This design is a single channel oxidation ditch and, while perhaps not the cheapest option presented, it is the one that is unanimously believed to offer the best and most consistent treatment for the City of Perryville and our future.**
15. Approve placement of city telephone hardware on Purple Wave Auction. (copy)  
**Staff now presents items to the Board for online auction as they become available. This saves considerable time and effort to store items for an eventual auction. These phones are antiquated and soon to be replaced by the VoIP system that has already been delivered.**

16. Approve cancellation of agreement with ACRS relative to broadband feasibility study. (copy)  
**After further discussions with the engineers at ACRS, it was decided that the City need not pursue this engineering study as the desired speeds are now known to be available locally. As such, ACRS has graciously agreed to allow us to withdraw the contract.**
  17. Approve request to send proposed ordinance amending Section 17.54.050 regarding communication towers in a C-2 district with special use permit to Planning & Zoning Commission for their review. (copy)  
**Through the recent tower process with the Board of Adjustments, City Attorney Tom Ludwig has proposed additional changes to our tower ordinance to bring it into compliance with federal laws. When the ordinance was first written, a damaged tower could be expected to fall down in its complete form (somewhat like a tree falling). Newer towers can now be designed to fold over upon itself, greatly minimizing the footprint needed and potential damage to neighboring properties. This revised ordinance will provide guidelines for either design approach.**
  18. Approve proposed Residential Sidewalk Installation Program. (copy)  
**At the last meeting, the Board approved the concept of the City installing sidewalks at the request of the property owner. This will provide the official approval of the application and form contract for staff to proceed.**
  19. Approve request from Perry County "Shop-with-a-Cop" Program to hold their annual Stuff a Stocking drive on October 24, 2020, at the West St. Joseph and Highway 51 intersection. (copy)  
**The Perry County "Shop-with-a-Cop" Program has requested permission to hold a Shop-with-a-Cop fundraiser at the intersection of Perryville Boulevard and St. Joseph Street.**
  20. Approve Spoils Application Request for property at 476 PCR 202. (copy)  
**This request for fill has been reviewed and approved by Public Works staff.**
  21. Approve specifications for gasoline and diesel fuel and authorize city staff to advertise for bids for a five-year agreement. (copy)  
**Previously, the City would use a two-year contract to provide fuel for all City vehicles and equipment. This contract requires a 24/7 gas station within City limits and also includes delivery to those places where we have on-site tanks (i.e. airport for tractor, parks department, public works, and sewer plant). Staff would like to extend the length of this new contract to five years as opposed to the much shorter, two-year agreement.**
- END OF CONSENT AGENDA**
22. Solicit input from the Board of Aldermen regarding the Capital Improvement Plan.  
**Staff will be asking the Board for any priorities they may want to see in the Capital Improvement Plan. Staff is working on the plan now and hope to present a final version to the Board during the November meeting. The approval of the Capital Improvement Plan will kick off this year's budget process.**

23. Bill No. 6095 for Ordinance No. 6313 – Entering into an agreement with Missouri Department of Conservation relative to Tree Resource Improvement and Maintenance (TRIM) Grant – second reading and final passage. (copy)  
**The City was selected to receive up to \$10,000 from The Missouri Department of Conservation for Tree Resource Improvement and Maintenance (TRIM) Grants to remove the Bradford Pears and shrubs around the Downtown Square through a program offered by The Missouri Department of Conservation for Tree Resource Improvement and Maintenance (TRIM) Grants. This contract will make our partnership official. Several property owners have expressed their preferences and the final “tree map” is included in the attachments.**
24. Bill No. 6096 for Ordinance No. 6314 – Accepting easement deeds from property owners on Robb Street – second reading and final passage. (copy)  
**The City lacked right-of-way along Robb Street project but many property owners wanted sidewalks installed and were willing to donate the right-of-way. This is the first round of easements related to that work and other “latecomers” will be presented at a later meeting.**
25. Bill No. 6097 for Ordinance No. 6315 – Entering into an agreement with Zoellner Construction Co., Inc., relative to Perry Park Center Locker Room Improvements Project – second reading and final passage. (copy)  
**The original budget estimate for this work was \$240,000 but feedback from staff and public comments have resulted in a more thorough and complete project. It will include family change rooms, private showers and changing stalls, new bathroom stalls, storage closets, and wall-mounted hair dryers for the women’s locker room. In addition, we are adding a counter, mirror, and outlets to allow several people to prep themselves (also in the women’s locker room). Finally, there will be three office/storage spaces added off the main hallway and a small shower added to the pool area to allow patrons to rinse off both before and after swimming. Staff is excited as these amenities will modernize our facility and make it much better for patrons and families.**
26. Bill No. 6098 for Ordinance No. 6316 – Entering into an agreement with Johnson Communications Service Inc., d/b/a JCS Wireless relative to Police Department Communication Equipment – second reading and final passage. (copy)  
**This is a budgeted item and will replace the radio communications equipment found in police dispatch.**
27. Bill No. 6099 for Ordinance – Amending Title 10, Chapter 10.20 of the Code of Ordinances relative to Prohibited Parking Schedule (West Grand Avenue) – first reading. (copy enclosed – may be read by title only)  
**This particular intersection has been a periodic source of public concern and complaint. Although MoDOT has looked at this area before without change, they have now provided a recommendation for safety striping to better delineate driving lanes. If approved, city staff would be expected to install and maintain the signage and striping.**
28. Bill No. 6100 for Ordinance – Vacating a portion of a utility easement from TG Missouri dated August 29, 2006 – first reading. (copy enclosed – may be read by title only)  
**This ordinance partially releases a utility easement deed originally donated to the City from TG Missouri in 2006. TG has relocated the water line from its original location. In addition to releasing a portion of that deed, we are working with TG to acquire new easements so that we can maintain the relocated lines.**

29. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
30. Report by City Administrator:
  - Building Permit 5-Year Breakdown (copy)
  - Residential Internet Service
31. Report by City Engineer.
32. Report by City Attorney.
33. Board concerns and comments and any other non-action items.
34. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; and real estate matters in accordance with Section 610.021(2) RSMo.
35. Adjourn.