

**July 7, 2020**

**JOURNAL OF THE BOARD OF ALDERMEN OF THE CITY OF PERRYVILLE, PERRY COUNTY, MISSOURI.**

The Board of Aldermen of the City of Perryville, Perry County, Missouri, met virtually due to the COVID-19 coronavirus on the above date in regular session pursuant to adjournment. Present: Ken Baer, Mayor; Curt Buerck, Tom Guth, Prince Hudson, Douglas K. Martin, Larry Riney, and David J. Schumer, Aldermen; Brent Buerck, City Administrator; Tracy Prost, City Clerk; and Thomas Ludwig, City Attorney.

The public is invited to attend the virtual meeting through the virtual meeting site provided on the agenda. The public may view the Board of Aldermen electronic meeting live by visiting the Republic-Monitor's Facebook page.

Mayor Baer opens the meeting with the Pledge of Allegiance and invocation.

Mayor Baer now opens the meeting for citizens' participation from the floor. Members of the public have been informed that they can submit comments or questions up to one hour before the meeting to BOAcomments@cityofperryville.com. Staff will read anything submitted so members of the Board or staff can provide responses, as necessary. No comments or questions were submitted.

There being no one coming forth, Mayor Baer closes the citizens' participation portion of the meeting.

**CONSENT AGENDA ITEMS**

4. Approve minutes from meeting of June 16, 2020.
5. Approve bills for June 2020.

At this time Alderman Riney, Chairman of the Finance Committee, presents the following bills and invoices for the month of June, 2020, vendor checks numbered 115571 - 116024; and 14 ACH transfers; payroll checks numbered: 658549 - 658558.

The following bills are presented to be paid for the month of June, 2020. Board finds that \$403,756.22 is chargeable to and payable out of the General Revenue Account; \$39,333.81 is out of Airport; \$39,358.08 is out of Transportation Trust; \$160,870.99 is out of Perry Park Center; \$2,699.47 is out of Veterans Memorial Field; \$2,500.00 is out of Field Improvement Committee; \$1,961.46 is out of TIF #2; \$49,322.69 is out of Street Improvement; \$41,782.46 is out of Refuse; \$214,219.36 is out of CWSS; \$118,447.35 is out of Gas Operation; and \$15,089.86 is out of WWTP Project. The Board, upon investigation, found the sum to be \$1,089,341.75.

6. Approve Pay Estimate 2 (Final) to Clifton Excavating, LLC, for the Vincent Drive Water Main Extension Project - \$3,511.30.
7. Approve Pay Estimate 1 to Insituform Technologies USA, LLC relative to 2020 Trenchless Sewer Main Rehabilitation Project - \$112,504.70.
8. Approve Pay Estimate 6 (Final) from Ryan Construction Company, LLC, relative to the Northeast Outfall Sewer Replacement Project - \$34,217.00.
9. Approve Perry Park Center Scoreboards purchase and minimum specifications.
10. Approve request from Perryville Police Department to sell obsolete computers.
11. Approve list of surplus items to be sold at Purple Wave Auction.

12. Approve Spoils Application Request from Jason Dauster for the corner lot at Blackberry Lane and East Harvest Circle.
13. Approve Spoils Application Request from Joshua Angle for 1387 PCR 620.
14. Approve request from Mid America Rehab to hold a 5K Rally Run on Saturday, August 29, 2020, at the TG Trail and to provide portable bathroom facilities for the event. (contingent upon COVID situation at the time of the event.)
15. Approve Festival Application for Laid Back on I-55 Truck Show scheduled for August 21 and 22, 2020. (contingent upon COVID situation at the time of the event.)

### **END OF CONSENT AGENDA**

At this time, Mayor Baer asks if anyone wishes to remove anything from the Consent Agenda.

Alderman Guth makes a motion to approve the Consent Agenda. Alderman Buerck seconds the motion, and on vote the motion carries.

City Administrator Buerck informs the Board that someone contacted Perry County government requesting the ability to donate a memorial tree for the Courthouse. Although it was determined that was not possible, the idea came up about the trees surrounding the Square. The Board has already considered and approved plans to replace the downtown trees and bushes through an expected partnership with the Missouri Department of Conservation. Staff would like the Board to consider the possibility of allowing "sponsorships" for memorial trees. If approved, the sponsoring party would pay an amount for the tree and a small memorial plaque. Note that the tree purchased would be the type of tree already approved by the Board. Also, sponsoring the tree does not mean that the sponsor would maintain the tree.

