



Brent Buerck

AGENDA NOTES REGULAR MEETING

6:30 P.M., WEDNESDAY, FEBRUARY 16, 2022

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Patrol Officer Timothy Herrel.
4. Public hearing for proposed Fiscal Year 2022-23 City of Perryville Budget. (copy)
The budget has been reviewed in detail by the Finance Committee and is ready for its public hearing. Since the Board has reviewed the last draft, it is staff’s intention to remove the ROW mower, estimated at \$100,000, to allow for additional time to research this matter and review options. Additionally, we have carried forward \$50,000 from the current year’s budget as the design work for Moulton Street will not be completed prior to the end of the current Fiscal Year.

CONSENT AGENDA ITEMS

5. Approve minutes from meeting of February 1, 2022. (copy)
6. Approve financial reports for January 2022. (copy)
7. Approve unbudgeted transfer from Ballfield Improvements (213) to Perry Park Center (207) - \$4,736.20. (copy)
This will essentially “zero-out” the Ballfield Committee’s account as it represents the final project the committee set out to finish. The aprons have been poured at ball fields 2 and 3 and promise to provide a much better experience for fans going forward.

8. Approve Pay Estimate 1 to Lappe Cement Finishing, Inc., relative to Northeast Outfall Sewer Replacement – Phase 2 Project - \$36,145.13. (copy)
This is the second phase of the new sewer trunk line which delivers sewage to the WWTP from the city limits.
9. Approve Dreyer Electric to do time and material work to install downtown streetlights. (copy)
In accordance with state law, work will be done at prevailing wage rates. In addition, there will be a small profit on material used, estimated at 10%.
10. Approve list of items for Purple Wave Auction. (copy)
Staff has provided a memo listing surplus items that are ready for public auction, including several retired cars that have been replaced by newer vehicles.
11. Approve purchase of utility billing kiosk from AdComp Systems Group - \$27,063.00 (copy)
This item is part of next year's budget and has been previously considered by the Finance Committee. The original design at the City Hall drop box allowed for the eventual addition of an electronic payment system. Technology has developed to the point that staff is ready to proceed with this purchase. The system we selected is part of a cooperative procurement agency called The Interlocal Purchasing System (TIPS) and will interface with our billing software, allowing for the payment of city bills 24/7, providing a new level of convenience we feel our customers will appreciate (similar to pay-at-the-pump gas or an ATM machine). We would like to place the order now in an effort to get a jump start on the lead time.
12. Approve request from Parks & Recreation Director Cadwell to adjust private swimming lesson fees to \$20 per one-half hour. (copy)
Private swimming lesson fees haven't been updated for several years. Staff has documented the local market and recommend adjusting our fees to better align, hoping to ensure our ability to keep instructors.
13. Approve request for donation of tree for Robert J. Miget Park. (copy)
Ms. Schieffer would like to donate a tree to the Miget Memorial park near the splashpad in recognition of a lost infant who was close to her family. If approved, staff will work with their representatives to select the appropriate specie and location.
14. Approve request from Immanuel Lutheran School 7th Grade Class to hold a boot drive at stop lights around the Square on Friday and Saturday, April 22 and 23, 2022. (copy)
Parents of Immanuel Lutheran School 2022 7th Graders are holding various fund raisers to support their 8th grade class trip to Washington D.C. This fundraiser will help defer the cost of the trip for the students and their families. They have requested permission to hold a "boot drive" in the Downtown Square. The hours of consideration are Friday, from 4:00pm-6:30pm and Saturday, from 8:30am-10:30am. The event will be staffed by both students and parents. They will stand at the intersection, collecting change from vehicles at the stoplights. All necessary precautions will be taken to keep everyone safe. If approved, staff propose that traffic lights be set to "stop and go" as opposed to "red light/green light."

15. Approve request to begin the design and permit process for the installation of a UV system at the Airport Wastewater Treatment Plant prior to April 1, 2022. (copy)
This is part of next year's budget but staff would like to begin the design work now, hoping to realize the benefits of the system earlier in the year (when it is actually needed as opposed to a fall installation).

