



## FESTIVAL APPLICATION FOR TEMPORARY OUTDOOR CONSUMPTION PERMIT

### Not-for-Profit Organization Sponsoring Event

Festival Name	
Festival Date(s)	
Organization	
Sponsor Name	
Street Address	
City ST ZIP	Perryville, Missouri 63775
Cell or Home Phone	
Work Phone	
E-Mail Address	
Important Notice:	Only an individual authorized to sign on behalf of a charitable organization, a not-for-profit corporation, or other not-for-profit entity located in or serving the residents of the City of Perryville may apply for this permit. In addition, the applicant must have at least one member being a resident of the city.

### Festival District

Please clearly describe the exact streets for which you are making this application. The ***Downtown Festival District*** is limited, in whole or part, to the following: St. Joseph Street from Main Street to Jackson Street; Jackson Street from South Street to Grand Avenue; Ste. Marie Street from Main Street to North West Street; and Main Street from West St. Joseph Street to East Ste. Marie Street. (see attached map)

**Downtown Festival District:**

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**Other:**

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## Event Details

Name of Event(s): \_\_\_\_\_

Nature of the Event(s) (describe the event to be held): \_\_\_\_\_

\_\_\_\_\_

Date(s) and Times of the planned event: \_\_\_\_\_

\_\_\_\_\_

List of Streets to Close, including specific times for closures. Note that Event Organizer is responsible for placement of “No Parking” signs prior to event. (see Section 10.20.105 of the Code of Ordinances):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If outdoor music is planned for the event, list the times and location requested. Note: music must end no later than 11:00 p.m. : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Event Cup & Wristband

The Event Cup must be plastic, conspicuous, and unique to the event. The Event Cup and wristband must be unique to identify the event.

A sample cup and sample wrist band shall be provided. If a sample is not available a rendering or sketch of the event cup must be attached herewith. This is required to advise the Police Department of the official event cup.

The City Administrator may permit the same event cup to be used for multiple events (thereby waiving the requirement for date stamping the cup) upon the condition that the applicant have different color wristbands for each event and all liquor establishments participating in the district mark the wristband upon issuing an event cup so as to identify the liquor establishment that initially issued the event cup. Alternatively, the event may have a central location for wristbands to be issued.

## Clean Up Plan

In the space below, summarize your cleanup plan for this event. Attach additional sheets if necessary.

**City of Perryville Assistance:**

In the space below, please indicate if you need any specific requests for assistance from the City of Perryville as outlined. It is important the applicant provide for the safety of the people attending the event and to assure compliance with the requirements of this permit.

<b>City Equipment Requested:</b>	
<b>Item:</b>	<b>How Many:</b>
Trash Cans	
Picnic Tables	
Barricades	
Trash Pickup during event	How Often:
City Water for Food Vendors	Check One:    Yes                      No
Use of Downtown Plaza	Reserve through Parks & Rec 573-547-7275
Porta-Potties	If needed, applicant is responsible for providing

If you have additional needs, please include them in the space provided below. Attach additional sheets if necessary.

**Effect of Permit**

Within the Permit Area and during the times of the permit:

1. Sections 8.20.170 through 8.20.260 (Noise Abatement) of the City Code are suspended.
2. All public streets, as requested and approved by the Board of Aldermen, will be closed.
3. The Permittee may prohibit the sale of food or beverages on said public streets except by persons authorized by the Applicant.
4. No person shall possess alcohol within the Permit Area except in a container issued by the Permittee or his/her designee(s) (hereinafter "Event Cup"). The Permittee (sponsoring organization) shall support and encourage participant compliance with this rule.
5. Permittee must apply for a liquor license from the City of Perryville and State of Missouri if alcohol will be sold from a vendor or booths on city streets or property.
6. Any establishment located within or immediately adjacent to the festival district, that is properly licensed to sell liquor by the drink may sell beer or liquor in an Event Cup, with which the purchaser may consume on any public street or sidewalk within the Event Area. All persons purchasing any beverage in an Event Cup must be over the age of 21 years and the establishment shall place a wristband as designated for the event on the person's wrist to indicate that they are over 21. The wristband must remain on the person's wrist at all times when consuming alcohol on the streets or sidewalks within the Permit Area. Person with a proper wristband and drinking from an Event Cup, and who are within the Permit Area, shall not be considered to be carrying an open container and not be subject to Section 5.12.070 (open container) of the Code.

7. Persons violating any rule of the district may be required by a police officer to leave the permit area and, if so ordered, shall not return during the permit period.
8. The Permittee may prohibit any commercial activity, including distribution of commercial advertisements, on the public street except those allowed by the Permittee.
9. The Permittee may exclude from the permit area any person or persons who are disrupting the activities of the Permittee. The term disrupting shall include, but is not limited to, loud noise, obstructing the view of others, obstructing the flow of pedestrian traffic, or interfering with the Permittee's staff or volunteers; provided, however, the term shall not be construed to allow the Permittee to prohibit distribution of petitions, pamphlets, or speech which is not disruptive.
10. All other provisions of the City ordinance, not specifically suspended or modified here, shall remain in full force and effect.

### Rules

By signature below applicant agrees to follow the following rules: During the period that the permitted district is in effect:

1. No glass containers of any kind shall be permitted outside a building within the district during its periods of operation. No alcoholic beverages in open containers of any kind, other than Event Cups, shall be permitted within the Permit Area during the event.
2. The Permittee shall clearly mark the boundaries of the district, in a manner acceptable to the Chief of Police or his designee, clearly indicating where open containers are and are not permitted.
3. The Permittee shall be responsible for cleaning up trash after the event and restoring streets and sidewalks to pre-event condition.

### Person to Notify in Case of Emergency or Question (Person must be at the event)

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	
Cell Phone	

### Liquor License Holders who plan to Participate

List all Liquor License holders who shall be authorized by applicant to participate:		
<u>Name</u>	<u>Address</u>	<u>Phone #:</u>

**Street Venders to Participate (if restriction on street vendors will be enforced)**

List the name and address of all food providers who shall be authorized by applicant to participate as a street vender.

<u>Name</u>	<u>Address</u>	<u>Phone #:</u>

**NOTE: ALL FOOD PROVIDERS MUST HAVE ALL NECESSARY LICENSES TO SELL FOOD WITHIN IN THE PERMITTED DISTRICT.**

**Fee**

An application fee shall be submitted with this application to the City Clerk, 215 North West Street, Perryville, Missouri 63775, in the amount of \$25.00.

**Our Policy**

Thank you for completing this application.

The City Administrator or his designee will present this request to the Board of Aldermen and the first available meeting, currently scheduled for the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month.

**Agreement and Signature**

By submitting this application, I affirm that the facts set forth in this application are true and complete. I understand that if I am approved, any false statements, omissions, or other misrepresentations made by me on this application may result in the immediate revocation of my permit.

Name (printed)	
Signature	
Date	

**Decision by City**

The Board of Aldermen has reviewed this request and the application is hereby:

Approved

Denied

Name (printed)	
Signature	
Date	