After discussion and review, Alderman Buerck makes a motion to approve the concept of allowing trees around the Square be sponsored and a memorial plaque being placed near the tree. Alderman Riney seconds the motion, and on vote the motion carries.

City Administrator Buerck informs the Board that he had planned to discuss health insurance renewal options at this meeting; however, the proposed costs have not yet been received. He expects to place this on the July 21<sup>st</sup> meeting for the Board's review. Alderman Hudson asks if the City's broker shops various companies. Administrator Buerck informs the Board that the broker seeks proposals from various companies for the City's insurance.

### **FIRST READINGS:**

Alderman Buerck presents motion, seconded by Alderman Schumer, and on vote carried Bill No. 6062, amending Title 17 of the Code of Ordinances relative to zoning of crematoriums, is read for the first time by title only. The heading is as follows:

AN ORDINANCE AMENDING TITLE 17 OF THE CODE OF ORDINANCES OF THE CITY OF PERRYVILLE, MISSOURI, RELATIVE TO ZONING OF CREMATORIIUMS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.

Alderman Buerck presents motion, seconded by Alderman Schumer, and on vote carried Bill No. 6063, amending Title 10, Chapter 10.20 of the Code of Ordinances regarding prohibited parking on Rosati Court, is read for the first time by title only. The heading is as follows:

AN ORDINANCE AMENDING TITLE 10, CHAPTER 10.20, OF THE CODE OF ORDINANCES OF THE CITY OF PERRYVILLE, MISSOURI, AND SPECIFICALLY THE

"PROHIBITED PARKING SCHEDULE" ADOPTED THEREIN AND ESTABLISHED BY ORDINANCE NO. 3618 RELATING TO ADDITIONAL PARKING RESTRICTIONS IN THE CITY OF PERRYVILLE, MISSOURI; AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

Alderman Buerck presents motion, seconded by Alderman Schumer, and on vote carried Bill No. 6064, requiring that violations of the municipal ordinances be heard and determined by an associate circuit judge of the circuit and amending Titles 1 and 2 of the Code of Ordinances, is read for the first time by title only. The heading is as follows:

AN ORDINANCE REQUIRING THAT THE VIOLATIONS OF THE MUNICIPAL ORDINANCES OF THE CITY OF PERRYVILLE, MISSOURI, BE HEARD AND DETERMINED BY AN ASSOCIATE CIRCUIT JUDGE OF THE CIRCUIT WITHIN WHICH THE CITY OF PERRYVILLE, MISSOURI, IS LOCATED; AMENDING TITLES 1 AND 2 OF THE CODE OF ORDINANCES OF THE CITY OF PERRYVILLE, MISSOURI, RELATIVE THERETO; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.

Alderman Buerck presents motion, seconded by Alderman Schumer, and on vote carried Bill No. 6065, entering into an agreement with Robinson Industrial and Heavy Contracting/HDR as the Design Build Team for the Wastewater Treatment Facility Improvements Project, is read for the first time by title only. The heading is as follows:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF PERRYVILLE, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY AND **ROBINSON INDUSTRIAL AND HEAVY CONTRACTING** RELATIVE TO **WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT**; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.

Alderman Buerck presents motion, seconded by Alderman Schumer, and on vote carried Bill No. 6066, entering into an agreement with Burns & McDonnell regarding Water Plant Intake Study, is read for the first time by title only. The heading is as follows:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF PERRYVILLE, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY AND **BURNS & MCDONNELL** RELATIVE TO **ENGINEERING SERVICES FOR WATER TREATMENT PLANT INTAKE STUDY**; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.