END OF CONSENT AGENDA

16. Approve quotes for purchase of downtown streetlights and labor.
The Board has researched this matter over the past several meetings as staff has worked to find an agreeable solution. At this writing, staff is still awaiting the final version of the written quote so it may have to be emailed to the Board prior to the meeting. That said, in summary, the Board will receive 1/4" powder-coated aluminum poles similar in the design of those we have now. We have included banner inserts, outlets, LED lights and insets for speakers (only at a few locations). The final decision left for the Board is whether we want to reinstall some double-headed lights (as we have now) or go all single. Additionally, our City Attorneys have developed an MOU to memorialize the plan with Perry County regarding the interior of the Courthouse lawn. This MOU is presented for Board approval later in the meeting.
17. Resolution No. 2022-02 – Accepting revised Roll Out Trash Cart Policy. (copy)
The original Roll Out Trash Cart policy was adopted in 2015 when we initially began using the carts. This revision brings the policy in line with current procedures previously approved by the Board.
18. Bill No. 6265 for Ordinance No. 6482 – Entering into an agreement with Welker Brothers Landscaping, LLC, relative to Mowing Neighborhood Mini-Parks – second reading and final passage. (copy)
Staff continues to believe contractual mowing of neighborhood parks to be a cost-effective and practical approach to this work. Similar to before, we would also like to offer a second year, mutually agreed upon renewal option if the service is good. The contractor is new to city work but is known to park staff.
19. Bill No. 6266 for Ordinance No. 6483 – Entering into an agreement with Horner & Shifrin, Inc., relative to engineering services regarding Water Model Update and Evaluation – Phase 1 - second reading and final passage. (copy)
Several years ago, the City worked with engineers at CMT and Hurst-Rosche, Inc. to develop a model of the water system. Staff turnover at Hurst-Rosche has eliminated our ability to keep the model updated. Public Works staff has reached out to several firms and recommends Horner & Shifrin to fulfill this task, detailed here as Phase 1.
20. Bill No. 6267 for Ordinance No. 6484 – Accepting easement deed from Perry County Community Task Force - second reading and final passage. (copy)
This easement provides for the repair and maintenance of the storm water pipe and connecting sinkhole behind the Community Task Force building.
21. Bill No. 6268 for Ordinance No. 6485 – Entering into agreements with artists relative to sculpture exhibition - second reading and final passage. (copy)
These artists were selected by the office of Heritage Tourism via a committee process and this contract allows for their display on City property.

22. Bill No. 6269 for Ordinance No. 6486 – Amending Section 8.16.130(B) and adding Section 8.16.140(D) to the Code of Ordinances relative to residential disposal of large solid waste - second reading and final passage. (copy)
This change was previously reviewed by the Board of Aldermen and is presented here in ordinance form to make that decision official. In short, it requires ancillary refuse material (brush, bags, limbs, etc.) be set out the same day as trash carts. This will allow staff an opportunity to schedule its pickup instead of simply driving through town looking for piles on a later day. Additionally, we clarified pile size for Spring/Fall cleanup of 60 cubic feet, giving the example of 3’x4’x5’; changed the week of Fall Cleanup to avoid the Columbus Day holiday which the County observes; and added more details to the scheduled bulk trash pickup size (360 cubic feet of trash).
23. Bill No. 6270 for Ordinance No. 6487 – Entering into an agreement with Garrett and Lillian Prevallet relative to real estate purchase and sale of property located at 119 North Jackson Street - second reading and final passage. (copy)
This contract relates to the sale of the impound building. The closing is set for May 1 and Police Department staff is working on a plan for moving or disposing of the equipment and material currently stored within that building. The buyers suggested minor changes such as allowing the property to be assigned and reinforcing the City needs to be out by May 1. Additionally, they requested a 50/50 split of the closing costs which staff did not include. Generally speaking, we pay closing costs when we buy a property from someone and staff suggest the buyers do the same when they buy an auction property from us.
24. Bill No. 6271 for Ordinance No. 6488 – Accepting Quit Claim Deed from Missouri Highways and Transportation Commission relative to purchase of property at Rand Avenue and Perryville Boulevard intersection - second reading and final passage. (copy)
This has long been in the works and will provide for the purchase of the small corner of ROW needed for the new fire station along the bypass (parking lot space). At a previous meeting, the Board approved the purchase price of \$2,201.47.
25. Bill No. 6272 for Ordinance – Entering into an agreement with Western Diesel Services, Inc., d/b/a CK Power relative to generator maintenance – first reading. (copy enclosed - may be read by title only)
CK Powers has been the City’s contracted provided since 2019. Staff solicited bids and CK continues to be the lowest price. As such, staff recommends continuing this relationship for an additional 3-year term.
26. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
27. Report by City Administrator:
- Perry County Underground Open House March 5-6, 2022 (copy)
 - Turk Aviation Letter of Appreciation (copy)
 - Lindbergh Marker Directional Sign Request
 - Perryville Technical Ed Bldg. Groundbreaking – Feb 21 (Feb 28 rainout date) (copy)
 - FEMA Flood Plain Suggestions (copy)
 - Mirma (copy)

28. Report by City Engineer.
29. Report by City Attorney.
30. Board concerns and comments and any other non-action items.
31. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matter in accordance with Section 610.021(9) RSMo.
32. Adjourn.

Additional Attachments

- DNR Ltr re WWTP
- Parks & Recreation Report