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**UTILITY EXTENSION APPLICATION**

DATE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

hereby requests to have city utilities extended by the City of Perryville.

- \_\_\_\_\_ Water extended to the property line of the property. (City of Perryville to determine location of extension.)
- \_\_\_\_\_ Sewer extended to the property line of the property . (City of Perryville to determine location of extension.)
- \_\_\_\_\_ Natural Gas extended to each individual housing unit.

*To be eligible, the project must meet certain criteria. The proposed development must be located within the city limits or annexed prior to main installation; be a single-family subdivision providing multiple buildable lots, each with proper street frontage; have necessary easements through adjoining properties as needed; provide an acceptable rate of return on investment or a reasonable benefit to the City of Perryville; and developers shall provide the City a bond or letter of credit sufficient to finish the project should the developer fail to do so within one year of reaching agreement with the City.*

**Project Details:**

Location of Proposed Development: \_\_\_\_\_

Please include map of property to include the following items:

- \_\_\_\_\_ project limits      \_\_\_\_\_ preliminary project layout      \_\_\_\_\_ existing utilities
- \_\_\_\_\_ proposed easements      \_\_\_\_\_ existing land formations within property limits
- \_\_\_\_\_ current city limit line

Currently located within the City Limits of Perryville?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

If No, date of proposed annexation: \_\_\_\_\_



Current Zoning of Proposed Development: \_\_\_\_\_

Property newly annexed will be zoned R-1 (Single Family Residential). If alternate zoning required, please include Planning and Zoning Rezoning application with annexation request form.

Acres contained in proposed development? \_\_\_\_\_ acres # of building lots in proposed development \_\_\_\_\_

Necessary easements acquired through adjoining properties? \_\_\_\_\_ Yes \_\_\_\_\_ No

# of Easements needed? \_\_\_\_\_

*Developments that require mains extended outside of the city limits are ineligible and the cost of the extension of utility service will be borne solely by the developer; however, such projects may be pre-qualified for later reimbursement provided the original developer first reaches such an agreement with the City of Perryville. In such cases, the provided utilities shall be designed and installed in accordance with current city standards. In such cases, the original developer will be reimbursed based on a per unit cost for a period up to five years. The cost shall be determined based on the utility connection fees paid to the city by new customers served by the utility main. After five years, no cost will be reimbursed to the Developer.*

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**APPLICATION DATE**

**FOR OFFICE USE ONLY**

INFORMATION ON APPLICATION COMPLETE? \_\_\_\_\_ YES \_\_\_\_\_ NO

MAP OF DEVELOPMENT INCLUDED? \_\_\_\_\_ YES \_\_\_\_\_ NO

ANALYSIS BY CITY STAFF COMPLETED? \_\_\_\_\_ YES \_\_\_\_\_ NO

RESULTS OF ANALYSIS FORWARDED TO BOARD OF ALDERMEN? \_\_\_\_\_ YES \_\_\_\_\_ NO

MEETING DATE: \_\_\_\_\_

**BOARD OF ALDERMEN DECISION:**

\_\_\_\_\_ APPROVED; INSTALL THE MAIN AT THE CITY'S EXPENSE.

\_\_\_\_\_ APPROVED; INSTALL AND JOINTLY FINANCE THE EXTENSION IN COOPERATION AND AGREEMENT WITH THE DEVELOPER.

\_\_\_\_\_ SCHEDULE THE MAIN FOR INSTALLATION IN THE FUTURE.

\_\_\_\_\_ DENY THE REQUEST

\_\_\_\_\_ OTHER RESPONSE: \_\_\_\_\_

## POLICY

### UTILITY MAIN EXTENSION FOR SINGLE FAMILY RESIDENTIAL DEVELOPMENT

In order to encourage single-family residential development and whenever it is to the best interest of the City of Perryville, the Board of Aldermen may, at its sole discretion, install City utility mains. Water and sanitary sewer mains will be extended from their current terminus to the nearest property line that is the most advantageous to the City of the property that is to be developed. Natural gas shall be extended to each house. All utilities will be designed and installed in accordance to current City standards through the following process:

1. The Board of Aldermen shall announce their intentions publicly through a notice in the newspaper, electronically through the city's website and/or by other appropriate method.
2. Applications for main extensions shall be reviewed by staff and prioritized through a Cost-benefit analysis to determine which project provides the greatest return on investment or benefit to the City of Perryville.
3. Upon receipt of an application to extend a water and/or sewer main, the Board of Aldermen has the following options its response:
  - a. Install the main at the City's expense;
  - b. Install and jointly finance the extension in cooperation and agreement with the developer;
  - c. Schedule the main for installation in the future;
  - d. Deny the request; or
  - e. Other appropriate response as determined by the Board of Aldermen.

Applications must be submitted in accordance with the Board's defined procedure. In order to be eligible, the proposed project must meet the following requirements:

1. Be located within the City limits or annexed prior to main installation;
2. Be a Single-family subdivision providing multiple, buildable lots each with proper street frontage;
3. Have necessary easements through adjoining properties as necessary;
4. Provide an acceptable rate of return on investment or a reasonable benefit to the City of Perryville;
5. Developers shall provide the City a bond or letter of credit sufficient to finish the project should the developer fail to do so within one year of reaching agreement with the City.

Developments that require mains extended outside of the City limits are ineligible and the cost of the extension of utility service will be borne solely by the developer, however, such projects may be pre-qualified for later reimbursement provided the original developer first reaches such an agreement with the City of Perryville. In such cases, the provided utilities shall be designed and installed in accordance to current City standards. In such cases, the original developer will be reimbursed based on a per unit cost for a period up to five years. The cost shall be determined based on the utility connection fees paid to the City by new customers served by the utility main. After five years, no cost will be reimbursed to the Developer.

Adopted by the Board of Aldermen January 23, 2018
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