Alderman Buerck presents motion, seconded by Alderman Schumer, and on vote carried Bill No. 6067, accepting Quit Claim Deeds from TG Missouri Corporation and from Katherine Welker and Patricia Wibbenmeyer regarding intersection of TG Way and Route AC, is read for the first time by title only. The heading is as follows:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF PERRYVILLE, MISSOURI, TO EXECUTE A QUIT CLAIM DEED BY AND BETWEEN THE CITY OF PERRYVILLE AND **PATRICIA A. WIBBENMEYER AND KATHERINE I. WELKER**, FOR **A PORTION OF PROPERTY LOCATED NEAR THE INTERSECTION OF ROUTE AC AND TG WAY**; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.

Mayor Baer asks for Committee Reports.

Alderman Guth, as Chairman of the Public Works Committee, informs the Board that a resident on Mecker Road has asked for dirt for his yard to repair the area where the city recently installed a water line, noting that the dirt has settled. Public Works Director Layton will take care of the matter.

Alderman Guth, as Chairman of the Economic Development Committee, updates the Board on recent activities; specifically, working in conjunction with the Transportation Task Force to apply for a Mobility Management Transportation Management Grant; the PPP Loan Program has been extended to August 8; as of July 5, the unemployment program has reinstated the waiting week and weekly work search.

City Administrator Report:

- **COVID-19 General Update** - Through our relationship with MPUA, Perryville was one of about 60 cities statewide selected for COVID testing at our sewer system. This has proven to be a reliable way to check for the community prevalence of everything from substance abuse, to polio vaccinations, to now COVID. There is no cost for our participation beyond the staff time required to take the samples. Unfortunately, the aggregate numbers collected doesn't translate to a "# of cases per XXX" without further computation. Staff is exploring how to achieve that with engineering firms.
- **Sale of T-53 Tooling** - Several months ago, the Board approved the sale of several pieces, parts, and equipment left by Sabreliner when they vacated the airport. This equipment was picked up last week and the check for \$25,000, as approved by the Board, was deposited into City coffers.
- **Robinson Construction Donated Labor** - Attached is the list of projects RCCO worked on during the pandemic. Their timing was good as it was during our period of partial staffing. Several projects were completed and the Parkview and Giesler Way lift station work will be completed in the near future. We were originally waiting on parts and now it is a matter of scheduling.
- **Bipolar Ionization in HVAC System at PPC** - Staff recently visited with the CTS Group who was responsible for the HVAC improvements at the park center. We were very pleased to learn the installed system already provides for bipolar ionization, which has proved highly effective in killing COVID and other airborne viruses. *Bipolar ionization technology releases charged atoms that attach to and deactivate harmful substances like bacteria, mold, allergens, and viruses.*
- **MML Conference** - To date, only the Mayor and Aldermen Guth have committed to attending this conference. It is our plan to release the other hotel rooms but wanted final confirmation from the members of the Board.
- **WWTP Design Progress** - We had our first meeting with the design team of RiHC/HDR and plan on regular meetings going forward. These are exciting times as there is a lot to be done. MoDNR continues to process our paperwork, having recently approved both the contract and selection of the design build team. In addition, the Categorical Exclusion (CATEX) was completed last week which means the revised facility plan should be approved very, very soon. We also understand the engineer's review of the anti-degradation report is nearing completion as well.
- **Upcoming Community events** - There has been a rash of events canceled or postponed recently. Other events are considering what they will do. We have taken the position of sharing information with organizers but stopped short of requiring events to cancel. This will continue to be our approach until the situation changes or the Board directs otherwise.
- **Council Meetings** – Staff would like a standing direction from the Board of Aldermen regarding on-line meetings vs. in-person meetings during this time of the COVID-19 pandemic.

Attorney Ludwig informs the Board that statutes provide that an alderman who may be quarantined could join the meeting by video.

It is the consensus of the Board that the meetings be held in-person rather than on-line. They agree that temperatures be taken at the door and masks be available for anyone who desires one.

- **Baseball and Softball Leagues** – Parks & Recreation staff has taken a survey of parents with their children enrolled in our summer youth leagues to determine if the leagues can continue. 14.2% said they do not want their children to play; 13.4% are undecided; and 72.3% or either willing to play or did not respond. With those numbers in mind, staff is working on various options for summer play. It is possible that a “sandlot” approach may be taken for those teams that do not have enough players. Note that refunds will be returned to those that wish to drop out of the league. Staff would be willing to follow the direction of the Board if they so choose.

After discussion, it is the consensus of the Board that they have confidence in staff to make the decision; knowing that there will be no possible way to please everyone.

City Engineer Report:

- **Perryville Shared Use Path Project (concrete trail from Miget Park to the Soccer Complex)** - 100% of the concrete is poured for the 10' wide shared use path. Remaining work to be completed in the coming weeks is pedestrian signals and electrical, hand railing, paint striping, seeding and strawing, and maintain erosion control.

- **Sycamore Road Project** - The construction is substantially complete and open to traffic. We are preparing a punch list of items to be completed by the contractor before final acceptance of the work. We will be working on tax assessments and the final engineering report to close out the project.

- **Harvest Circle and Crestview Water Main Projects** - The City Water Department crews have transferred all of the water service lines to the new water main on Harvest Circle. Next will be transferring the water service lines to the new water main on Crestview. The City Street Department is currently working on patching the asphalt street on Harvest Circle where it was saw cut and removed for the water main and service line installations.

- **Trenchless Sewer Main Rehabilitation Project** - Insituform Technologies USA, LLC is on track to complete the installation of the cured-in-place pipe liners for the sewer mains by the end of this week (July 10, 2020). The installation of the cured-in-place pipe service line connections will begin in the coming weeks.

- **North Parkview Lift Station** - The piping work to rehabilitate the valve vault is complete. Robinson Construction will be removing and replacing the old pumps and piping in the wet well as soon as they can fit it into their schedule.

- **2020 Street Improvement Project** - The bid opening for the 2020 Street Improvement Project is scheduled for Thursday, July 16, 2020. We anticipate approval of the bids received at the next City Council Meeting (July 21, 2020). The project includes reconstruction of Trade Winds Drive and Robb Street, and includes installing a new 8" water main on Robb Street to replace the old 4" cast iron water main.

Alderman Riney asks if the streets in Crestview will be asphalted soon. City Engineer Baer informs the Board that the Public Works Department has made this project a priority.

Mayor Baer asks the Board for any concerns, comments, or other non-action items they would like to present.

Alderman Riney comments that there were a lot of fireworks being shot off throughout the city over the holiday weekend and asks if there were any issues. Assistant Chief Bill Jones reports that the Police Department received numerous calls; however, there were only a few incidents that needed attention. Alderman Riney thanks the Police and Fire Departments for their excellent service.

Alderman Guth asks if the Parks Department charges for field rental during tournaments, noting that there have been three large tournaments in the park over the last several weeks. City Administrator Buerck informs the Board that the rental rates cover staff's cost. He also notes that local business benefit from the tournaments, and he reminds the Board that fees are waived for tournaments that are held for charitable purposes. Parks & Recreation Director Cadwell states that concession sells were profitable.

Alderman Buerck notes that recent rains caused a lot of mud on the new trail. City Engineer Baer informs the Board that the contractor, Fronabarger Concreters, will be cleaning off the dirt and placing erosion control mats down on the hillside and will be planting grass. Until good grass is established, it is the contractor's responsibility to maintain it. Alderman Buerck asks who will be responsible for mowing the hillside once the project is over. Engineer Baer says the City is responsible for the long-term maintenance of the trail, but the owners of the property will need to mow the area (MoDot, property owners, and the City). Alderman Buerck notes that the grass could get as high as 18" before it gets mowed. City Administrator Buerck says they will keep an eye on it.

Alderman Martin asks if the hiring freeze has continued for the City and if someone wants to apply for a job at Public Works where would they go to do that. City Administrator Buerck says that applications are always accepted at City Hall or on-line. He notes that the hiring freeze was on hold so we could do an analysis on the number of staff we need and that staff hopes to review this matter with the Board, possibly at the next meeting in closed session.

Alderman Hudson says he was contacted by a resident with concerns that Johnson grass is growing in the sidewalk that has been placed in front of her house and she wants to know who will take care of that. Public Works Director Layton asks for the address, noting that they have several locations that crews are spraying. They will get it taken care of.

There being no further business, it is upon motion by Alderman Hudson, seconded by Alderman Schumer, and on vote carried, ordered that the Board now adjourn until Tuesday, July 21, 2020, at 6:30 p.m., the regular meeting in course.

MAYOR

ATTEST:

CITY CLERK